



## AGENDA: REGULAR SESSION

WEDNESDAY, SEPTEMBER 15, 2021

WASCO COUNTY BOARD OF COMMISSIONERS

<https://wascocounty-org.zoom.us/j/3957734524> OR Dial [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

**PUBLIC COMMENT:** *Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.*

**DEPARTMENTS:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. Meetings are ADA accessible. For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require and interpreter, please contact the Commission Office at least 7 days in advance.

*Las reuniones son ADA accesibles. Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900. Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.*

<b>9:00 a.m.</b>	<p><b>CALL TO ORDER</b></p> <p>Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.</p> <p><b>Corrections or Additions to the Agenda</b></p> <p><b>Discussion Items:</b> <a href="#">NCPHD COVID-19 Update</a> (<i>Items of general Commission discussion, not otherwise listed on the Agenda</i>)</p> <p><b>Consent Agenda:</b> <a href="#">9.1.2021 Regular Session Minutes</a> (<i>Items of a routine nature: minutes, documents, items previously discussed.</i>)</p>
<b>9:30 a.m.</b>	<a href="#">Fee Schedule Ordinance Hearing</a> – Kathy Clark/Department Directors
<b>9:50 a.m.</b>	<a href="#">Maupin Grant Application Letter of Support</a> – Lynn Ewing
<b>10:00 a.m.</b>	<a href="#">Annexation Petition Hearing</a> – Kathy Clark/Kristen Campbell
<b>10: 15a.m.</b>	<a href="#">Community Corrections DOC Funding Agreement</a> – Frtiz Bachman
<b>10:25 a.m.</b>	<a href="#">Hazard Mitigation Grant Program Subapplication</a> – Sheridan McClellan
<b>10:35 a.m.</b>	<a href="#">Housing Update</a> – Joel Madsen
<b>10:50 a.m.</b>	<a href="#">Gorge Regional Transit Strategy</a> – Kathy Fitzpatrick
<b>11:05 a.m.</b>	<a href="#">Columbia Land Trust Letter of Support</a> - Cherie Kearney
<b>11:25 a.m.</b>	<a href="#">Bakeoven Solar Project Update</a> – Brian Walsh
<b>BREAK</b>	
<b>1:30 p.m.</b>	<a href="#">Work Session</a> to be held at Kramer Field, The Dalles, OR
	<b>COMMISSION CALL</b>
	<b>NEW/OLD BUSINESS</b>
	<b>ADJOURN</b>

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



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This meeting was held on Zoom

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or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

PRESENT: Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

STAFF: Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m. Changes to the Agenda: The afternoon Work Session is cancelled.

**Public Comment**

Debi Ferrer made the following statement on behalf of Protect Oregon's Progress Climate Action Committee

Thank you for the opportunity for citizens to share their concerns. Today I'm speaking on behalf of a local group of citizens, called Protect Oregon's Progress and other residents who are concerned by the impacts of global warming.

We are here to ask the Board of Commissioners to take seriously the threat climate change poses – including drought, fires, disease, displacement, and severe and erratic weather. Your actions now have the potential to affect our community for decades to come. As you plan for the future of Wasco County, we ask that you look at things through a lens of climate change. The time for debating whether or not this is “real” is over. Climate change is upon us. Now it's time for all leaders to take action.

We see three major questions that we all should be asking ourselves as we make decisions going forward:

- How can we mitigate the impacts of climate change?

- How can we adapt to the impacts of climate change?
- What can we do to reduce our greenhouse gas emissions?

Obviously, answers to these questions deserve much more thought and discussion than we have time for tonight. We hope this is just the beginning.

It is essential to acknowledge that there is a cost to act, but also a cost to not act.

Consider, for example, that a third of U.S. residents live in a county that was struck by a climate-fueled disaster just in the [last three months](#). Many of those events set new records and led to billions of dollars in damages. Locally, I think it's safe to say most of us don't want more record heat waves like we had this past summer. Globally, the [newest report](#) by the Intergovernmental Panel on Climate Change informs us that the planet is entering the hottest period in the last 125,000 years.

Several of our neighboring communities are way ahead of us on this front, which is good news for us – we can learn from their experiences. This is certainly not something our community has to figure out on its own.

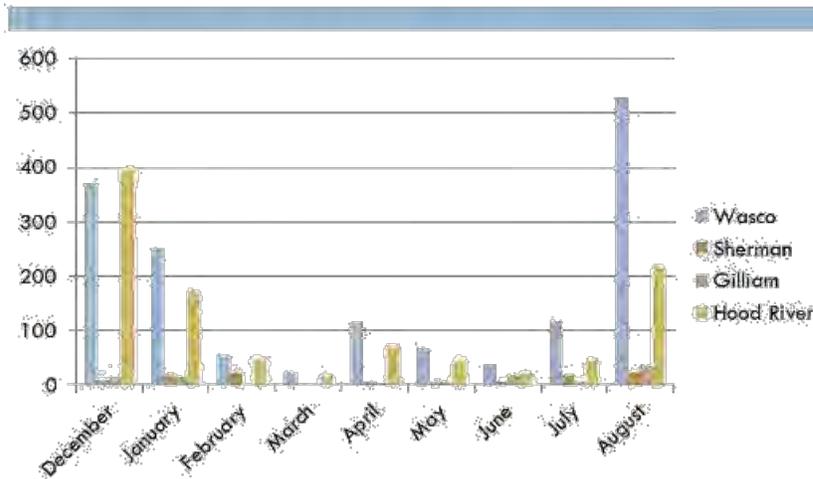
We want to emphasize that this is an **opportunity** for our community - an opportunity to be leaders in a changing economy, to establish local renewable sources of energy to keep costs down, and to work together toward a more livable future. We urge you to begin this planning, along with the various city councils in the county, the Port, and other local stakeholders, to start building a healthier, more vibrant, more resilient community for us all.

**Discussion Item – NCPHD COVID Update**

North Central Public Health Nurse Martha McInnes reviewed the up-to-date case/death numbers for the region, saying that each county has had at least 1 death in the past month.

• <b>Wasco</b>	
• <b>Total</b>	<b>2281</b>
• <b>Deaths</b>	<b>38</b>
• <b>Sherman</b>	
• <b>Total</b>	<b>121</b>
• <b>Deaths</b>	<b>3</b>
• <b>Gilliam</b>	
• <b>Total</b>	<b>131</b>
• <b>Deaths</b>	<b>4</b>

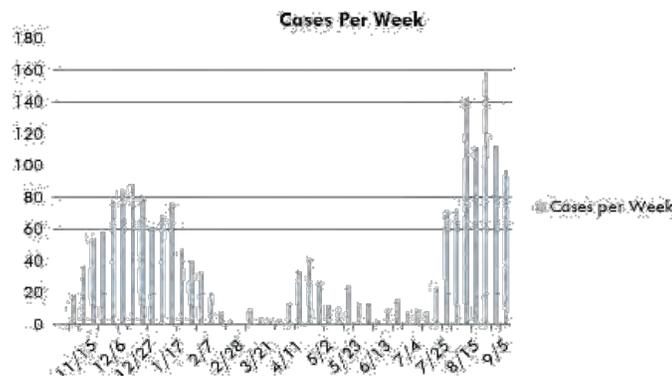
### COVID-19 Cases 2021



Ms. McInnes pointed out that we are trending down in Wasco County but still seeing 20 cases per week which is higher than our numbers over the winter of 2020/2021.

### Wasco Cases

#### November 2020 - August 2021



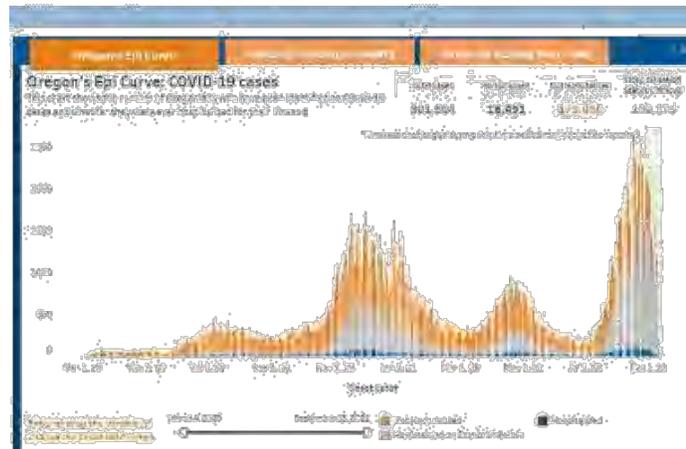
Ms. McInnes stated that the positivity rates continue to be high. Gilliam County very high rate indicates that there are likely many more people sick than the testing reveals; more people should be tested.

### 1 week metrics- August 22-28

September 5	Count	Cases per 100,000	% positivity
Wasco	97	355.4	8.4%
Sherman	3	167.1	6.1%
Gilliam	6	301.5	33.3%
Oregon	14,055	329.3	12.0%

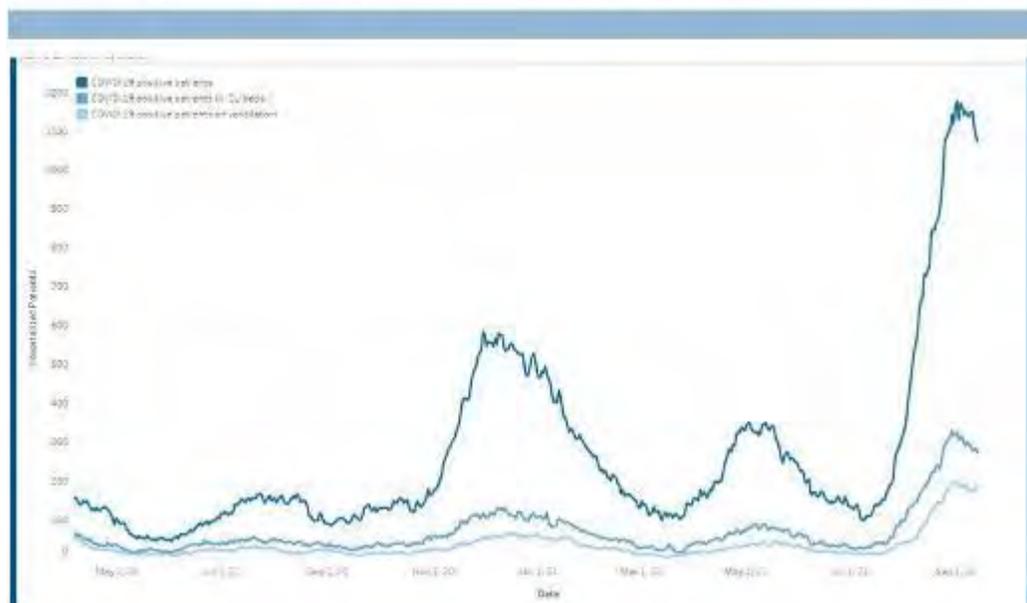
Ms. McInnes observed that the trending in Wasco County is very similar to that of the State of Oregon.

## Oregon Cases 301,504



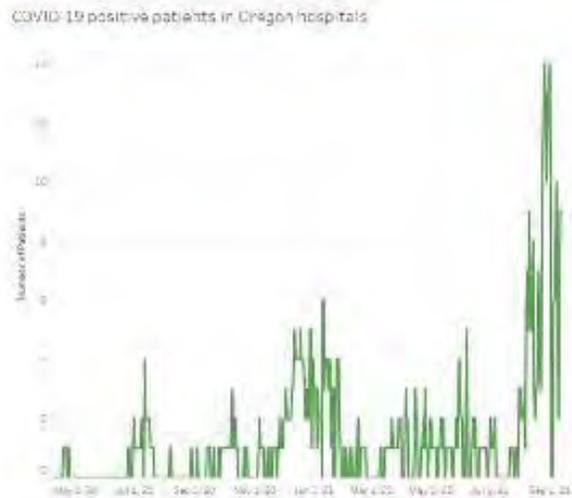
Ms. McInnes reviewed the data for hospitalization; saying that although it is beginning to trend down, it is still dangerously high. Bed space and staffing are in short supply; full hospitals mean that people who may need necessary, but not emergency, procedures may not be able to get them.

## Oregon Hospitalized Cases



The same holds true for our local hospitals with data shown on the graph below.

## Region 6 Hospitalized Cases



Ms. McInnes reviewed the vaccination data for our region and the State. She explained that depending on the data base being used, you may see numbers higher or lower than shown below. Some databases include only people 18 years and older; others may include people 16 years and older and others may not include data from federal vaccination programs.

## Vaccine Update in Oregon



In Oregon	73.6%	of people 18+ are vaccinated
Wasco	66.8%	
Gilliam	45.9%	
Sherman	61.9%	
Hood River	79.1%	

The following slide outlines the various sources of virus spread. She emphasized that while vaccinated people can carry and spread the virus it is a much lower risk than the spread occurring through unvaccinated carriers.

## Where are cases arising from?

- ❑ Long Term Care Facilities and other congregate settings
- ❑ Workplace outbreaks
- ❑ School activities
- ❑ Social gatherings
- ❑ Spontaneous cases
- ❑ Delta variant incredibly contagious
- ❑ Vaccinated individuals can transmit, although MUCH LESS than unvaccinated

Ms. McInnes described the various NCPHD responses being employed in response to the surge of cases. Testing is being offered at NCPHD 5 days a week and is always filled to capacity.

## NCPHD Response

- ❑ Case Investigation and Contact Tracing
  - ❑ New Case Investigator
  - ❑ New Disease Intervention Specialist (Jeremy's job)
- ❑ School Support
- ❑ Congregate Care Outbreak Support
- ❑ Testing
  - ❑ 2 testing specialists
  - ❑ Work with community partners for more access to testing at Celilo and In-Lieu sites
  - ❑ Testing at Community Meals site
- ❑ Provide accurate information (and combat mis-information) website, social media, PSAs, video conferences
- ❑ Vaccination Engagement Plan

Ms. McInnes reviewed some of the most talked about current issues. She said that the dates for vaccines approved for children under 12 are loose estimates and we often see approvals come through sooner than predicted. She also explained that

a 3<sup>rd</sup> vaccine for the immunocompromised population is available now and intended for people whose immune system may not produce a sufficient response after just two vaccinations. The booster is not yet available and is intended for the general population as studies indicated that the level of immunity may weaken over time; a booster can help lower the risk of contracting or being hospitalized with COVID.

## Hot Topics- Vaccines

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- ❑ Vaccine for under 12
  - ❑ Ages 5-11 estimate November
  - ❑ Ages 6 mos- 4 years estimate January 2022
- ❑ Vaccine # 3 versus Booster
  - ❑ #3 available now for immunocompromised individuals
  - ❑ Booster guidance currently being reviewed by ACIP

Ms. McInnes stated that the proposed Federal Plan is still being evaluated. Some of the points of the plan are already in place in Oregon such as the mandate for hospital workers. It is not clear how at-home testing will be increased as those tests sell-out regularly at local stores.

## Hot Topics- Federal Plan

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- ❑ Employers with 100+ employees mandate vaccinations or testing
- ❑ Mandate vaccinations for all federal workers and contractors
- ❑ Mandate vaccinations at all hospitals and clinics that accept Medicaid/Medicare
- ❑ Require employers to provide time off for vaccinations
- ❑ Booster vaccines
- ❑ Increase at home testing
- ❑ Provide at-home tests to food banks and community centers
- ❑ Free COVID-19 screening for all schools
- ❑ Provide free monoclonal antibody treatment

The monoclonal antibody therapy was recently approved as an outpatient COVID treatment for those at high risk for hospitalization. She pointed out that while the therapy is very expensive - \$2,000 per injection with 4 injections needed – it is not nearly as expensive as being hospitalized with COVID.

## Hot Topics- COVID-19 Therapy

- ☐ Monoclonal antibody therapy- YES
  - ☐ Onset of COVID in past 10 days
  - ☐ Mild to moderate symptoms
  - ☐ High risk for hospitalizations
  - ☐ Now available as an injection
  - ☐ Reduces risk of hospitalization at least 50%
  - ☐ Now available at MCMCI

Ms. McInnes strongly stated that Ivermectin is not safe for humans and there is no evidence that it is effective against COVID-19. Calls to poison control and visits to the ER have increased 30 fold due to the misuse of Ivermectin.

## Hot Topics- Bad Ideas

- ☐ Ivermectin NO
  - ☐ Often used to treat parasites in livestock and pets
  - ☐ Not safe for humans in high doses
  - ☐ No evidence that it is effective against COVID-19

Chair Hege asked what COVID long-haul is. He also mentioned that someone he knows had said they were being treated with Ivermectin for post-COVID symptoms.

Ms. McInnes replied that she is not aware of Ivermectin being used for any COVID treatment or prevention but would do more research and provide more information. COVID long-hauler is a syndrome still being researched. It appears to affect between 5% and 20% of COVID patients with symptoms that occur for months post-COVID. Symptoms include brain fog, fever, fatigue and joint pain that occurs randomly and can be very debilitating. People who have been vaccinated

and contract COVID are 50% less likely to develop long-haulers than those who have not been vaccinated.

Chair Hege asked if people who are vaccinated gather are at no risk. Ms. McInnes responded that it is true except if someone is carrying but asymptomatic. Data for that is nearly impossible to track as those who are asymptomatic are not likely to seek testing.

Julie Reynolds asked what we know about the rate of positivity in our homeless population. Ms. McInnes replied that she does not know but will try to track down the information.

Tanya Wray asked when monoclonal therapy became available. Ms. McInnes answered that it was approved in the last month. It is available at MCMC and Skyline Hospital. More clinics are trying to offer it. 50% of those who undergo monoclonal therapy do not have to be admitted to the hospital.

#### Agenda Item – Uniform Fee Schedule Ordinance

At 9:05 a.m. Chair Hege opened a public hearing to consider amendments to the Wasco County Uniform Fee Schedule Ordinance. He explained the process and asked staff to present.

Ms. Clark reviewed the memo included in the packet using a slide presentation (attached).

Chair Hege opened the floor to public comment. There was none.

Vice-Chair Schwartz stated that this is the most comprehensive update she has seen and it appears to be very random – 3% or CPI increases for some fees and 33% to 200% increases for other fees. She said she started looking for a County policy that provides guidance for the increases but was unable to find one.

Mr. Stone said that there is no policy because there are so many different aspects to setting the fees. The County approaches this by first recognizing the legislative changes to fees; then Directors submit for things that need more than an incremental increase. The floor of this is minimum increase is 3% as the Board has indicated they do not want to see fees jump dramatically. We want the fee schedule to trend up with our costs. It would be almost impossible to set a policy given the amount of variability from department to department.

Vice-Chair Schwartz said she actually hears some guidance in Mr. Stone's statement. She said she also has some questions about individual fees. She asked Community Corrections Manager Fritz Bachman what an Interstate Compact is. Mr. Bachman replied that federal law dictates how people under supervision move from one state to another. The minimum fee for that work is \$50 and is what Wasco County has always charged, although it is a very involved process that includes the courts and attorneys. There are a handful of Oregon counties still charging the minimum, but the average across the State is \$125. He went on to say that there are cases where people who are not Oregon residents commit a significant crime while passing through the state. When they are released to supervision, they have no way to live in Oregon and want to get home. In those cases, an immediate compact is needed; we subsidize the fee to allow them to go home. He said that he understands this is a significant increase but it catches up for many years of no increases.

Vice-Chair Schwartz asked who pays those fees. Mr. Bachman replied that the client pays. Vice-Chair Schwartz commented that it is likely a hardship for them. She said that she is struggling with the methodology rather than looking at the actual cost and time that it takes. She said she thinks we should know what our costs are. For someone who is struggling, this is a real hardship.

Mr. Bachman explained that it goes through him to waive or subsidize client fees and that is done on a case by case basis. The electronic monitoring fee is new; the company we lease them from charges us a little over \$4 a day when they are in use. It is a non-jail option. He added that the supervision fees are likely to go away very soon which will remove the biggest fee that every client has.

Vice-Chair Schwartz asked what happens when people cannot or do not pay their fees. Mr. Bachman responded that they do not hail people for the inability to pay the fees. It is a technical violation and fees accrue. When people are doing well under supervision, those fees may be waived. If the client is released from supervision with outstanding fees, the collection of those fees is turned over to the Department of Revenue.

Vice-Chair Schwartz noted that for some departments we are looking at a 3% inflationary increase. Planning is basing most of their increases on the CPI and has not done an update since 2014; she asked if that is the reason for not increasing more incrementally.

Interim Planning Director Dr. Kelly Howsley-Glover stated that the CPI is an unwritten Planning Department policy.

Vice-Chair Schwartz observed that the Scenic Area fees are taking quite a jump. She said she is hearing that the Board gave guidance to look at these fees. She said her memory is that the guidance was to work with other Scenic Area partners to advocate for more dollars for the program. She asked if we may need to use the same logic when increasing Building Codes fees.

County Assessor and Tax Collector Jill Amery said that in her department they do look at their costs and fees and have actually reduced some in the past. Some of the fees are costs they incur when contracting work out. Costs are considered when setting fees.

Mr. Stone stated that if we go to a cost-based service, fees will increase exponentially. Most of our fees are highly subsidized. The fees would go through the roof if we based them on the cost of service. However, we need to remain sustainable over time. That, combined with direction from the Board over the years that we need to recover costs is what drives the structure of our fees. That is what you are seeing on the Planning slide – we are trying to recover the costs of doing work in the Scenic Area – work that is actually someone else's work to do. A 3% baseline is a good trending number to move our fees with associated costs – costs of labor, benefits, PERS, utilities, etc. We are trying to tread water and not burden our citizens. Most of the fees are already highly subsidized; that is our financial philosophy and direction from the Board.

Vice-Chair Schwartz stated that she would not argue with an annual increase. It is the randomness that is troublesome. She said that she hears some guidance in the responses and would like to get that formalized.

Chair Hege agreed that there are some differences but 3% and the CPI are about the same. There should be some consistency but our departments do an amazing job of tracking the costs to see how that connects with the fees. That is a lot of work and not reasonable to do all the time. In Planning, in particular, the fees only cover a percentage of the costs. We are trying to be reasonable. The Board did have a number of discussions about increasing Scenic Area fees as well as getting more support from the State and Gorge Commission. Because there are substantial increases, perhaps we can do those over a period of years but that may not be the way to go, either. He asked Dr. Howsley-Glover what is the percentage of cost

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coverage on average.

Dr. Howsley-Glover responded that fees generally cover 40%-50% of the cost. Chair Hege asked if that is typical. Dr. Howsley-Glover replied that there is some diversity throughout the state. Deschutes County is entirely fee supported with no General Fund subsidy. They do an extreme amount of tracking to capture all the things that planners do. Other counties, like us, are subsidized by General Fund.

Commissioner Kramer commented that this is a good learning session. He said he is in favor of moving forward because we do subsidize heavily and need to be more on track. We have to look forward to the future. If people want to build, they will have to pay those fees and our constituents are getting ready for that. Our departments do a lot of good work; as a County, we need to move forward.

Commissioner Kramer went on to say that if there is something in the packet that he does not understand, he does some offline work to get some questions answered early. He noted that we do not have a lot of time at the Board meetings; he suggested that Vice-Chair Schwartz might consider getting some of her questions answered prior to the meeting day.

Vice-Chair Schwartz asked if there is any will to look at guidance, perhaps at a work session, before approving the fees. She said that it is not specifically department by department but as an organization as a whole, when it is appropriate to raise fees. She said we might use last year's discussion around Building Codes as foundational.

Chair Hege replied that it could be a work session topic. He asked if there is a requirement to take action at the next Board session. Ms. Clark replied that there is a minimum requirement of time between the first and second hearing, but there is not a maximum.

Mr. Stone pointed out that these fees are for the next budget process and will make budgeting difficult.

Chair Hege closed the hearing at 10:20 a.m.

Commissioner Kramer read the title of the Ordinance into the record: Ordinance 21-001 In the Matter Of Amending Wasco County's Uniform Fee Schedule for Various County Departments.

Agenda Item – Maupin Grant Application Letter of Support

Commissioner Kramer said he has had the opportunity to speak to Maupin Mayor Lynn Ewing who conveyed the community's support and his own for this project. Mr. Stone added that this is a state process for the Rural Opportunity Initiative Program; the County should support Maupin's efforts.

**\*\*\*The Board was in consensus to sign a letter of support for Maupin's application to Business Oregon's Rural Opportunities Initiative Grant.\*\*\***

Agenda Item – Annexation Petition Hearing

At 10:23 a.m. Chair Hege opened a hearing regarding the annexation of property into the Mid-Columbia Fire and Rescue District. He explained the process and asked staff to present information.

Ms. Clark reviewed the memo included in the Board Packet using a slide presentation (attached). She reviewed the process for annexation and outlined the ways in which requirements had been met in order to approve annexation. She started that no public comment, written or oral, has been received regarding the proposed annexation and recommended approval of the request.

MCFR Chief Robert Palmer stated that it is prudent and reasonable to annex this property into the District since it is contiguous to District Boundaries and properties adjacent to this one are already served by MCFR. He said that if the annexation is approved by the Board of Commissioners, the District will work with the Bakers on water supply issues; a cistern will need to be installed for water supply.

Mr. Gerald Baker, petitioner, said that he had not been aware of this process; Wasco County's Planning Commission noticed that it was contiguous to the District Boundary and advised them to make an application to address the requirements for fire protection. He said he also appreciates the work Chief Palmer did as well as County staff. He said that he appreciates this opportunity; he and his wife are moving onto the property to care for his aging father and needed this path to move forward.

Chief Palmer added that the Bakers will be able to get fire insurance with a Class 9 rating.

Chair Hege closed the hearing at 10:34 a.m.

**{{{Commissioner Kramer moved to approve Order 21-041 IN THE MATTER OF ANNEXING TERRITORY TO THE MIDCOLUMBIA FIRE AND RESCUE DISTRICT TO PROVIDE FIRE PROTECTION SERVICE TO THE ANNEXED TERRITORY, CONSISTING OF TAX LOT 1S 13E 1 100 AND TAX LOT 1S 14E 0 1700. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

**Agenda Item – Community Corrections Funding Agreement**

Mr. Bachman explained that this is a biennial agreement and is how they fund their programs. The agreement has not changed for many years with the except the budget amounts. This funding follows the submission of the Biennial Plan which is approved by the Local Public Safety Coordinating Council and the Board of Commission.

**{{{Vice-Chair Schwartz moved to approve IGA #6181 between Wasco County and the Oregon Department of Corrections. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**Agenda Item – Hazard Mitigation Grant Program Subapplication**

Emergency Manager Sheridan McClellan reported that the Letter of Intent submitted earlier this year for both Wamic Fire Department/Community Center and the Barlow Water District was approved. FEMA has asked that the actual applications for the two entities be combined into one.

Larry Warren, Barlow Water District Board Member, said he believes the grant is for too much due to the fact that they were only able to get one estimate before submitting the letter of intent. Since that time, research indicates that the project will come in for less. Before they can accept the grant, they will have to get three quotes. The generators are badly needed in Wamic; during the heat wave the Community Center was used as a cooling center and the electricity went out. The generator at the Water District is 41 years old and does not start half the time.

**\*\*\*The Board was in consensus to sign the combined Hazard Mitigation Grant Sub-application for the Barlow Water District and the Wamic Fire Department/Community Center.\*\*\***

Vice-Chair Schwartz commented that she appreciates the small communities taking advantage of the grant opportunities. It is important to move forward with mitigation efforts.

Agenda Item –Affordable Housing Update

Mid-Columbia Housing Authority Executive Director Joel Madsen stated that he is here to update the Board on their work in partnership with Wasco County to develop two parcels for affordable housing. Earlier this summer, the Board authorized the sale of surplus properties to the Housing Authority; one of the contractual agreements was to get the properties on the tax rolls.

Mr. Madsen went on to explain that initial discussions with the title company did not raise any red flags around getting title insurance, but subsequent research revealed that it may be a 10-year wait. Without the insurance, they will not be able to get financing to develop the property. County staff is working with the Housing Authority to find a path forward. The property on 10<sup>th</sup> Street has the potential for more than a single family dwelling, possibly town homes. They would like to get more return on their investment if possible.

Mr. Madsen stated that it is become more prevalent to have the 10-year wait on foreclosed properties. There are ways to navigate that and the County has provided details for that process and is helping resolve the issue. There are some other legal strategies to explore as well.

Vice-Chair Schwartz said that it is fair to say that there have been lessons learned in this first time through the process. We will keep that in mind for future opportunities.

Ms. Amery said that it was unknown to us but it is a national issue. Unfortunately, we had a local company that had been providing the insurance but they were pressured to discontinue that practice. There is a national company that may be willing to provide the insurance; we are hoping to work through this to allow the development to move forward.

Chair Hege asked if this would have been a problem if a private party had purchased the property. Ms. Amery replied affirmatively. She said that this was a surprise to her.

Mr. Madsen added that this lends itself to cash transactions where the buyer is not worried about securing debt on the property. He stated that they are willing to work through this as it supports their goals and is an important tool.

**Agenda Item – Gorge Regional Transit Strategy**

MCEDD Mobility Manager Kathy Fitzpatrick reviewed the memo and presentation included in the Board Packet. She explained that they brought together various cities and counties in the Gorge along with ODOT and WashDot to find common goals, policies and challenges. They stitched together plans from around the Gorge to create a regional plan. All of the entities depend on public transit for the communities they serve. She said that she is here today for concurrence on the regional plan's visions and goals, as well as to determine the Board's preferences for involvement with the process as they move into the next phase.

**\*\*\*The Board was in consensus to support the visions and goals outlined in the Gorge Regional Transit Strategy.\*\*\***

Vice-Chair Schwartz said that she receives updates from various meetings and thinks reports to the Board for significant milestones would be appropriate. Commissioner Kramer stated that he serves on the MCEDD Board and can be a conduit of information. Mr. Stone added that he attends the Regional Transit meetings. Chair Hege said that Ms. Fitzpatrick is welcome back whenever they need help, support or concurrence.

**Agenda Item – Columbia Land Trust Letter of Support**

Columbia Land Trust Forest Conservation Director Cherie Kearney asked for a letter of support for their application to the Federal Forest Legacy Program. There are three goals for this project: 1) to keep land in forestry – there are 16,000 acres owned by SDS Lumber; 2) protect watersheds – a portion of the land will go to The Dalles Watershed; 3) use a portion of the land as a match for the proposal.

Chair Hege stated that he does not want public access to go away for public lands and he does not want property to be removed from the tax rolls. Ms. Kearney replied that public access is baked in as it is one of their core values; language to protect that will be in the easement. She went on to say that the Land Trust is committed to paying property taxes on lands that they own; the property in the trust that is owned by SDS will continue to have taxes paid by that company.

Vice-Chair Schwartz asked if the watershed property will be turned over to the City of The Dalles. Ms. Kearney replied affirmatively. Vice-Chair Schwartz added that the Forest Service may purchase some land around that area to further preserve it. She said that they have an interest and it is important not to have a checkerboard of ownership with various management styles.

**\*\*\*The Board was in consensus to provide a letter of support to the Columbia Land Trust for their applicant to the Federal Forest Legacy Program.\*\*\***

Consent Agenda – 9.1.2021 Minutes

**{{Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

Chair Hege opened the floor to public comment. There was none.

Commission Call

Commissioner Kramer made a personal plea for people to get vaccinated for COVID; it is real. He said if you know unvaccinated people, talk to them. He said that he has a “chosen” brother who would not get vaccinated and is in rough shape with COVID. He stated that we need to do our best to protect one another. Please reconsider getting vaccinated if you have not done so.

Chair Hege noted that it is really expensive to be in the hospital with COVID; the shot is free.

Vice-Chair Schwartz echoed Commissioner Kramer’s plea. She said it is getting closer and closer to all of us. It is so unfortunate that people are victims of a campaign of misinformation. She advised people to seek information from legitimate sources.

Vice-Chair Schwartz stated that in response from a request from another Commissioner, she would be working on a recommendation from the Veterans Advisory Committee to request a contribution from Wasco County for the Oregon Vietnam War Memorial.

Vice-Chair Schwartz announced that on October 6<sup>th</sup> from noon to 1:30 p.m. there will be a round table discussion on housing; she will be one of the panel speakers. She encouraged the other Commissioners to attend if they are available. There will be another forum on housing, supported by MCEDD, that is scheduled for October 7<sup>th</sup> on the state of housing which is a key component for economic development. She added that we received notice from Senator Merkley that \$2 million is headed to the Gorge for economic development.

Vice-Chair Schwartz noted that in a recent OPB article which investigated the west for communities most vulnerable to climate change, The Dalles was listed among

the top two that are extra susceptible to fire, flooding and extreme heat.

Vice-Chair Schwartz said that she wants to reassure her fellow commissioners that she did reach out to departments on the issue of fee increases. The questions and comments she brought forward were to let the public know what her concerns are.

Chair Hege observed that the legislature is charged with redistricting the State based on the census. They just wrapped up committee work and he made oral and written comments as a County Commissioner but not as a representative of the Board's position. He said that his concern with the proposed maps is that they tie Wasco County to the metro area instead of being tied to the areas east of the Cascades. The bulk of the population would be in an urban area and we will lose representation for our needs as a rural county. It would also break the county into three sections instead of two which means we would have such a small portion of each of the three which would cause representatives to pay less attention to our needs. He said that he believes the Cascades is a good line of demarcation and should be maintained as such.

Chair Hege reported that the topic of a vaccine mandate at the AOC meetings proved divisive and was tabled – even the vote to table it was contentious. He said if we cannot have strong support from the membership, it is difficult for AOC to advocate.

Chair Hege announced that MCCFL Executive Director Dr. June Gower has given notice of her resignation. Al Barton will serve as Interim Executive Director. This is a big challenge among many challenges being faced at MCCFL. The organization is in transition and engaged in discussions on how to move forward. It took a long time to find the last Executive Director. There are other problems to navigate such as union issues, staffing issues and financial problems. This is not unique to MCCFL, mental health service providers across Oregon are facing staffing issues. They are working to bring stability to the organization.

#### Agenda Item – Bakeoven Solar Project Update

Avangrid Director of Business Development Brian Walsh reviewed the progress of the Bakeoven Solar Project saying that this is the first commercial renewable energy project in Wasco County. The project is located entirely on the south side of Bakeoven Road and is located partially on property owned by Larry and Vicki Ashley. The remaining property is adjacent to the Ashley property and next to the substation. They expect to have the first 60 megawatts online by September of

2022 with the rest to follow by December of 2022.

Mr. Walsh reported that the high voltage work has been done by 30-40 workers; the substation is not labor intensive. The solar facility build will be over 200 workers at its height; probably in the spring of 2022.

Chair Hege asked about housing for the workers. Mr. Walsh replied that a few have found places in Maupin, south of the bridge. Others are traveling in from The Dalles and in Tygh Valley for short term trailer camping. Some locals are working on building tiny homes; others come from Madras. He said that he has heard that the City of Shaniko is trying to ban short-term housing, although they have a trailer park there.

Commissioner Kramer said that he has driven by the site and has been able to meet a few of the contractors. He suggested that Mr. Walsh reach out to Mr. Stone to talk about the possibility of using the County Fairgrounds for potential housing. We might be able to accommodate workers winter through spring. Mr. Walsh said that they have been talking to Mike Davis about housing and looking at the fairgrounds as well.

Mr. Walsh went on to say that the heaviest load has already been delivered. The remaining materials will be regular tractor trailer loads delivered by driving down Hwy 97. They are trying to limit the traffic through Maupin which would be mostly workers; they have asked the workers to route through Hwy. 97. He asked that any complaints be forwarded on to him.

Mr. Walsh stated that the Red Zone agreement requires that jobs be posted on Workforce Oregon which they have done; permanent jobs will also be posted there. He went on to say that Administrative Services Director Matthew Klebes has been very persistent in working with Avangrid and QLife for fiber optic lines. We are working our way through limitations within the regulatory framework; he believes they will find a way. It will get QLife a little closer in their quest to provide fiber to the southern part of the county. Mr. Klebes has been extremely helpful.

Commissioner Kramer asked what the life of the facility will be. Mr. Walsh replied that looking at some of the other renewable wind projects from the 1980s, they are still operating and have been repowered. For solar panels, efficiencies will be made and it will be cost effective to repower the site. As long as the support

structure holds, it will be as simple as replacing a panel.

Mr. Walsh offered to take the Board on a site visit. He said that he recently gave a tour to representatives from Klickitat County as well as an opposition group; he was able to debunk a lot of the misconceptions.

Chair Hege said that he is amazed that the project is underway after all the years of effort. Mr. Walsh said that they began trying to put a wind project in in 2007. He observed that Dan Carver, who recently passed away, really enabled all of this to happen. They are now putting together a hybrid wind/solar project. He thanked the County for their support.

Mr. Walsh said that one thing on the horizon is a shortage of labor for the solar industry; it is hard to find even union labor. There is more pressure to use apprentice labor. This will be a pinch point to build these projects. This is an effort to address climate change and we need to start thinking about how to solve this problem.

Chair Hege suggested that Avangrid reach out to the Columbia Gorge Community College where they have just opened a facility dedicated to training for the trades. Ms. Clark added that at the next Board session we will have a union representative talking to the Board about apprenticeship programs in the region.

Commissioner Kramer said that he would like to comment that the Board meetings are an opportunity for the Commissioners to talk for 6-7 hours per month. While this meeting is public, it is not necessarily for engaging in conversation with the public. Citizens can reach any of the Commissioners 30 days a month as the cell phone numbers and email addresses are published on our website. They can bring their opinions and concerns forward at any time throughout the month. These meetings are where the Commissioners come together to share ideas, debate and try to find solutions. We can't let the meetings get bogged down. He said that he encourages citizens to call him to have conversations. He said he is not asking for a response to his comments; just putting it out for thought.

Chair Hege adjourned the session at 12:20 p.m.

Summary of Actions
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**MOTIONS**

- **To approve Order 21-041 in the matter of annexing territory to the Mid-**

**Columbia Fire And Rescue District to provide fire protection service to the annexed territory, consisting of Tax Lot 1S 13E 1 100 and Tax Lot 1S 14E 0 1700.**

- **To approve IGA #6181 between Wasco County and the Oregon Department of Corrections.**
- **To approve the Consent Agenda: 9.1.2021 Regular Session Minutes,**

**CONSENSUS**

- **To sign a letter of support for Maupin's application to Business Oregon's Rural Opportunities Initiative Grant.**
- **To sign the combined Hazard Mitigation Grant Sub-application for the Barlow Water District and the Wamic Fire Department/Community Center.**
- **To support the visions and goals outlined in the Gorge Regional Transit Strategy.**
- **To provide a letter of support to the Columbia Land Trust for their applicant to the Federal Forest Legacy Program.**

Wasco County  
Board of Commissioners



\_\_\_\_\_  
Scott C. Hege, Commission Chair



\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair



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Steven D. Kramer, County Commissioner



## DISCUSSION LIST

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[NCPHD COVID-19 UPDATE](#) – Dr. Mimi McDonell

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## DISCUSSION ITEM

WASCO COUNTY COVID-19 UPDATES

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## **CONSENT AGENDA**

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[MINUTES: 9.1.2021 REGULAR SESSION](#)

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WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
SEPTEMBER 1, 2021

This meeting was held on Zoom

<https://wascocounty-org.zoom.us/j/3957734524>

or call in to [1-253-215-8782](tel:1-253-215-8782) Meeting ID: 3957734524#

PRESENT: Scott Hege, Chair  
Kathy Schwartz, Vice-Chair  
Steve Kramer, County Commissioner

STAFF: Kathy Clark, Executive Assistant  
Tyler Stone, Administrative Officer

Chair Hege opened the session at 9:00 a.m.

#### In Memoriam

Chair Hege announced the recent passing of John Carter who was not only an orchardist who worked diligently to advance the cherry industry but was also active in the community, serving on the Wasco County Budget Committee for many years.

#### Chief Deputy Clerk Recognition

Chair Hege announced that Chief Deputy Clerk Chrissy Zaugg has been recognized by the National Association of Secretary of States for the work she did with the Girl Scouts to produce a video entitled "Path of the Ballot." Ms. Zaugg was one of only five across the nation to receive the NASS Medallion Award.

#### Public Health Workers Recognition

Chair Hege, along with Vice-Chair Schwartz and Commissioner Kramer, expressed gratitude for the extraordinary efforts of the staff of North Central Public Health over the long, 18-month course of the COVID-19 pandemic. With the recent significant rise in cases, they acknowledged that the work is far from over; they conveyed their appreciation for all the long hours and sacrifices being made by NCPHD staff towards the health and safety of the community. Staff will be presented with certificates of appreciation from the Board of Commissioners.

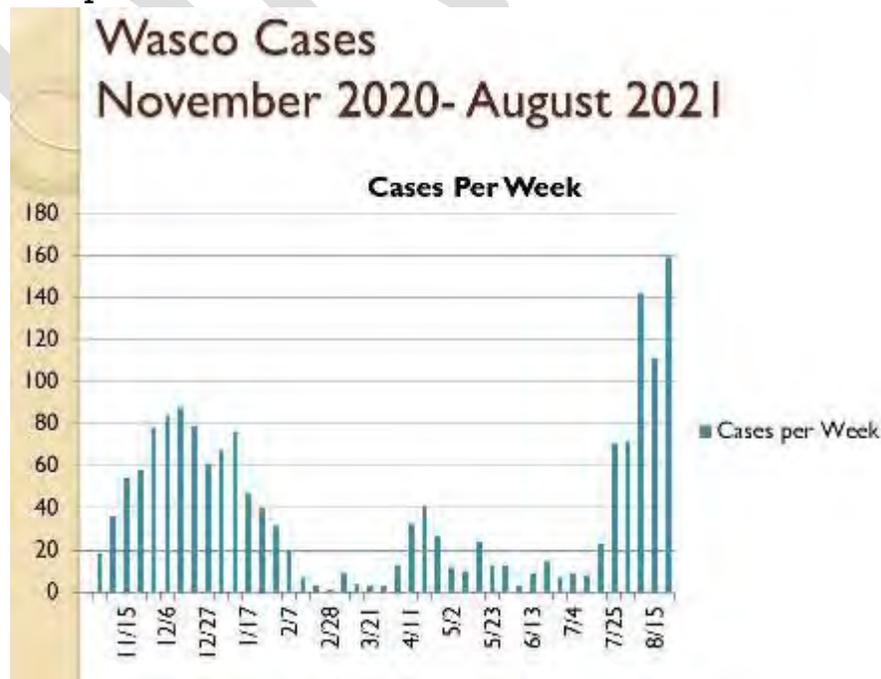
**Discussion List – NCPHD COVID Update**

Public Health Medical Officer Dr. Mimi McDonell reviewed the cases and death data since the beginning of the pandemic. She thanked the Board for their recognition and stated that they, in turn, are grateful for the support and help provided by the County.

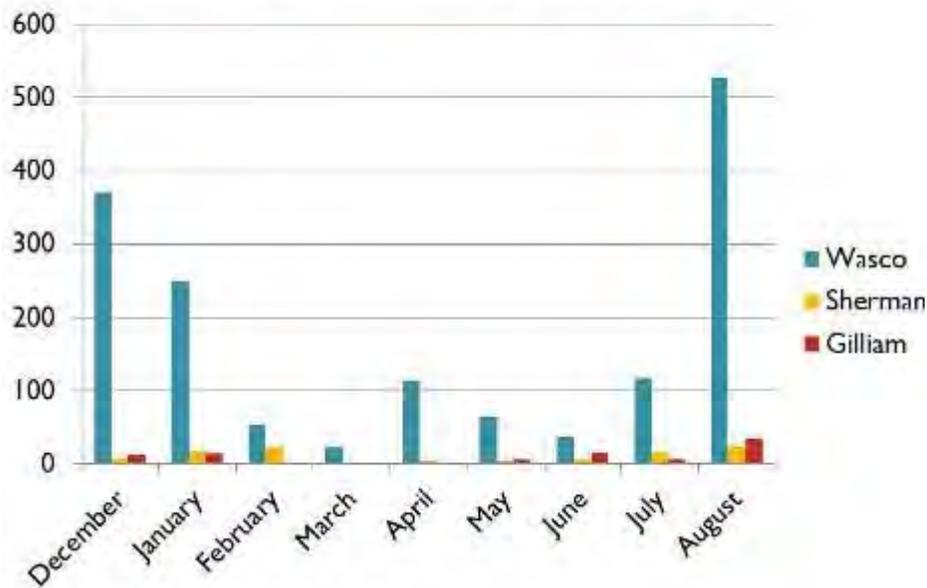
**County Level Data**  
**Total Cases and Deaths to date:**

• <b>Wasco</b>	
• <b>Total</b>	<b>2094</b>
• <b>Deaths</b>	<b>37</b>
• <b>Sherman</b>	
• <b>Total</b>	<b>106</b>
• <b>Deaths</b>	<b>2</b>
• <b>Gilliam</b>	
• <b>Total</b>	<b>124</b>
• <b>Deaths</b>	<b>3</b>

Dr. McDonell noted that the graphs below demonstrate a significant rise in cases per week in Wasco County; numbers are by far the highest they have been since the onset of the pandemic.



## COVID-19 Cases 2021



Dr. McDonell explained that the percent positivity rate has also risen significantly in all three counties. Rates above 5% indicate that there are likely cases in the community that we are not identifying.

### 1 week metrics- August 22-28

August 1	Count	Cases per 100,000	% positivity
Wasco	160	586	9.4%
Sherman	9	501	9.7%
Gilliam	8	402	16.7%

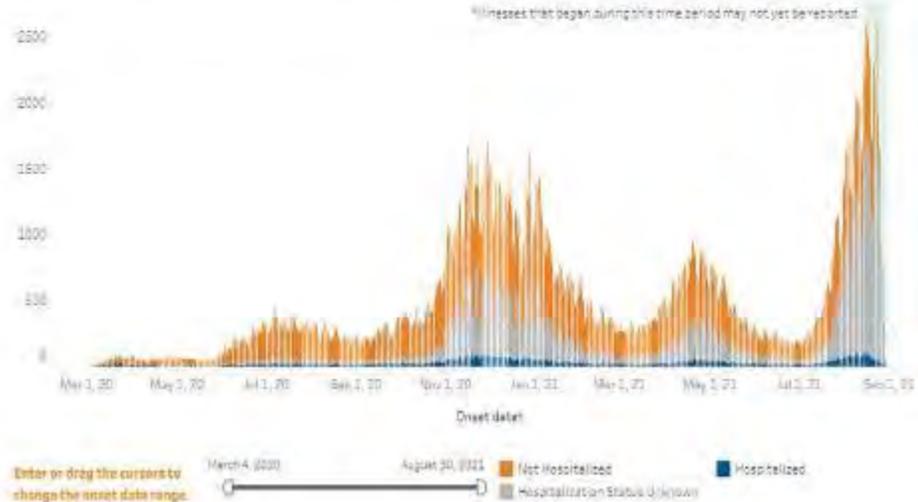
Dr. McDonell noted that the graph below illustrates the trend in Oregon which is similar to what we are seeing locally.

# Oregon Cases 276,287

## Oregon's Epi Curve: COVID-19 cases

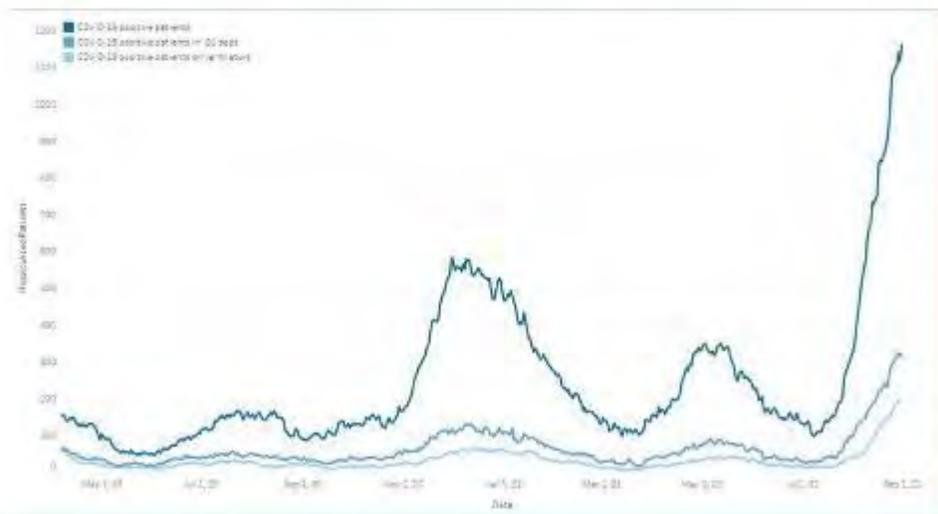
This chart shows the number of Oregonians who have been identified as COVID-19 cases and whether they were ever hospitalized for their illness.

Total Cases	Hospitalized	Not Hospitalized	Hospitalization Status Unknown
276,287	15,088	167,450	93,749



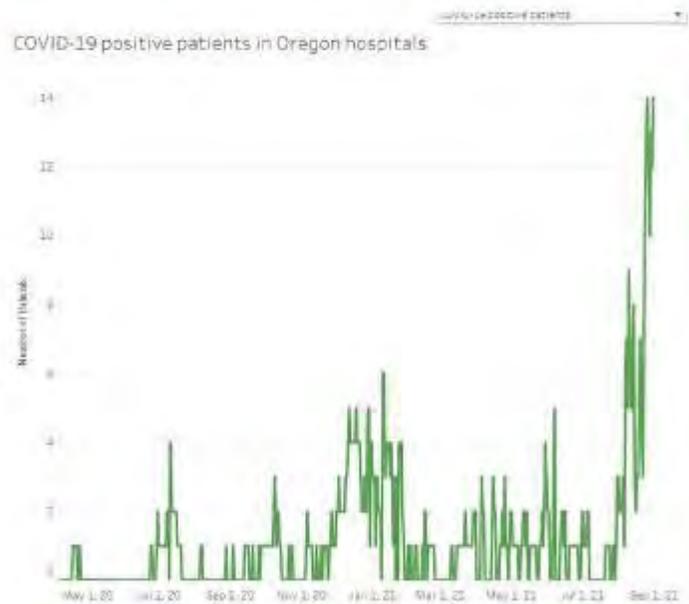
Dr. McDonnell stated that the graph below is what is most worrisome as it indicates the number of people in Oregon hospitalized with COVID-19. The middle line shows those in ICU and the lowest line show those who are on ventilators.

# Oregon Hospitalized Cases



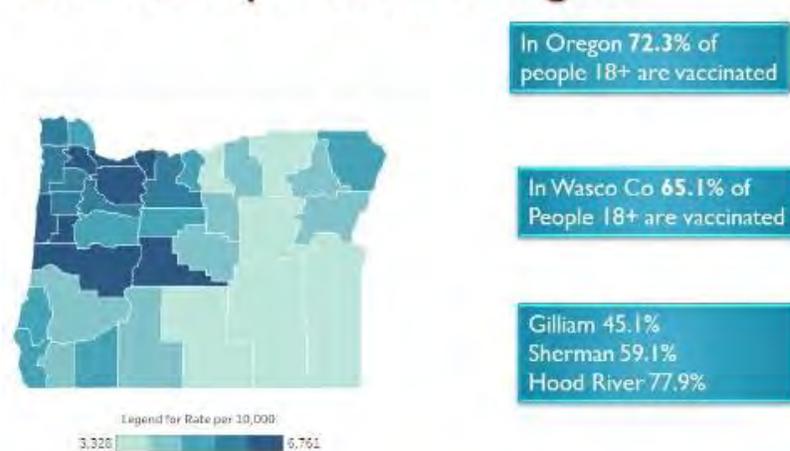
Dr. McDonnell explained that the data below is from Providence Hospital Hood River and Mid-Columbia Medical Center serving the counties in Region 6. The previous high for number of patients hospitalized with COVID-19 in our region was 6 in December of 2020. The current number of COVID-19 patients hospitalized is 14. In addition to limiting available beds, COVID-19 patients take more time and care to provide for which places a strain on already stretched hospital staff. These circumstances have a negative impact on care for other emergent or urgent patient responses.

## Region 6 Hospitalized Cases



Dr. McDonnell reviewed the vaccination percentages for our region as compared to the State vaccination rate. She explained that it is important to understand that people who are unvaccinated are 29 times more likely to be hospitalized with COVID than those who are vaccinated. It is so important to get vaccinated.

## Vaccine Update in Oregon



Dr. McDonnell stated there are a number of places and reasons why cases are on the rise.

## Where/why are cases arising?

- Long Term Care Facilities and other congregate settings
- Workplace outbreaks
- Social gatherings
- Spontaneous cases
- Delta variant incredibly contagious
- Vaccinated individuals can transmit, although MUCH LESS than unvaccinated

Dr. McDonnell shared some information about current pandemic hot topics:

- Vaccines for those between 5 and 12 should be available late fall or early winter.
- A Pfizer third-dose vaccine is currently available to those who are immunocompromised. That third dose can be obtained through their primary care provider, pharmacist or Health Department.
- Guidance for a third-dose booster is currently being reviewed by the Advisory Committee on Immunization Practices. These should be administered 8 months following the final of the initial vaccine series of 1 or two doses.
- Pfizer has received full FDA approval.
- The Governor has mandated masks indoors at public places and outdoors at venues where people are congregated in close proximity.
- COVID-19 vaccinations are mandated by October 15<sup>th</sup> in Oregon for health care workers and K-12 school staff. There are medical exemptions and some religious exemptions.
- Monoclonal antibody therapy has been available for several months. It is a way to prevent the progression of COVID-19 in high-risk patients. It is for those who are at high risk for hospitalization and have had the onset of COVID in the past 10 days with mild to moderate symptoms. It was previously administered intravenously but is now available as an injection. We hope to make it more accessible to people in our region; it is much

easier to get a vaccine to prevent hospitalization.

- Ivermectin should not be used by humans as it is absolutely not safe. It is used to treat parasites in livestock and pets and there is no evidence that it is effective against COVID-19.

Rodger Nichols asked how many staffed beds there are in Region 6. Dr. McDonell replied that she does not have a number but we are in the same space as the rest of the state; it is not just beds, it is the availability of staffing. Caring for COVID patients is more time consuming and we are nearing a breaking point. It is a tremendous strain on the system, the staff and families.

Jill Amery asked if there is any change in guidance regarding how long you must be fever free before returning to work. Dr. McDonell replied if you have not been hospitalized, you should be home for 10 days and be fever free for 24 hours prior to returning to work.

Commissioner Kramer said that he heard on Coffee Break that Klickitat County is at 38-39% vaccinated. He asked what the impact of that is on our county. Dr. McDonell responded that people hospitalized in Region 6 include citizens from Klickitat County. At both hospitals, they care for patients from Klickitat and Skamania County. She said that they do engage in regional calls to talk about the availability of care.

Vice-Chair Schwartz commented that the Ivermectin mentioned by Dr. McDonell is talked about on social media and in the news. She went on to say that she has a neighbor who took it and is promoting it to friends and family. It is here in our county.

Vice-Chair Schwartz asked how a patient would get monoclonal therapy. Dr. McDonell stated that it is a therapy being promoted by Oregon Health Authority; the medical community is trying to make it more available in our region but it is not widely available now. It is a heavy lift for clinics that are already overwhelmed. We are working with OHA for alternatives. They are offering mobile testing now; we are hoping they can help with this as well.

Vice-Chair Schwartz asked for a definition of immunocompromised in order to receive the third dose of vaccine. Dr. McDonell answered that there are specific criteria – those receiving immunosuppressant therapy, taking certain medications or having certain medical conditions. People should talk to their primary care physician to find out if they qualify.

Vice-Chair Schwartz asked if the trials for children under the age of 12 are really just for those from 5-12 years of age. Dr. McDonell replied that the 5-12 year olds is the first group for which data will be available but testing on children under five is ongoing.

Vice-Chair Schwartz observed that a vaccinated person can unknowingly shed the virus. Those of us who are vaccinated need to be cautious about exposing those who are not vaccinated, especially children. Dr. McDonell concurred. She said that the recommendation is that the person who is vaccinated and has been exposed, should be tested 3-5 days following exposure and to be cautious until they have the test results.

Vice-Chair Schwartz said that it is her understanding that you can get over-the-counter test kits. She asked if those are the same tests being used at NCPHD. Dr. McDonell responded that it depends on the store and what kits they are selling. She said that if you are tested by a pharmacist, those tests are considered legitimate. Otherwise, we look for an additional authorized test. The more tests available, the better. Vice-Chair Schwartz asked if someone gets a positive test at Walgreens or other pharmacy, should they call NCPHD for advice. Dr. McDonell replied that they should call their primary care physician or NCPHD.

Vice-Chair Schwartz pointed out that there is a lot of non-COVID illness going around that has symptoms similar to COVID. How necessary is it to get a PCR (polymerase chain reaction) test through a primary care physician. Dr. McDonell stated that if someone has been exposed and they have symptoms, they should follow-up even if a home test is negative, especially if they are not vaccinated. If you are vaccinated and a home test is negative, you are probably negative. A PCR test is more sensitive and specific than the over-the-counter antigens test.

Chair Hege said that his daughter contracted COVID in Florida. The testing to return to work has been challenging and expensive. Dr. McDonell stated that employers should not be requiring a negative test before allowing staff to return to work. The chance of being contagious after a mild case more than 10 days after onset is very low. Yet, you can have antigens for much longer. It is a challenge to have testing available; the health care community shifted staff to vaccinations and now there is increased demand for testing. For those who have been exposed or have symptoms, they can get a free test at NCPHD.

Chair Hege asked if there will be boosters for the Moderna and Johnson & Johnson vaccines. Dr. McDonell stated that there is nothing definitive as yet, but it is likely

to be similar to the Pfizer model. Chair Hege asked if people should get a booster of the same type as their original vaccine. Dr. McDonell replied affirmatively.

Chair Hege said that we are trying to encourage vaccinations. He asked what we might say today to people who are still on the fence about getting vaccinated. Dr. McDonell replied that people should get information about their health care from their health care professional . . . not the TV or social media. There are bad actors out there pushing salacious information just to increase their audience. People should take care of themselves and their loved ones, especially children who do not even have the opportunity to be vaccinated. The science proves that the vaccine does work.

### Discussion List – Youth Think

#### CLASSROOM CHAMPIONS

Prevention Coordinator Debby Jones said that we contracted with Classroom Champions last year. She has met with both Chenoweth and Dufur schools and they are interested in the program. This is part of our federal grant.

Chair Hege commented that this looks like a great program. It brings athletes in to talk to kids in our schools. Ms. Jones added that it was slow to start due to COVID. It is all done virtually and they have been doing it for 10 years. All the athletes are thoroughly vetted.

**{{{Commissioner Kramer moved to approve the Classroom Champions Service Agreement for Wasco County's Youth Think Program. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

#### PACIFIC SOURCE GRANT

Ms. Jones explained that she was approached by Chelsea Ruder for Wasco County to act as fiscal agent for a grant to benefit Columbia Gorge Postpartum Support (CGPS) which has applied for the funding but has not yet been granted non-profit status. She reviewed the memo included in the Board Packet.

Ms. Ruder added that they are looking for a fiscal pass-through. Wasco County would not be responsible for grant requirements. CGPS would be able to promote some of the Youth Think programs such as Toddlers to Teens.

Mr. Stone said that his concern is that Wasco County would be the grant recipient

to an agency that does not yet have non-profit status. We would be responsible for making sure that the work is done. He said he does not want to see the services not be provided but on the other hand, it is not one of our core services.

Chair Hege asked if Ms. Jones is working with County Counsel on the details. Ms. Jones said that at this point, it is an application. No grant has been awarded.

Youth Services Director Molly Rogers explained that CGPS is working toward nonprofit. They are insured and currently operating as a for-profit organization. If this is approved today, she will direct Ms. Jones to work with County Counsel to protect the County. It is a local granting agency and she believes they will be open to the circumstances. Ms. Jones added that CGPS applied for non-profit status in February but COVID has delayed the process. She said that she appreciates that Mr. Stone is cautioning a deliberate path forward. Youth Think is very interested in these partnerships to work with families as they form.

Commissioner Kramer noted that the application deadline is coming up soon. He asked when the grant will be awarded. Ms. Ruder replied that they will not be done reviewing the grants for 4-6 weeks with funds following a month later. She hopes they will have non-profit status by that time.

**\*\*\*The Board was in consensus for Youth Think to move forward with a grant application on behalf of Columbia Gorge Postpartum Support.\*\*\***

Chair Hege opened the floor to public comment. There was none.

#### Agenda Item - Planning

##### DLCD GRANT AGREEMENT

Interim Planning Director Dr. Kelly Howsley-Glover explained that this is an agreement for an additional \$10,000 of funding for implementing the National Scenic Area LUDO. It does not cover the entire cost of the work but it does cover about half the cost.

**{{{Vice-Chair Schwartz moved to approve the Department of Land Conservation and Development 2021-2023 Gorge Grant Agreement. Commissioner Kramer seconded the motion which passed unanimously.}}}**

Commissioner Kramer commented that he appreciates the extra funding from DLCD and hopes that they continue in that direction for further support. Chair Hege echoed Commissioner Kramer's comments and added that he would also

like to thank the Gorge Commission for their support in attaining that additional funding.

LETTER OF SUPPORT

Dr. Howsley-Glover stated that the second item is a letter of support for a DLCD grant application for funding to provide resources to smaller neighbor counties they update their Comprehensive Plans. This will be Wasco County staff compiling templates and a guide for counties to follow.

**\*\*\*The Board was in consensus to provide a letter of support for a DLCD technical grant.\*\*\***

Agenda Item – Public Works

Chair Hege complimented the road crew for the great work they recently did on fog lines, saying that those lines are critical to safety when driving in the fog.

ROAD RALLY

Public Works Director Arthur Smith stated that he has received a request from the Oregon Trail Rally group to hold the 2021 rally in Wasco County. The last time the rally was held here was in 2019. They do not race but rather have a series of timed events through stages. This year they are asking to add a 4<sup>th</sup> stage to the 3 they have used for years. The 3 roads used in years past are very rural and their use is supported by the locals. In the past, we have sent letters out to solicit concerns from the locals. If they have a 4<sup>th</sup> stage that they have never used before, the Board is quite likely to hear complaints. He said he is not a fan of these events as they do not do anything for the County roads; the organizers have to hire a contractor to return the roads to the condition in which they were found. For the established 3 stages, they have the support of the City of Dufur and landowners allow spectators on their land. He said that he is not opposed but wants the Board to be aware.

Commissioner Kramer agreed with Mr. Smith regarding the negative impact to our roads. These roads are used by our constituents; as long as the organizers return the roads to their previous condition or better, it is acceptable. The 4<sup>th</sup> stage is a problem as it may not have the support of the locals. He said that if the Oregon Trail Rally can commit and guarantee that they will contact all the stakeholders for agreement, he can support the 4<sup>th</sup> stage.

Vice-Chair Schwartz said that she appreciates Commissioner Kramer's comments

and supports that position.

Chair Hege stated that this is a big sporting event and the agreement is that they can use the roads but must leave them in at least the same shape as they found them. Mr. Smith confirmed. He said that he will contact the organization and let them know they have permission to talk to the landowners but if there is not 100% agreement, stage 4 will not be allowed. He added that they have to leave a \$10,000 deposit. He stated that it takes some of his time to inspect the roads afterwards but it has been successful in the past.

**\*\*\*The Board was in consensus to allow the permit application to move forward with the understanding that Oregon Trail Rally must secure 100% agreement from the local landowners in order for Stage 4 to be allowed.\*\*\***

#### ODOT AGREEMENT

Mr. Smith stated that the City of Maupin applied for a Federal Lands Access Program Grant to create a pedestrian/bicycle project. The County is included in the agreement because part of the project would be on Bakeoven Road which is a County road. He said this is a multiuse path and he has made it clear that he is not an advocate of curbs and sidewalks as they disrupt snow removal. He said that they understand that but we will need to accept the improvements as part of our system for future repairs. Mr. Smith stated that he has no issue with that and supports this project which will be no cost to the County.

Commissioner Kramer asked if the entire project falls within the Maupin City limits. Mr. Smith replied affirmatively. Commissioner Kramer pointed out that under County obligations it states that we accept maintenance responsibility. He said that we should work with the City of Maupin to have them accept those costs. He said that he supports the project but the County and City should have a conversation about the maintenance. Mr. Smith responded that he agrees but that would be a separate agreement between the City and County and not part of this agreement. He said that it is possible that we could transfer that portion of Bakeoven to the City or enter into an agreement for them to maintain that portion.

Mr. Stone agreed saying that approval should be contingent on a secondary agreement; he does not want the County responsible for the extra work.

Vice-Chair Schwartz asked that if this is a County road, another entity is not responsible for it unless there is a separate agreement. Mr. Smith confirmed,

saying that it is a dedicated County road. A portion of that road goes through the City but it is still our road. The statute is such that the City would have to agree. He said that we had County roads in the City of The Dalles for 50 years until we were able to transfer them.

Vice-Chair Schwartz asked if it is a trail or bike path alongside the road. Mr. Smith responded that we don't have stamped plans as yet so the scope is open-ended. They have talked about it being a multi-use trail that will not include curb and sidewalk. A lot is yet to be scoped and engineered.

**{{{Commissioner Kramer moved to approve the IGA between Wasco County, City of Maupin and ODOT for Maupin to BLM Access Improvements contingent on a secondary agreement with the City of Maupin for maintenance. Vice-Chair Schwartz seconded the motion which passed unanimously.}}}**

Chair Hege asked if the County fueling system is back up. Mr. Smith replied that it is not yet fully functional but there has been progress.

#### Agenda Item – Munis Conversion

Finance Manager Kayla Nelson reviewed the memo included in the Board Packet. She said that over a year ago we entered into an agreement to upgrade our financial software which went live on July 1, 2021 and impacts anything related to our day to day financials. The Finance Department has worked with all other departments to provide training both in group settings and one on one. She stated that since July 1<sup>st</sup>, they have been working on an update to the payroll software which is set to go live on January 1, 2022. Payroll Clerk Brenda Garcia-Lua has been running parallel process in both systems.

Ms. Nelson went on to say that they are well under budget for the project as much less travel has been needed than originally anticipated. Much of the training has been done virtually. They will soon be pulling all the data from the old Eden system into Munis which will help make financial reporting much easier. Next month they will kick off implementation of HR recruiting and performance software. Those processes are managed via paper now and they are looking forward to virtual processes. Everyone has worked hard and done very well.

Chair Hege commented that it is very impressive that we started this with a budget of \$200,000 and are only at \$78,000 to date. People are figuring out how much of this work can be done remotely. Ms. Nelson added that we are one of the

first ones to do this remotely so Munis is also learning the advantages.

### Agenda Item – Houseless Shelter

Vice-Chair Schwartz introduced Mid-Columbia Community Action Council (MCCAC) Executive Director Kenny LaPoint saying that he is here to talk to us about the work they are doing in Hood River, Wasco and Sherman Counties. She said Mr. LaPoint has been with MCCAC since November of 2020 and will be reviewing their mission, vision and values and illustrating the importance of MCCAC for the less fortunate in our community. All three counties have a commissioner representative on the Board along with other community representatives.

Mr. LaPoint said that he is a resident of Mosier, moving here in 2020; prior to that he was in Bend working for the State of Oregon in housing and wildfire recovery. Before that he lived in Portland and worked for the Housing Authority. He proceeded to review the presentation included in the Board Packet.

Mr. LaPoint explained that Community Action is a national organization; MCCAC serves 3 counties and participates in or leads a number of initiatives in the three counties including a firewood program and a houseless shelter. He noted that Wasco County receives the lion's share of services and they try to prevent homelessness whenever possible. MCCAC partners with the Housing Authority to administer programs for housing.

Mr. LaPoint stated that MCCAC took over The Dalles Shelter this year and plans to rename the community which is a series of tiny homes with electricity, air and heat. Each accommodates 2 people but there are some instances when it is necessary to place only one person in a unit. There are currently 30 units with a wait list of about 100. MCCAC partners with MCCFL to bring services to the site. The MCCAC offices are in an RV where partners can meet with clients. The program has been successful in getting guests transitioned to permanent housing.

MCCAC also provides weatherization services for low-income households with consistently high energy bills. That allows those families to divert the energy savings to health care, food, housing, etc. The program has increased in demand and has a waitlist of about 60.

They have received a grant for \$3.1 million; they had applied for \$1.8 million but were the #1 scoring applicant and were granted the additional funds which resulted in a year-round shelter and a number of other partner programs to

prevent homelessness.

He said that the goal of a navigation center would combine services and temporary shelter in one place; it would be great to have multiple agencies in one spot. They have \$1.5 million toward that goal but will need more. They are working with Sheriff Magill to see how the agencies might partner. MCCAC has gone from 9 staff to 25 and have outgrown their space.

Finally, Mr. LaPoint announced that they have purchased a shower/restroom trailer that is now ready for use. The City of The Dalles has put in sewer and water to be used for the navigation center.

Chair Hege commented that what has been described today is an incredible amount of work and he commended Mr. LaPoint for the progress he has made in this short span of time.

Vice-Chair Schwartz commented that it is great to see this program in action for our community. She asked Mr. LaPoint about MCCAC's connection to the City's Houseless Committee and if we truly know how many people we have that are houseless and how do we know that number.

Mr. LaPoint replied that the point-in-time count happens every January with a full county count every other year. There was not a full count last year due to COVID. It is difficult to count in January due to the poor weather conditions. The last point-in-time count identified 90 but we know that is not accurate as we have 20 in temporary housing and 100 on the wait list. The region has not done a great job on the point-in-time count and MCCAC will lead that effort in January; he has led those efforts in previous jobs. He said that they are taking the lead on a system that will provide the resources where we can see what services are being provided to individuals and will be better from both a data standpoint and a client support perspective. He stated that their data expert is someone who has actually come from their client base and has risen to being a statewide expert.

Commissioner Kramer said that he has spoken to Mayor Mays and retired Chief Ashmore; it sounds like we are getting our act together to make strides in the mental and behavioral health side of this issue. It is great for our community.

Chair Hege said that he would have to agree that this is a wonderful effort and we are lucky to have Mr. LaPoint here with all his skills and experience.

Mr. LaPoint thanked the Board, saying that he will return next year to report their progress.

#### Agenda Item – APHIS Landfill Update

Commissioner Kramer said he has not had the opportunity to meet with Mr. Koyle and Mr. Mitchell but we have had an issue in Wasco County with the landfill which is owned by Waste Connections, a private company. They have having conversations with neighboring orchardists, APHIS, DEQ and other agencies to work through the issues. We are here today for an update on what has happened and what next steps are.

District Supervisor for USDA's Animal and Plant Health Inspection Service (APHIS) Shane Koyle stated that he was contacted in early April regarding the bird issue at the landfill. In May they did a site visit and observed a lot of ravens and sea gulls and began meeting with affected parties to find a solution. They have been working with Waste Connections, the orchardists and DEQ as well as US Forest Service Wildlife Biologist Jeremy Thompson. Through those efforts, he said he believes they have a path forward with a coordinated management plan.

Mr. Koyle went on to say that APHIS is charged with animal damage control and helps with wildlife issues across the nation. There is a research branch to help find ways to control wildlife while maintaining the quality of the environment. It is useful to have APHIS involved as a third party in these situations to reduce the conflict and maintain the environment. APHIS reaches out to the affected individuals to gather input.

For this case, as in most instances, there is not a single solution. The first thing to look at is how to modify the habitat to reduce bird attractants. After that, they move on to harassment to make the birds feel unwelcome; this includes noise, falcons, drones and other methods. Lastly, they may resort to lethal control which would reinforce the harassment or if other options prove ineffective. To lethally remove this number of birds would require a permit from Fish and Wildlife and would involve the use of firearms, traps and possibly avicides. He acknowledged that there are a lot of concerns around avicides which can have a negative effect; it would be a last resort only after careful consideration. They would use DRC1339 (Avitrol) which has been around for 30-40 years. It is very lethal to a handful of birds that it targets but not as lethal to other wildlife including other bird species. He stated that he can provide data to those who have an interest; it has minimal risk of secondary poisoning. It has been tested on scavenger species and there was no secondary poisoning. They would monitor the area for non-target species

and only apply if appropriate. They would select bait that is an attractant to only the target species, monitor the bait and clean up any untaken bait. The orchardists will need to communicate with the FDA and buyers as to the acceptability of the avicide.

Mr. Koyle concluded by saying that the population of ravens overall is increasing by 2-3%. They will have to continually monitor how things are going and adjust accordingly. They would ask the landfill to help pay for some of it and would also use the current contract with the County to help pay for work on the orchardists' property.

Commissioner Kramer thanked Mr. Koyle for the great overview. He said it is a complex issue and he is pleased to hear that the parties are working together to make this a reasonable outcome.

Vice-Chair Schwartz stated that one solution she heard was the altering of human practices. She stated that in her limited experience, when you use lethal control it is a short-term solution; if we don't alter our practices, the birds will continue to come. Mr. Koyle replied that the landfill is doing a good job of covering. Although we cannot cover the cherries, there may be other small steps that can be taken to support the effort. He said neighbors need to not leave garbage uncovered and not purposely feed the birds.

Vice-Chair Schwartz asked if it is DEQ's job to monitor the landfill and make sure they are doing what they should. DEQ Public Affairs Specialist Greg Svelund replied that that is correct. The requirement for bird control ends at the landfill and does not extend to the adjacent properties. That been part has been difficult to resolve as it is probably true that the birds are here primarily because of the landfill. State rule and the permit is written for bird control on the footprint of the landfill. That is part of what this group has been trying to accomplish – to extend the area being addressed by bringing other people in.

Orchardist Gary Wade said that he appreciates APHIS getting involved and moving this ahead; this has been a problem for a few years. He said we need to do all we can to minimize the problem but at this point, the orchardists do not want poison in their property. The orchardists don't have control over the birds attracted to the landfill. He stated that he knows Waste Connections are doing all they can. It has taken a little time but he is pleased that they are all working together.

Ash Harris, a Wildlife Rehabilitator for Wildlife Superheroes of Rowena, stated that peer reviewed research has shown that using avicides only lasts about a year so that they would have to continue to poison year after year. Mr. Koyle replied that it is only one tool among multiple tools. They have used it on similar projects. If there is an abundant bird population, they could re-infiltrate the area. If there are some that are not responding to other methods and they are removed, the new ones may respond to harassment.

Ms. Harris commented that Goldendale has successfully used a falconer since 2000. She said that she would encourage non-lethal methods of control. She stated that the community would like some involvement. Mr. Koyle replied that they are very open to falconry.

Ms. Harris asked if the process will be transparent. Mr. Koyle responded that they are happy to answer questions but will not be providing day-to-day updates.

Orchardist Marliss Rufner stated that she wants to hear from Waste Connections.

Waste Connections District Manager Brian Evola said that they haven't started anything yet because it is in their Operating Plan, an agreement with the surrounding orchardists, to not harass birds during certain times. That restriction leaves only a couple of months a year which is not enough to keep the birds away. They hope to get that restrictive language removed from the plan so they can implement the tools they already have onsite.

Ms. Rufner asked what they are doing to minimize the bird population by other measures. Mr. Evola said they have kept their working face small to minimize attractants. They are required to cover the area with dirt.

Commissioner Kramer said he appreciates all of the people involved in this issue; that group can continue to work and he is confident they can and will find a solution. That solution will take longer than we have at this meeting this morning. He said that he is always available by phone or email.

<b>Agenda Item – UPRR Settlement</b>
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County Counsel Kristen Campbell reviewed the memo included in the Board Packet.

Chair Hege asked if the agreement to not pursue track expansion is time-limited. Ms. Campbell replied that it is limited to 5 years; they can submit an application

after that time.

Rodger Nichols asked if the settlement has anything to do with paying for the County's legal expenses. Ms. Campbell answered that it does not. Chair Hege said that although we did ask for a fairly high fee to process their application, at the time it seemed pretty innocuous and the fee we charged was not high enough to cover our costs through all the litigation that has ensued. We have learned from this experience and will protect ourselves from that circumstance in the future.

Chair Hege asked if we are the last to approve the agreement. Ms. Campbell replied affirmatively, saying that all other parties have reviewed and approved the agreement.

**{{Commissioner Kramer moved to approve the Settlement and Release Agreement between and among Union Pacific Railroad, Wasco County and other represented parties. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

Agenda Item – Building Codes Services Agreement

Mr. Stone explained that a year or more ago, when we agreed to take the Building Codes program from the State, we did not have staff hired and had a number of other challenges. At that time, we initiated some agreements with Jefferson and Hood River Counties to fill in when we needed help. We have done that reciprocally for the entire time and it has been working fairly well. It was not intended to be a long-term arrangement; however, Hood River County and Wasco County continue to benefit from the arrangement. This agreement will essentially allow us to act as a single department for both counties. That will broaden our experience and provide vacation/sickness back-up. The two counties have been working on this for a while and come to this agreement which will be evaluated after the first year. We will not be billing one another for costs; wherever permit fees land is where they will stay. We believe we have similar volumes and it will not be an issue, but that will be evaluated over the next year. We have been using their Building Official and they have been using our Electrical Inspector.

Chair Hege said that it is great to see the collaboration between neighboring counties. He stated that he has talked to local contractors and they are generally pleased and support this idea. It is a great move.

**{{Vice-Chair Schwartz moved to approve the IGA between Wasco County and Hood River County for Reciprocal Building Department Services.}}**

**Commissioner Kramer seconded the motion which passed unanimously.}}**

**Discussion Item – Juneteenth Resolution**

Human Resources Director Nichole Biechler reviewed the memo included in the Board Packet, saying that this is circling back on a conversation with the Board earlier this summer.

**{{Vice-Chair Schwartz moved to approve Resolution 21-006 Proclaiming June 19th Juneteenth Day. Commissioner Kramer seconded the motion which passed unanimously.}}**

**Discussion Item – EDC Appointment**

Ms. Clark explained that this position, which represents the Port of The Dalles on the Economic Development Commission, was vacated when Mike Courtney stepped off of the Port Board. The Port is recommending Jennifer Toepke to complete Mr. Courtney's term.

Chair Hege commented that he believes Ms. Toepke will be a good addition to the EDC.

**{{Vice-Chair Schwartz moved to approve Order 21-042 appointing Jennifer Toepke to Position 4 on the Economic Development Commission. Commissioner Kramer seconded the motion which passed unanimously.}}**

**Consent Agenda – 8.4.2021 Minutes/Community Corrections Plan**

**{{Commissioner Kramer moved to approve the Consent Agenda. Vice-Chair Schwartz seconded the motion which passed unanimously.}}**

**Commission Call**

Commissioner Kramer stated that he received a note from the Sheriff's Office regarding funding for the CRGC. The OHA has released \$50 million for behavioral health funding; we are in line for \$50,000. The deadline is September 3<sup>rd</sup>. The group is putting together an application and want to send in a letter of interest. Move will follow if we are approved for the application.

**\*\*\*The Board was in consensus to put forth a letter of interest for the OHA Behavioral Health grant.\*\*\***

Mr. Rodgers announced that an email from OHA indicates there are no ICU beds available in Region 6.

Vice-Chair Schwartz said that she has heard OHA cautioning people that are not vaccinated to stay home as much as possible. This is hitting right here at home. People should avoid gathering, really adhere to social distancing, masking and personal hygiene.

Chair Hege stated that he was on a statewide call some time ago and at that time, our region had zero usage of ICU beds. The reality is, we do not have many ICU beds and can go from zero use to full use very quickly. Vice-Chair Schwartz concurred, saying that our hospitals are quite small and have shrunk with changes to health care. The problem is that we have nowhere to transfer people. Chair Hege noted that we have the lowest number of beds per capita in the United States. It suggests that we are generally pretty healthy but it is a problem now.

Commissioner Kramer said that if you have not reconsidered the vaccine, please do so now. It is proven to be effective; think about your neighbors, friends and family. Chair Hege agreed, adding that the reality is you may get COVID if you are vaccinated, but you likely won't be hospitalized or die. Let's support each other, take care of each other and get through this.

The session was adjourned at 12:06 p.m.

Summary of Actions
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**MOTIONS**

- **To approve the Classroom Champions Service Agreement for Wasco County's Youth Think Program.**
- **To approve the Department of Land Conservation and Development 2021-2023 Gorge Grant Agreement.**
- **To approve the IGA between Wasco County, City of Maupin and ODOT for Maupin to BLM Access Improvements contingent on a secondary agreement with the City of Maupin for maintenance.**
- **To approve the Settlement and Release Agreement between and among Union Pacific Railroad, Wasco County and other represented parties.**
- **To approve the IGA between Wasco County and Hood River County for Reciprocal Building Department Services.**
- **To approve Resolution 21-006 Proclaiming June 19th Juneteenth Day.**
- **To approve Order 21-042 appointing Jennifer Toepke to Position 4 on the Economic Development Commission.**
- **To approve the Consent Agenda: 8.4.2021 Regular Session Minutes, Community Corrections JRI Plan and Application.**

**CONSENSUS**

- **For Youth Think to move forward with a grant application on behalf of Columbia Gorge Postpartum Support.**
- **To provide a letter of support for a DLCD technical grant.**
- **To allow the permit application to move forward with the understanding that Oregon Trail Rally must secure 100% agreement from the local landowners in order for Stage 4 to be allowed.**
- **To put forth a letter of interest for the OHA Behavioral Health grant.**

Wasco County  
Board of Commissioners

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Scott C. Hege, Commission Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



## AGENDA ITEM

### Amended Fee Schedule Ordinance Hearing

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[STAFF MEMO](#)

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[PLANNING DIRECTOR'S MEMO](#)

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[REDLINED ORDINANCE UPDATES](#)

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## MEMORANDUM

**SUBJECT: Annexation Request**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: KATHY CLARK

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DATE: SEPTEMBER 8, 2021

### **BACKGROUND INFORMATION:**

The Wasco County Fee Schedule is amended annually in the fall to become effective the first week of the following year. This summer Department Directors/Managers were notified to provide their Fee Scheduled revisions in time for the September hearings. For those Departments not having specific revisions, fees were increased by approximately 3% in those cases where the fees are not controlled by State Statute. The following is a summary of changes by department:

#### **FEES ACROSS ALL COUNTY DEPARTMENTS**

Fees were increased by approximately 3%.

#### **FINANCE DEPARTMENT**

Fees were increased by approximately 3%.

#### **INFORMATION SERVICES**

Fees were increased by approximately 3%.

#### **ASSESSMENT & TAXATION**

Fees were increased by approximately 3%.

#### **COUNTY CLERK**

Most County Clerk fees are dictated by State Statute. Those fees not controlled by statute were increased by approximately 3%.

#### **PUBLIC WORKS**

Fees were increased by approximately 3%.

#### **SURVEYOR'S OFFICE**

Increased by Director: *I've increased my fees by 5% and generally rounded to the nearest sensible number to accommodate recent increases to overhead.*

#### **COMMUNITY CORRECTIONS**

1. We still need to add the new fees for our electronic monitoring program
  - a. Electronic Monitoring Setup: \$25.00
  - b. Electronic Monitoring Daily Fee: \$5.00

2. I would like to make our Interstate Compact Fee \$100 (up from \$50). Many Oregon counties charge \$100 to \$150 and the workload for this process is fairly involved. Though this is a larger increase, we would waive the fee for non-Oregon residents new on supervision who are returning to their home State. This makes more sense and is what many other counties do.
3. I would like to round up most of our fees at this time to the next \$5 increment
4. I would like to keep our Travel Permit fee at \$5. It is intentionally kept low because we want it to be very accessible and encourage client honesty, but with a small level of skin in the game. It seems reasonable to keep this one the same given that we are increasing other fees more than 3%.
5. Our supervision fees may go away January 1<sup>st</sup>... but this hasn't been completely decided at the legislative level or with OACCD's approach to it. We are leaving it as is, contingent upon the outcome, and will change it later to \$0 if necessary.

Remaining fees have been eliminated by SB817

#### SHERIFF'S OFFICE

Several fees in the Sheriff's Department are set by statute. The Sheriff requested an increase of \$5 for fingerprinting. All other increases are approximately 3%.

#### YOUTH SERVICES

All existing fees have been eliminated SB817

#### PLANNING DEPARTMENT

See Director's Memo.

#### GIS SERVICES

Revisions made by Information Services Director

#### BUILDING CODES

These revisions were developed by our Building Official and submitted to the Board at the May 20, 2020 Fee Schedule hearing. His letter requesting the revisions included the following:

#### **A narrative explaining the purpose of the proposed fee adoption.**

With the short period of time, for Wasco County to adopt a fee schedule. In order to assume the program from the State of Oregon. The County had to adopt the only fee schedule they were aware of at the time of assumption. With that being said, those fees that were adopted were outdated from the year 2014. A significant fee increase will be necessary at this time. With this the building department will be in line with the program standards as indicated by OAR 918-020-0090 (1) (a). The Statute reads, "The building department shall provide adequate funds, equipment, and other resources necessary to administer and enforce the building inspection program in conformance with an approved operating plan". Although the fee increase is not expected to provide a full cost recovery, the proposed increase in fees will assist to better align with the OAR listed above, and they will be more consistent with other jurisdictions locally.

At the 5.20.2020 Hearing Chair Hege requested that the increases to the Building Codes fees be delayed. The following is an excerpt from the 5.20.2020 minutes.

Chair Hege stated that he has some proposed changes to the Fee Schedule; he has talked with staff but this is his first opportunity to talk to the other commissioners. He said that he is asking to pull the Building Codes fee increases from the schedule. He said that the proposed 15% increase is reasonable and makes sense in light of how long it has been since they have increased. The main reason he wants to remove them is related to the reserve fund which has approximately \$3.25 million. Some of that money might be used to address the space issues; the current budget for that is \$600,000 which still leaves \$2.7 million. The cost of running the program is roughly \$700,000 for general inspections and \$350,000 for electrical. The reserves are intended to help address the challenges of the cyclical nature of construction; funds are needed to support the program through the slow times. However, what we have is somewhere in the neighborhood of 3 full years of reserve funds even if we had zero permits – that is excessive. It does not make a lot of sense to have that much money on hand and still raise fees. He said it is important to remember that this is a State function and is an independent operational unit that we operate on behalf of the State.

Chair Hege went on to say that we really don't know how things will pan out – it is a new department for us. Our Finance Director and Building Official have told us that we will lose money but we need to use some of those reserves before raising fees and we need another year to learn more about the program. He said that we are in an unusual time in our history with concerns about our economy. By not raising the fees, it will help a little – it won't make or break the economy, but it will help. He noted that our current increase is under appeal and that will go away if the fees are not increased at this time.

Chair Hege concluded by saying that ultimately we will need fees that meet costs and we need a reasonable reserve. He noted that some fees were added that do not currently exist; we may need to keep those.

Commissioner Kramer asked what the plan is for when we need to start looking at the increases; we need to treat this like a business.

Chair Hege said that he would suggest that we look at it in the fall when we review all other County fees. We do that regularly. The Building Codes fee process is more onerous than our own so we may not want to do it annually but we shouldn't wait too long.

Vice-Chair Schwartz thanked Chair Hege for his work on this. She said that for her the most important point is the uncertainty of the economy that was not in effect when we started this process. If we don't have to raise the fees right now, it makes sense to wait. We really don't have a good sense of how the current circumstances will impact the construction industry. She said she is in agreement with holding off on the Building Codes fee increases.

The following motion was made and approved at the 5.20.2020 Board Session:

**to approve Ordinance 20-002 in the matter of amending Wasco County's Uniform Fee Schedule for Various County Departments with the removal of the Building Codes fee increases and striking the word "recorded" in certain places as requested by the County Surveyor.**

Staff has reinserted the increased Building Codes fees that were excluded from the 20-002 Ordinance. Since we are uncertain as to whether the fees will be adopted by the Board, we have not begun the state process for adoption. Today's hearing will review those changes and ascertain the Board's will regarding their adoption. Should the Board determine that the increases are appropriate, staff will begin the state process and return to the Board in the future for a second set of adoption hearings.

Today's hearing is the first reading of the title of the Ordinance (unless any Commissioner requests it be read in its entirety); no action will be taken until the Oct. 6, 2021 hearing.

Title of Ordinance to be read into the record: **ORDINANCE 21-001 IN THE MATTER OF AMENDING WASCO COUNTY'S UNIFORM FEE SCHEDULE FOR VARIOUS COUNTY DEPARTMENTS**



## MEMORANDUM

**SUBJECT: Fee Schedule Update**

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TO: WASCO COUNTY BOARD OF COMMISSIONERS, TYLER STONE

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FROM: KELLY HOWSLEY-GLOVER, INTERIM PLANNING DIRECTOR

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DATE: 7/13/2020

The Planning Department is proposing to adjust its fees in conjunction with the broader Wasco County Fee Schedule update.

Many of the Planning Department existing fees have remained the same since the last comprehensive fee schedule update in 2014. While the methodology for determining fees is consistent with both limitations imposed by ORS 215.316 and average staff time, the base rate used to calculate 2014 is impacted by inflation rates. Adjusting the fees by the Consumer Price Index (CPI) has been a methodology used in the past by the Department, but has not been consistently applied. As a result, many of the Planning Department fees are still at the 2014 CPI rate.

I propose the following:

- To adjust all fees, including our base per hour rate, by 5%. The West Region CPI for 2021 was 4.7% overall. Considering that most fees have remained the same since 2014, I am recommending a 5% increase for this update, with an annual CPI rate increase following this update.
- There has been some interest expressed in having National Scenic Area application fees be more closely aligned with the cost. Using 2020 staff review tracking data, I have calculated the average cost based on time spent multiplied by our average staff adjusted base rate of \$80/hr. This rate includes overhead costs. The result of this would be a 200% increase for expedited reviews and a 139% increase for full reviews. There are two other uncommon NSA fees where we do not have tracked data for, and therefore are recommending a 5% increase in fees.

In 2019 Planning staff presented a comparative look at our fee schedule showing Wasco County Planning fees are consistently at the middle to the lower end of comparable counties. The proposed changes should not impact this trend. Overall, I feel this proposed change is an incremental increase that reflects the broader Wasco County special service fee policy and helps support the program maintain service levels.

It's important to note that many of the individual fee line items for the Planning Department include a Clerk recording fee that the Planning Department collects on behalf of the Clerks Department. As we are not proposing revisions to the Clerk's fees, those have been maintained and incorporated, as standard practice, into the final Planning Department fee. This fee was added in after the inflationary increase was calculated.

For example, the base fee for an Extension of Time for Land Use Approval is \$399, however the current fee is \$515, which includes a \$116 fee for recording. The inflationary rate was calculated with the base fee, resulting in an increase to \$419, rounded up from 418.95, which when added with the \$116 fee for recording equals the \$535 amount. Fees that do not include recording costs include: address, land use verification letter, non-structural MNN permit, EFSC review of a commercial energy project, LUDO interpretation, road dedication, road naming, subdivision lot line vacation, and our miscellaneous fees.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING WASCO COUNTY'S UNIFORM FEE SCHEDULE FOR VARIOUS COUNTY DEPARTMENTS

**ORDINANCE ~~20-0021-001~~**

THE BOARD OF COMMISSIONERS OF WASCO COUNTY OREGON DOES ORDAIN AS FOLLOWS:

Section 1. PURPOSE

Wasco County provides core services to all citizens which are paid for through the annual tax base. On the whole, the County endeavors to proactively provide access to services in alignment with our Vision and Mission statements.

In some instances, special services are required or necessitated by various state statutes, or to meet the needs of citizens who have requests outside of core services. The purpose of this Ordinance is to outline the fees to be collected by Wasco County Departments for performing services, and to establish a uniform fee schedule.

Section 2. AUTHORITY

The Ordinance is enacted pursuant to the authority granted to general law Counties by [ORS 203.035-ORS 203.065](#) and by [ORS 192.440](#).

Section 3. FEE SCHEDULE

Fees shall be charged and collected by the indicated Department before the filing, recording or copying of subject documents shall be completed. A table of all County fees can be found in Appendix A, B and C. Other fees may apply as assessed under Oregon Revised Statutes.

Section 4. ENACTMENT PROVISIONS (1)

(1) CONFORMANCE WITH LAW

Except as expressly provided herein, this Ordinance shall in no way be a substitute for or eliminate the necessity of conforming with any and all State and Federal laws, rules and regulations including but not limited to the payment of all other fees required by law and other Ordinances which are now or may be in the future in effect which relate to the requirements provided in the Ordinance.

(2) SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed as a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portion of this Ordinance.

(3) EFFECTIVE DATE

This Ordinance shall take effect on ~~August 18, 2020~~January 4, 2022 upon its adoption, and all previous orders, resolutions or ordinances setting fees conflicting with the provisions of this Ordinance are hereby repealed and will be of no further force and effect.

Regularly passed and adopted by the Board of Commissioners of the County of Wasco, State of Oregon, by a \_\_ to \_\_ vote on this ~~6th~~<sup>20</sup> day of ~~May, 2020~~October, 2021.

WASCO COUNTY BOARD  
OF COMMISSIONERS

ATTEST:

\_\_\_\_\_  
Kathy Clark  
Executive Assistant

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
Steven D. Kramer, County Commissioner

\_\_\_\_\_  
Kristen Campbell  
Wasco County Counsel

APPENDIX A: County Fee Schedule

<b>Fees Across All County Departments</b>		
Service Description	Fee Amount	Applicable Statute
<b>Miscellaneous Copies/Printing/Transmission</b>		
Black and white copies <i>8.5" x 11" or 8.5" x 14"</i>	<del>\$0.25</del> <u>0.26</u> per page	County Ordinance
Black and white copies <i>11" x 17"</i>	<del>\$1.00</del> <u>1.03</u> per page	County Ordinance
Color copies <i>(any size listed above)</i>	<del>\$1.00</del> <u>1.03</u> per page	County Ordinance
Providing content on media <i>(zip disk, jump drive, CD, etc.)</i>	<del>\$15.00</del> <u>15.45</u> per media plus actual costs of services	County Ordinance
Printing computer labels	<del>\$40.00</del> <u>41.20</u> plus actual printing and label cost	County Ordinance
Electronic transmission of documents <i>(Fax, email, FTP, or similar transmission.</i> <i>If printing of copies is required to redact information or to get records into the appropriate form, subset, etc., copy fees and research time will also apply.)</i>	<del>\$5.00</del> <u>5.15</u> per transmission plus actual costs of services	County Ordinance
<b>Research and Professional Services Fees</b>		
Basic Research Fee <i>(Only upon availability of staff)</i>	<del>\$40.00</del> <u>41.20</u> per hour, one hour minimum, <i>unless specified by Department fee schedule</i>	County Ordinance
Professional Services / Complex Analysis	See specific Department fee schedule	County Ordinance
<b>Public Record Request Fees</b>		
Certification of a Public Record <i>(Birth certificates, licenses, etc.)</i>	\$3.75 per record	<a href="#">ORS 205.320</a>
<i>Public records request, general (Cost is request-dependent and is sum of research, copies, transmission, etc.)</i>		
<b>Administrative Services</b>		
Service Description	Fee Amount	Applicable Statute
<b>FINANCE DEPARTMENT</b>		
Placing a stop payment on a Wasco County issued check	<del>\$33.00</del> <u>34.00</u> per check	County Ordinance
Returned item (non-sufficient funds, closed account, etc.) deposited to Wasco County bank account	<del>\$25.00</del> <u>26.00</u> per check	County Ordinance
<b>INFORMATION SERVICES DEPARTMENT</b>		

Professional Services	<del>\$120.00</del> <u>124.00</u> per hour	County Ordinance
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GIS Mapping : *See Appendix C*

<b>LEGAL SERVICES</b>		
County Counsel Fees. <i>Please contact Administrative Services for estimate.</i>	At current hourly rate	County Ordinance

<b>Land-based and Civil Services</b>		
Service Description	Fee Amount	Applicable Statute

<b>ASSESSMENT AND TAXATION DEPARTMENT</b>		
Assessment mapping changes and new plat	<del>\$540.00</del> <u>556.00</u> base fee	County Ordinance
Additional lot created	<del>\$50.00</del> <u>51.00</u> each	County Ordinance
Additional map affected	<del>\$50.00</del> <u>51.00</u> each	County Ordinance
Lot line adjustment	<del>\$250.00</del> <u>257.00</u> each	County Ordinance
Calculation of farm/forest disqualifications <i>(To be applied against penalty if the account is disqualified within 90 days)</i>	<del>\$40.00</del> <u>41.00</u> per hour, one hour minimum	County Ordinance

<b>CLERK'S OFFICE</b>		
Land-based Recording Fees <i>All documents presented for recording must be "required or permitted by law to be recorded"</i>		

<b>Deed and Mortgage Records</b>	\$105.00 for the 1st page,	<a href="#">ORS 205.320</a>
<b><u>Breakdown of fees:</u></b>	<u>\$5.00 for each page after</u>	and County Ordinance
Clerk Recording Fee	\$5.00 per page	
Public Land Corner Preservation Fund	\$10.00 per document	
Geographic Information Systems (GIS) Fund	\$19.00 per document	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Fund	\$60.00 per document	
<b>Lien Records</b>	\$76.00 for the 1st page,	<a href="#">ORS 205.320</a>
<b><u>Breakdown of fees:</u></b>	<u>\$5.00 for each page after</u>	and County Ordinance
Clerk Recording Fee	\$5.00 per page	
Assessment & Taxation Fund	\$10.00 per document	
Oregon Land Information System (OLIS) Fund	\$1.00 per document	
Affordable Housing Alliance Tax	\$60.00 per document	
<b>Partition Plat, Replat, and Property Line Adjustment Plat</b>		<a href="#">ORS 205.320</a>
Surveyor Fee, Property Line Adjustment Plat, Single-Parcel Partition Plat or Replat	<i>See Surveyor's Office fees</i>	and County Ordinance
Assessor and Tax Collector Fees	<i>See Assessment and Taxation</i>	
Recording Base Fee <i>(includes A&amp;T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)</i>	\$90.00 per document	

Affordable Housing Alliance Fund	\$60 per document	
Clerk Recording Fee	\$5.00 per page	
County Court Approval (if required)	\$10.00	
Copy Fees	\$3.00 per page	
<b>Subdivision and Subdivision Replat;</b>		<a href="#">ORS 205.320</a>
Surveyor Fee, Subdivision and Subdivision Replat,	<i>See Surveyor's Office fees</i>	and County Ordinance
Condominium	<i>See Assessment and Taxation</i>	
Assessor and Tax Collector Fees	\$90.00 per document	
Recording Base Fee, 20 lots or less	\$110.00 per document	
Recording Base Fee, 21 lots or more		
<i>(includes A&amp;T Fund, OLIS Fund, GIS Fund, Public Land Corner Preservation Fund, General Clerk Fee)</i>	\$60.00 per document	
Affordable Housing Alliance Fund	\$5.00 per page	
Clerk Recording Fee	\$10.00	
County Court Approval (if required)	\$3.00 per page	
Copy Fees		
<b>Non Standard Documents</b>	\$20.00 per document	<a href="#">ORS 205.327</a>
<b>Documents Describing More Than One Transaction</b>	\$5 per additional transaction or title	<a href="#">ORS 205.236(4)</a>
<b>Location of Record</b> <i>(land records are available online free of charge. See the Digital Research Room on the Wasco County website)</i>	\$3.75 location fee plus \$0.25 per page	<a href="#">ORS 205.320</a>
<b>Recording Image Subscription</b> <i>(download of images recorded in the Clerk's office and provided on media)</i>	\$0.25 per page/image plus cost of media if applicable	County Ordinance
<b>Marriage Fees</b>		
<b>Marriage License</b>	\$50.00	<a href="#">ORS 205.320</a> and <a href="#">ORS 106.045</a>
<b>Civil Marriage Ceremony</b> <i>(in office, by appointment only)</i>	\$117.00	Senate Bill 27
<b>Staff Witness for Ceremony</b>	<del>\$15.00</del> <b>\$16.00</b> per staff member	County Ordinance
<b>Certified Copy of Marriage License</b>	\$7.75	<a href="#">ORS 205.320</a>
<b>Time Waiver of 3-day Waiting Period</b>	<del>\$15.00</del> <b>\$16.00</b>	County Ordinance
<b>Certificate of Parental Consent for Marriage of a Minor</b>	<del>\$15.00</del> <b>\$16.00</b> per minor	County Ordinance
<b>Amending a Filed Marriage Record</b>	\$25.00	
<b>Domestic Partnership Declaration</b>		
<b>Registration</b>	\$50.00	<a href="#">ORS 205.320</a>
<b>Certified Copy of a Domestic Partnership Declaration</b>	\$7.75	<a href="#">ORS 205.320</a>
<b>Elections Reports</b>		
<b>Request for List of Electors</b>	\$25.00 plus 2.5¢ per 100 names	<a href="#">OAR 165-002-0020</a> Section

**PLANNING DEPARTMENT**

*See Appendix B*

County and ORS

**PUBLIC WORKS DEPARTMENT**

Petition for Road Vacation	<del>\$500.00</del> <u>515.00</u>	County Ordinance
Permit for Mass Gathering	<del>\$500.00</del> <u>515.00</u>	County Ordinance
Permit for Motor Vehicle Road Rally	<del>\$1000.00</del> <u>1030.00</u>	County Ordinance

**SURVEYOR'S OFFICE**

Survey Filing <i>(Reviewed, filed and indexed)</i>	<del>\$185.00</del> <u>195.00</u> plus <del>\$50</del> <u>55</u>	<u>ORS 209.260</u>
Property Line Adjustment Survey Filing <i>(Reviewed, filed and indexed)</i>	<del>\$250.00</del> <u>265.00</u> plus <del>\$50.00</del> <u>55.00</u> per page over 2 pages	<u>ORS 209.260</u>
<b>Property Line Adjustment Plat Review</b> <i>(Reviewed, filed and indexed)</i>	<del>\$480.00</del> per plat	<del>ORS 92.100 and County Ordinance</del>
Single-Parcel Partition Plat, or Single Parcel Replat Review <i>(Reviewed, filed and indexed)</i>	<del>\$480.00</del> <u>500.00</u> per plat	<u>ORS 92.100</u> and County Ordinance
Multiple-Parcel Partition Plat or Replat Review <i>(Reviewed, filed and indexed)</i>	<del>\$625.00</del> <u>655.00</u> per plat	<u>ORS 92.100</u> and County Ordinance
Subdivision or Subdivision Replat Review <i>(Reviewed, field-checked, filed and indexed)</i>	<del>\$700.00</del> <u>735.00</u> per subdivision plus <del>\$65.00</del> <u>70.00</u> per lot	<u>ORS 205.350</u> and County Ordinance
Condominium Plat Review <i>(Reviewed, field-checked, filed and indexed)</i>	<del>\$750.00</del> <u>790.00</u> per condominium, plus \$70.00 per unit	<u>ORS 205.350</u> and County Ordinance
Re-check or Re-design Review	50% of the original review fee	County Ordinance
Affidavit <b>Review of (Correction, Consent, Post-Monumentation, etc.)</b>	<del>\$50.00</del> <u>55.00</u> -per affidavit recorded	<u>ORS 92.170</u> and County Ordinance
Marking the Record Upon the Surveyor's Copy of an Original Plat <b>(For Road Vacation, etc.)</b>	<del>\$15.00</del> <u>55.00</u> per recorded document	<u>ORS 271.230(2)</u> and County Ordinance
Research	<del>\$75.00</del> <u>80.00</u> -per hour after the first hour	County Ordinance
Large Format Printing or Copying	<del>\$1.00</del> <u>1.05</u> per square foot, <del>\$2.00</del> <u>2.05</u> minimum	County Ordinance

<b>Public Safety Services</b>		
<b>Service Description</b>	<b>Fee Amount</b>	<b>Applicable Statute</b>
<b>COMMUNITY CORRECTIONS DEPARTMENT</b>		
Community Service Work Program Placement	<del>\$35.00</del> <u>40.00</u>	County Ordinance
DNA Sample Draw	<del>\$10.00</del> <u>25.00</u>	County Ordinance
Drug Testing	\$20.00 per sample for in-lab tests \$10.00 for instant tests	County Ordinance
Inter-County Transfer Request	<del>\$25.00</del> <u>50.00</u>	County Ordinance
Interstate Compact	<del>\$50.00</del> <u>100.00</u>	County Ordinance
Probation/Post Prison/Parole Supervision	\$40.00-per month	County Ordinance
Travel Permit	\$5.00 each permit	County Ordinance
Treatment Program Intake	<del>\$150.00</del> <u>155.00</u>	County Ordinance
Treatment Assessment	<del>\$150.00</del> <u>155.00</u>	County Ordinance
Treatment Assessment Update	<del>\$80.00</del> <u>85.00</u>	County Ordinance
Unexcused Assessment No-Show Fee	<del>\$50.00</del> <u>55.00</u>	County Ordinance
Treatment: Individual Counseling Session	<del>\$125.00</del> <u>130.00</u>	County Ordinance
Treatment: Group Session	<del>\$45.00</del> <u>50.00</u>	County Ordinance
<del>Sex Offender Assessment</del>	<del>\$1,000.00</del>	<del>County Ordinance</del>
<del>Sex Offender Treatment Planning Session</del>	<del>\$90.00</del>	<del>County Ordinance</del>
<del>Sex Offender Individual Counseling Session</del>	<del>\$125.00</del>	<del>County Ordinance</del>
<del>Sex Offender Group Counseling Session</del>	<del>\$45.00</del>	<del>County Ordinance</del>
<del>Sex Offender Chaperone Training Session</del>	<del>\$200.00</del>	<del>County Ordinance</del>
Program Curriculum Book	<del>\$25.00</del> <u>30.00</u>	
<u>Electronic Monitoring Setup</u>	<u>\$25.00</u>	<u>County Ordinance</u>
<u>Electronic Monitoring Daily Fee</u>	<u>\$5.00</u>	<u>County Ordinance</u>

<b>SHERIFF'S OFFICE</b>		
Civil Fees	Per Statute	<a href="#">ORS 21.300</a>
Concealed Handgun License	Per Statute	<a href="#">ORS 166.291(5)(a)</a>
Fingerprinting	<del>\$15.00</del> <b>20.00</b> per card or <del>\$15.00</del> <b>20.00</b> for electronic submission	County Ordinance
OLCC Liquor License ( <i>regular and special event</i> )	\$25.00 per permit	<a href="#">ORS 471.166 (7)</a>
Real Property Foreclosure Sheriff Sale	\$800.00 deposit ( <i>Applicants will be billed for actual costs and employee time.</i> )	<a href="#">ORS 18.930(5)</a>
Sheriff Incident Reports* ( <i>No charge for victim for first copy</i> )	1-24 pages: <del>\$15.00</del> <b>15.45</b> per report 25-49 pages: <del>\$20.00</del> <b>20.60</b> per report 50+ pages: <del>\$50.00</del> <b>51.50</b> per report	County Ordinance
Videos	<del>\$15.00</del> <b>15.45</b> plus staff time*	County Ordinance
* Research/Staff Time – <i>fee is based on salary and fringe benefits of the employee charged with the task (such as document research, retrieval, review or redaction), converted to an hourly rate. Time is charged in 15-minute increments with a 15-minute minimum. Call the Sheriff's Office for an estimate when research or staff time is needed.</i>		County Ordinance
<b>YOUTH SERVICES DEPARTMENT</b>		
Supervision		
<b>Formal Probation at time of Adjudication</b>	<del>\$30.00</del>	County Ordinance
<b>Formal Accountability Agreements</b>	<del>\$10.00</del>	County Ordinance
<b>Drug Testing</b>	<del>\$15.00</del> per sample for in-lab tests <del>\$7.50</del> for instant tests	County Ordinance
<b>Online Educational Classes</b>	<del>\$100.00</del>	County Ordinance
<b>Processing Request for Expunction</b>	<del>\$60.00</del>	County Ordinance
<b>Videos</b>	<del>\$15.00</del> plus staff time*	County Ordinance
<b>BUILDING CODES DEPARTMENT</b>		
See Appendix D		County Ordinance

## Wasco County Planning Department Fees

Effective **January 1, 2021** per County Commissioner Order **#XX-XXX**

**Consolidated Permit Process:** For applications requiring more than one type of review, the full fee shall be paid for the primary/most expensive review and 50% for each additional review. Type I fees accompanying Type II-IV reviews will be waived.

<b>Type I – Ministerial</b>	<b>Fee</b>	
Address – New or Change	\$75	\$79
Land Use Verification Letter (Not Involving Land Use Decision)	\$150	\$158
Marijuana Production	\$1,000/\$76	\$1,044 + \$80/hour after 10 hrs
Non-Structural Sign-Off – MNN (e.g., LUCS)	\$90	\$95
Structural Without Land Use Application – MNS	\$316	\$326
Telecommunications Tower – Collocation	\$1,600	\$1,674

<b>Type II – Administrative</b>	<b>Fee</b>	
<b>Conditional Uses</b>		
• Aggregate and Other Subsurface Resources	\$2,540	\$2,661
• Exclusive Farm Use, Non-Farm Dwelling	\$2,040	\$2,136
• Farm Ranch Recreation	\$1,640	\$1,716
• F-F(10) Dwelling Without Farm or Forest Use	\$1,340	\$1,401
• Other	\$1,340	\$1,401
• Power Generating Facility (EFSC approval and required review)	\$76	\$80/hr
• Power Generating Facility (Commercial)	\$5,040+\$1,000	\$5,286 + \$1,000/tower
• Power Generating Facility (Non-Commercial)	\$1,640+\$1,000	\$1,940 + \$1,000/tower
Extension of Time for Land Use Approval		\$535
Legal Parcel Determination	\$540+\$76	\$540 + \$80/hour after 5 hours
LUDO Interpretation or Similar Use Determination	\$76	\$80/hr
Major Modification of Approval (notice is required)	\$116+\$76	\$116 + \$80/hr
<b>National Scenic Area (NSA)</b>		
• Expedited (Used listed in Section 3.110 of Wasco County NSALUDO)	\$640	\$1,960
• Expedited (Removal or Demolition)	\$340	\$351
• Full Review (Fences and Accessory Structures Less Than 500 SQ)	\$1,040	\$1,086
• Full Review	\$1,840	\$4,401
Non-Conforming Use Review (verification, restoration or alteration)	\$1,040	\$1,086
<b>Partition, Property Line Adjustment, or Replat (not involving public or private roads)</b>		
• Property Line Adjustment	\$1,569	\$1,642
• Partition or Replat	\$1,569	\$1,642
Site Plan Review (parking, loading, and home occupations)	\$640	\$666
<b>Subject to Standards</b>		
• Aggregate Overlay Significant Determination	\$640	\$666
• Dwelling (Accessory, Large Tract Forest, Lot-of-Record, Primary, Relative)	\$1,340	\$1,401
• EPDs (Environmental Protection Districts)	\$690	\$719
• Guest House	\$540	\$561
• Rural Residential (R-R(10)) Dwelling	\$690	\$719
• Marijuana Processing and/or Wholesale	\$2,040+\$76	\$2,136 + hourly rate of \$80 after 20 hours
• Other	\$690	\$719
• Utility Facilities Necessary for Public Service	\$2,540	\$2,570

Temporary Use Permit	\$740	\$771
Temporary Use Permit Renewal (e.g., Medical Hardship Dwelling)	\$440	\$456
Variance (Administrative) – Less Than 50% Deviation From Stated Standard	\$740	\$771

Type III Action – Planning Commission	Fee	
Appeal to Planning Commission: ORS 215.416(11)(b); full refund if upheld	\$250	\$250
Mobile Home Park / RV Park	\$2,140	\$2,241
Other Reviews Directed to Planning Commission by Ordinance	\$1,540	\$1,611
Partition, Property Line Adjustment, or Replat (involving public or private roads approvals)		
• Property Line Adjustment	\$1,969	\$2,062
• Single Parcel Partition or Replat	\$1,969	\$2,062
• Multiple Parcel Partition or Replat	\$1,969	\$2,062
Planned Unit Development – Preliminary/Final Plat Review	\$3,640 \$790 \$50	Prelim. \$3,816 Final \$830 + \$50 per lot
Subdivision – Preliminary/Final Plat Review	\$4,140 \$790 \$50	Prelim. \$4,160 Final \$830 + \$50. Per lot
Variance – 50% or Greater Deviation From Stated Standard	\$1,040	\$1,086

Type IV Action – Board of County Commissioners	Fee	
Appeal to Board of Commissioners	\$1,240	\$1,296
Goal Exception	\$1,740+\$76	\$1,821 + hourly rate of \$80/hour after 20 hours
Zone Change	\$1,740+\$76	\$1,821 + hourly rate of 80/hour after 20 hours
Open Space Lands Tax Assessment	\$940	\$981
Road Dedication	\$900	\$945
Road Naming/Re-Addressing (full fee + half fee for each address changed); not land use decision	\$200	\$210
Subdivision Lot Line Vacation per ORS 368.326	\$384	\$403

Miscellaneous	Fee	
Amendment to Land Use Application Request (after pre-notice; prior to approval)	\$350	\$368
Complex Projects – As Determined by Planning Director (See Policy and Process)	\$76	\$80/hr
Continuance/Extension Request of Planning Commission or Board Hearings	\$350	\$525
LUBA Remand and Review	\$300	\$315
Outdoor Mass Gathering		
• Less than 3000 people	\$2,500	\$2,625
• 3,000 or more, or 120 hrs or more	\$4,500	\$4,725
Pre-Application Conference - \$250 of the \$500 applies towards land use application if applied for within 90 days of conference.	\$500	\$525
Research / Records Request	\$45	\$47/hr
Withdrawal of Application – Refunds		
• Before completeness is determined		75% Total
• After completeness is determined		50% Total
• After Pre-Notice or Notice of Decision is mailed		No Refund
Withdrawal of Appeal After Received		No Refund
Work Commenced Without Required Land Use Approval	Additional 100% of Total Review Fee	
Work Commenced in NSA Without Required Land Use Approval	Additional 100% of Total Review Fee	

<b>Code Compliance</b>	<b>Fee</b>
Administrative Overhead hourly rate	\$76 \$80/hr
Appeal to Hearing's Officer	\$100 \$100
Continued Non-Compliance	\$50 \$52/month
Recordation of Compliance Document	\$101 \$101
<i>Other compliance penalty charges exist as established in Compliance Ordinance (WCCNAO)</i>	

## **FEE SCHEDULE ATTACHMENT - POLICY & PROCESS**

- MNN: There is no fee for LUCS issued with a building permit.
- MNS: Examples include building permits, manufacture home placement permit and agricultural exempt permit applications.
- Fee Waivers:
  - 1) **Applicability**: A Fee Waiver is applicable to Planning Department fees only. All "Other Departmental Fees" must be paid in full or documentation provided that they have been waived, at the time of application submittal.
  - 2) **Ministerial Sign off with Administrative Review**: If an applicant pays for and receives approval of Type II (Administrative/Discretionary) review, all ministerial sign offs associated with that review shall be waived. This includes Building Permit Application, Manufactured Home Placement Permit Application, Agricultural Exempt Permit Application, Land Use Compatibility Statement, Water Rights Application, and Department of State Lands Permit Application.
  - 3) **Individuals**: Any individual may request a Fee Waiver from the Planning Director of any development review or appeal fees. To be granted a waiver (or portion of a fee waiver) an individual must provide documentation of household income at or below 150% of the federal poverty level. To prove a hardship, applicants must provide federal tax returns, pay stubs or annual benefit statements. Assistance will be provided based on the availability of funding. Waivers must be approved and granted by the Planning Director prior to submittal of an application or appeal.
  - 4) **Appeal**: Any organization or individual may appeal the Planning Director's decision not to grant a Fee Waiver (or portion thereof) to the Board of County Commissioners.
- Complex Projects: Complex projects involve more resources of the planning and other county departments due to their complexity and their overall impacts on the community. As such, complex projects may even require the hiring of outside assistance. For these types of large-scale projects that require a great deal of departmental resources to review, the county will require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review and process in a timely manner. The agreement shall include details with regards to deposit and the scheduling of payments. If an applicant refuses to enter into a memorandum of agreement or if the applicant and the county fail to reach an agreement, the application will not be processed.

## **FEE SCHEDULE ATTACHMENT – ADDITIONAL FEE WAIVER SPECIFICS**

As part of a fee waiver request, the planning director can require documentation of income at or below 150% of the federal poverty level (FPL) to prove financial need. 150% of the federal poverty level is a measure frequently used by other agencies nationwide to prove individuals' financial need. This measure can be

adjusted for household size. Those at or below 150% of the federal poverty level are in poverty. The percentage of the federal poverty level of an individual's income can be calculated using online calculators ([http://www.lccaa.net/eligibility\\_calculator](http://www.lccaa.net/eligibility_calculator), <http://www.safetyweb.org/fpl.php>).

Documentation that the County can accept to serve as proof of income includes:

- Tax returns (use the adjusted gross income figure)
- Pay stubs (use two months of them)(calculators are available online)
- Annual benefit statements for social security and other benefits, or cancelled checks from the Social Security Administration.

An alternate method to prove an individual's financial need is to require institutional documentation of receipt of public assistance such as TANF (food stamps), SNAP (food stamps for families), Section 8 housing, Medicaid, etc..

**The following chart outlines 150% of the federal poverty level.**

<b>2021 Federal Poverty Guidelines - 150% of the Federal Poverty Level (FPL)</b>								
<b>Household Size</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>150%</b>	<b>\$19,320</b>	<b>\$26,130</b>	<b>\$32,940</b>	<b>\$39,750</b>	<b>\$46,560</b>	<b>\$53,370</b>	<b>\$60,180</b>	<b>\$66,990</b>

<b>2019 Federal Poverty Guidelines</b>								
<b>Household Size</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>100%</b>	\$12,880	\$17,420	\$21,960	\$26,500	\$31,040	\$35,580	\$40,120	\$44,660
<b>150%</b>	\$19,320	\$26,130	\$32,940	\$39,750	\$46,560	\$53,370	\$60,180	\$66,990

Appendix C: GIS Services

<b>GIS Services - Standard Labor Rate \$60/Hour</b>		
<b>Map Prices - Custom Maps</b>		
<b>Size</b>	<b>Price</b>	<b>Additional Copies (ea)</b>
8.5 x 11	<del>\$7.00</del> <u>\$8.00</u>	<del>\$1.50</del> <u>\$1.50</u>
11 x 17	<del>\$8.00</del> <u>\$9.00</u>	<del>\$1.50</del> <u>\$2.00</u>
18 x 24	<del>\$12.00</del> <u>\$13.00</u>	<del>\$12.00</del> <u>\$13.00</u>
24 x 36	<del>\$15.00</del> <u>\$16.00</u>	<del>\$15.00</del> <u>\$16.00</u>
24 x 40	<del>\$25.00</del> <u>\$26.00</u>	<del>\$25.00</del> <u>\$26.00</u>
36 x 48	<del>\$35.00</del> <u>\$36.00</u>	<del>\$35.00</del> <u>\$36.00</u>
Maps which take longer than 15 minutes to make (excluding printing time) are charged at our shop rate		
	<b>Available Data Layers</b>	<a href="#">(Fees allowed per ORS 190.050)</a>
<b>Layer</b>	<b>Price</b>	<b>Notes</b>
<a href="#">Addresses</a>	<del>\$52.00</del> <u>\$52.00</u> Each	
Extract of Assessor's Database	<del>\$300.00</del> <u>\$308.00</u>	<a href="#">Table Schema</a>
Roads	<del>\$50.00</del> <u>\$52.00</u> Each	
<a href="#">Tax Code Areas</a>	<del>\$47.00</del> <u>\$47.00</u>	
Taxlot Maps	N/A	<a href="#">See Also The Oregon Map</a>
Taxlots	\$1/parcel or <del>\$1,500</del> <u>\$1,508</u> for entire County	<a href="#">See Also Our Online Map</a>
<b>Other Groups/Layers - \$45.00</b>	<b>Contains</b>	<b>Notes</b>
<a href="#">Labor Rate</a>	<del>\$86.00</del> <u>\$86.00</u> per hour	
Administrative Boundaries	Columbia Gorge Urban Renewal District, City of The Dalles Watershed, School Districts, NWCPUD Subdivisions, Transition Lands Study Area, Wasco County Boundary	
Populated Places	City Limits, Urban Growth Boundaries, Rural Service Centers	<a href="#">See Also State Data</a>
Tax Codes	Tax Codes	
Zoning - Cities	Zoning - Cities	
Zoning - Environmental Protection Districts	Zoning - Environmental Protection Districts	
Zoning - Wasco County	Zoning - Wasco County	
<p>We require payment in advance from companies we have not done business with in the past. Credit card payments get charged an additional amount (depending on how much the base purchase is) to match what the companies charge the County. Checks should be made out to Wasco County GIS, and sent with a note stating which layers are being requested. Send it to:</p> <p>Wasco County IS Department                      Attn: GIS                      2705 E 2nd St, The Dalles, OR 97058</p>		



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

	<b>WASCO COUNTY (CURRENT)</b>	<b>WASCO COUNTY (PROPOSED)</b>
<b>STRUCTURAL PERMIT FEES</b>		
In accordance with OAR 918-050-0100(1)(c) and (2)(c)(A), Building Valuation is determined per the ICC Building Valuation Data Table current as of April 1 of each year.		
<b>Valuation:</b>		
\$1-\$2,000.00	\$60.00	\$69.00
\$2,001.00-\$25,000.00	\$60.00 for the first \$2,000.00 plus \$9.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$69.00 for the \$2,000.00 plus \$10.81 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00-\$50,000.00	\$276.20 for the first \$25,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$317.63 for the \$25,000.00 plus \$8.05 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00-\$100,000.00	\$451.20 for the first \$50,000.00 plus \$4.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$518.88 for the first \$50,000.00 plus \$5.41 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$686.20 for the first \$100,000.00 plus \$3.90 for each additional \$1,000.00 or fraction thereof.	\$789.13 for the first \$100,000.00 plus \$4.49 for each additional \$1,000.00 or fraction thereof.
<b>OTHER INSPECTIONS AND FEES</b>		
Residential Fire Sprinkler 13R (standalone/closed system) fee includes plan review (13D multipurpose/continuous loop requires Plumbing)		
0 to 2000 sq. ft. area covered	\$98.00	\$112.70
2001 to 3600 sq. ft. area covered	\$103.50	\$119.03
3601 to 7200 sq. ft. area covered	\$139.75	\$160.71
7201 sq. ft. and greater	\$186.25	\$214.19
Prescriptive solar photovoltaic system-fee includes plan review	\$160.00	\$184.00
Non-Prescriptive solar photovoltaic system-requires plan review	Use structural Permit Fee table above	Use structural Permit Fee table above
Phased plan review - \$60.00 application fee plus 10% of the total project building permit fee not exceed \$1500.00 for each phase (in addition to standard structural plan review)		<b>Phased plan review - \$69.00 application fee plus 20% of the total project building permit fee not exceed \$1500.00 for each phase (in addition to standard structural plan review)</b>
Deferred plan review – 65% of the building permit fee calculated using the deferred portion valuation with a \$156.00 minimum (in addition to standard structural plan review)		<b>Deferred plan review – 65% of the building permit fee calculated using the deferred portion valuation with a \$179.40 minimum (in addition to standard structural plan review)</b>
After hours inspections outside of normal business hours	\$ 78.00 per hour	<b>\$89.70 per hour during work week. Double time rate with 4 hour minimum on</b>



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

(minimum charge 2 hours)		<b>weekends and holidays</b>
Re-Inspection fee	\$78.00 per each	<b>\$89.70 per each</b>
Inspections for which no fee is specifically indicated	\$78.00 per hour	<b>\$89.70 per hour</b>
Demolition Permit Fee	Not Specified	<b>\$130.00 (Residential) \$215.00 (Commercial)</b>
Pre-Application Consultation/Consultation Fee	Not Specified	<b>\$89.70 1 hour minimum</b>
Temporary Certificate of Occupancy	Not Specified	<b>\$160.00 for 30 days only (Residential) \$320.00 for 30 days only (Commercial)</b>
Ag Exempt Request Fee	Not Specified	<b>\$50.00</b>
Plan Review Fees	65% of structural permit fee	<b>65% of structural permit fee</b>
Fire and Life Safety Plan Review Fees	40% of structural permit fee	<b>40% of structural permit fee</b>
Additional plan review required by changes, additions, or revisions to approved plans	\$65.00 per hour (Residential) \$78.00 per hour (Commercial)	<b>\$74.75 per hour (Residential) \$89.70 per hour (Commercial)</b>
Expedited Plan Review Fee	Not Specified	<b>\$320.00 per hour 2 hour minimum Overtime Fee (if applicable 1.5 times the Base Rate)</b>
<b>MECHANICAL PERMIT FEES</b>		
<b>ONE &amp; TWO FAMILY DWELLINGS:</b>		
<b>Minimum permit fee</b>	\$60.00 (Residential)	<b>\$69.00 (Residential)</b>
<b>Furnace/Burner including ducts and vents</b>		
Up to 100K BTU/hr.	\$12.00	<b>\$13.80</b>
Greater than 100K BTU/hr.	\$12.00	<b>\$13.80</b>
<b>Heating/Cooling/Stove/Vents</b>		
Ductwork only	\$12.00	<b>\$13.80</b>
Unit Heater (suspended, wall, and floor)	\$12.00	<b>\$13.80</b>
Wood/Gas/Pellet fireplace insert or free standing stoves	\$12.00	<b>\$13.80</b>
Repair/alter/add to mechanical appliance	\$12.00	<b>\$13.80</b>
Evaporative cooler (permanent)	\$12.00	<b>\$13.80</b>
Air Conditioner	\$12.00	<b>\$13.80</b>
Ventilation system, not a portion of HVAC system	\$12.00	<b>\$13.80</b>
Ventilation fan connected to a single duct	\$9.00	<b>\$10.35</b>
Attic/Crawl space fans	\$9.00	<b>\$10.35</b>
Range hood/other kitchen equipment	\$9.00	<b>\$13.35</b>



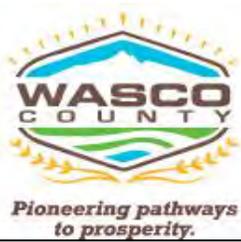
**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

Clothes dryer exhaust	\$9.00	\$10.35
Floor furnace including vent	\$12.00	\$13.80
Hydronic hot water system	\$24.00	\$27.60
<b>Gas Piping Outlets</b>		
1-4 outlets	\$24.00	\$27.60
Additional outlets	\$3.00	\$3.45
Exterior medium pressure ea. 100'	\$24.00	\$27.60
<b>Air-handling units including ducts/Heat pumps/Mini split system</b>		
Any size	\$12.00	\$13.80
<b>Incinerators</b>		
Domestic – installation or relocation	\$12.00	\$13.80
<b>Miscellaneous Fees</b>		
Hourly Rate (number of hours)	\$78.00	\$89.70
Other heat/cool/vent/appliance (not indicated)	\$12.00	\$13.80
<b>COMMERCIAL:</b>		
<b>Minimum permit fee</b>	\$60.00 (Commercial)	\$69.00 (Commercial)
<b>Valuation:</b>		
Up to \$3,500.00	\$60.00	\$69.00
\$3,501 to \$10,000.00 – for the 1 <sup>st</sup> \$3,500.00 plus \$1.20/\$100.00 or portion thereof above \$3,500.00	\$60.00	\$69.00 for the 1 <sup>st</sup> \$3,500.00 plus \$1.38/\$100.00 or portion thereof above \$3,500.00
Over \$10,001.00 – for the 1 <sup>st</sup> \$10,000.00 plus \$3.00/\$1,000.00 or portion thereof above \$10,000.00	\$138.00	\$158.70 for the 1 <sup>st</sup> \$10,000.00 plus \$3.45/\$1,000.00 or portion thereof above \$10,000.00
Investigative Fee	Actual Cost	Actual Cost
Re-inspection fee	Not Specified	\$89.70
After hours inspections outside of normal business hours (minimum charge 2 hours)	\$ 78.00 per hour	\$89.70 per hour during work week. Double time rate with 4 hour minimum on weekends and holidays
Plan Review Fee, if required	50% of subtotal	50% of subtotal
<b>Request by government agency under ORS 190</b>	Not Specified	Cost of Inspector plus, travel & mileage to and from areas requested for inspections
Expedited Plan Review Fee	Not Specified	\$245.00 per hour 2 hour minimum Overtime Fee (if applicable 1.5 times the Base Rate)



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

<b>PLUMBING PERMIT FEES</b>		
<b>NEW SINGLE FAMILY DWELLINGS</b>		
Minimum Permit Fee - Residential	\$60.00	\$69.00
New single family dwelling 1 bath/ 1 kitchen – includes the 1 <sup>st</sup> 100' of each site utility, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages	\$252.00	\$289.80
Each add'l bath (1/2 bath counts as whole)	\$90.00	\$103.50
Each add'l kitchen	\$60.00	\$69.00
Each add'l 100' of site utilities or fraction thereof; storm, water, and sanitary sewer	\$36.00	\$41.40
Each fixture residential (for new, additions, and alterations)	\$24.00	\$27.60
Re-pipe water supply	Not Specified	\$100.00
<b>Manufactured Dwellings</b>		
Site utilities-first 30 lineal feet refer to Manufactured Home Permit		
Each additional 100' of site utilities of fraction thereof	\$36.00	\$41.40
<b>RV and Manufactured Dwelling Parks</b>		
Base Fee (include the 1 <sup>st</sup> 10 or fewer spaces	\$384.00	\$441.60
Each additional space	\$33.00	\$37.95
<b>COMMERCIAL</b>		
Minimum Permit Fee – Commercial	\$60.00	\$69.00
Each fixture (for new, additions, and alterations)	\$24.00	\$27.60
Site utilities ea. 100' or fraction thereof	\$36.00	\$41.40
<b>Residential fire sprinkler 13D (continuous loop/multipurpose) – fee includes plan review</b>		
0 to 2000 sq. ft., area covered	\$98.00	\$112.70
2001 to 3600 sq. ft., area covered	\$103.50	\$119.03
3601 to 7200 sq. ft., area covered	\$139.75	\$160.71
7201 sq. ft. and greater	\$186.25	\$214.19
<b>Miscellaneous Fees</b>		



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

Backflow device/backwater valve	\$24.00	\$27.60
Re-Inspection fee	\$78.00	\$89.70
Inspections which no fee specified	\$78.00	\$89.70
<b>Request by government agency under ORS 190</b>	Not Specified	<b>Cost of Inspector plus, travel &amp; mileage to and from areas requested for inspections</b>
<b>Medical Gas Piping</b>		
\$1 to \$10,00 valuation	\$270.00	\$310.50
\$10,000.00 and greater Valuation	\$270 for the 1 <sup>st</sup> \$10,000.00 plus \$1.80 for each add'l \$100.00 or fraction thereof	\$310.50 for the 1st \$10,000.00 plus \$2.07 for each add'l \$100.00 or fraction thereof
Investigative Fee	Actual Cost	Actual Cost
Re-inspection fee	Not Specified	\$89.70
After hours inspections outside of normal business hours (minimum charge 2 hours)	\$ 78.00 per hour	\$89.70 per hour during work week. Double time rate with 4 hour minimum on weekends and holidays
Plan Review fee, if required	50% of subtotal	50% of subtotal
Expedited Plan Review Fee	Not Specified	\$245.00 per hour 2 hour minimum Overtime Fee (if applicable 1.5 times the Base Rate)
<b>ELECTRICAL PERMIT FEES</b>		
<b>NEW SINGLE FAMILY DWELLINGS-SERVICE AND ATTACHED GARAGE INCLUDED</b>		
Minimum Permit Fee - Residential	\$78.00	\$89.70
1,000 sq. ft. or less	\$127.00	\$146.05
Each additional 500 sq. ft. or portion thereof	\$23.00	\$26.45
Limited Energy	\$30.00	\$34.50
Each manufactured home or modular dwelling service or feeder	\$78.00	\$89.70
<b>New Multifamily – total # of units</b>		
Use 1 and 2 Family rates above for largest sq. ft. unit – cost of largest unit ____/2 x number of remaining number		
Multifamily limited energy, by floor	\$54.00	\$62.10
<b>Services or Feeders (installation, alteration, relocation)</b>		
200 amps or less	\$95.00	\$109.25
201 to 400 amps	\$113.00	\$129.95
401 to 600 amps	\$187.00	\$215.05



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

601 to 1,000 amps	\$245.00	\$281.75
Over 1,000 amps or volts	\$563.00	\$647.45
Reconnect Only	\$63.00	\$72.45
<b>Temp. Services or Feeders (installation, alteration, relocation)</b>		
200 amps or less	\$63.00	\$72.45
201 to 400 amps	\$86.00	\$98.90
401 to 600 amps	\$125.00	\$143.75
601 to 1,000 amps	\$204.00	\$234.60
Over 1,000 amps or volts	\$469.00	\$539.35
<b>Branch Circuits (new, alteration, extension per panel)</b>		
Fee for branch circuits with purchase of a service or feeder fee:		
Each branch circuit	\$4.80	\$5.52
Fee for branch circuits without purchase of a service or feeder fee:		
First branch circuit	\$65.00	\$74.75
Additional branch circuits	\$4.80	\$5.52
<b>Miscellaneous (service or feeder not included)</b>		
Each pump or irrigation circle	\$78.00	\$89.70
Each sign or outline lighting	\$78.00	\$89.70
Signal, circuit or a limited-energy panel, alteration or extension	\$63.00 Commercial \$78.00 Residential	\$72.45 Commercial \$89.70 Residential
Hourly rate (number of hours)	\$78.00	\$89.70
<b>Request by government agency under ORS 190</b>	Not Specified	<b>Cost of Inspector plus, travel &amp; mileage to and from areas requested for inspections</b>
Investigative fee	Actual Cost	<b>Actual Cost</b>
Re-inspection fee	Not Specified	\$89.70
After hours inspections outside of normal business hours (minimum charge 2 hours)	\$ 78.00 per hour	<b>\$89.70 per hour during work week. Double time rate with 4 hour minimum on weekends and holidays</b>
Master Individual Inspection Fee	Not Specified	<b>\$89.70 per hour (minimum 2hours)</b>
Plan Review fee, if required	50% of subtotal	<b>50% of subtotal</b>
Expedited Plan Review Fee	Not Specified	<b>\$245.00 per hour 2 hour minimum Overtime Fee (if applicable 1.5 times the Base Rate)</b>
Minimum Permit Fee – Commercial	\$78.00	\$89.70
<b>MANUFACTURED DWELLING PERMIT FEES</b>		



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

Installation fee (includes placement, concrete slabs/runners/foundations when prescriptive, electrical feeder, and plumbing/cross-over connections up to 30 lineal feet)	\$192.00	\$220.80
Re-inspection fee	\$78.00	\$89.70
State fee	\$30.00	\$34.50
Investigative fee	Actual Cost	Actual Cost
<b>RENEWABLE ENERGY SYSTEMS PERMIT FEES</b>		
5kva or less	\$95.00	\$109.25
5.01 to 15kva	\$113.00	\$129.95
15.01 to 25kva	\$187.00	\$215.05
Solar ea. Add'l kva 25.01 to 100 max	\$7.50	\$8.63
Wind 25.01 to 50kva	\$245.00	\$281.75
Wind 50.01 to 100 kva	\$563.00	\$800.00
Wind 100.01 or greater	Not Specified	\$920.00
Service or feeders of 601 to 1,000 amps-additional to previous range	\$245.00	\$281.75
Service or feeders over 1,000 amps or volts-additional to previous range	\$563.00	\$647.45
Re-inspection fee	\$78.00	\$89.70
Plan Review, if required	50% of subtotal	50% of subtotal
<b>RV PARK &amp; ORGANIZATIONAL CAMP PERMIT FEES</b>		
<b>VALUATION:</b>		
\$1.00 to \$500.00	\$15.00	\$17.25
\$501.00 to \$2,000.00	\$15.00 for the first \$500.00, plus \$2.00 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00	\$17.25 for the first \$500.00, plus \$2.30 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$45.00 for the first \$2,000.00, plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$51.75 for the first \$2,000.00, plus \$10.35 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$252.00 for the first \$25,000.00, plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$289.80 for the first \$25,000.00, plus \$7.48 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$414.50 for the first \$50,000.00, plus \$4.50 for each additional \$1,000.00 or	\$476.68 for the first \$50,000.00, plus \$5.18 for each additional \$1,000.00 or fraction thereof,



**2020 Proposed Fee Schedule Wasco County  
Building Codes Services**

	fraction thereof, to and including \$100,000.00	<b>to and including \$100,000.00</b>
\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,00.00, plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	<b>\$735.43 for the first \$100,00.00, plus \$4.03 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00</b>
\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$5,000.00, plus \$2.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	<b>\$2,345.43 for the first \$5,000.00, plus \$2.30 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00</b>
Over \$1,000,001.00	\$3,539.50 for the first \$1,000,00.00, plus \$2.00 for each additional \$1,000.00 or fraction thereof	<b>\$4,070.43 for the first \$1,000,00.00, plus \$2.30 for each additional \$1,000.00 or fraction thereof</b>
<b>MISCELLANEOUS BUILDING FEES</b>		
<b>Request by government agency under ORS 190 (IGA)</b>	Not Specified	<b>Cost of Inspector plus, travel &amp; mileage to and from areas requested for inspections</b>
Permit Reinstatement fee – to renew already expired permit, as eligible; subject to State Surcharge	Not Specified	<b>\$100.00, plus State Surcharge (Only applicable to expired permits that fall within the current code cycle of permit)</b>
Permit Extension fee – to extend expiration on active permit	Not Specified	<b>\$80.00 (For first time only) After first extension \$50.00 each</b>
<b>Refund Processing Fee - for repayment of costs of administration</b>	Not Specified	<b>\$100.00 or 25% of any fee to be refunded, whichever is less for the processing of a permit application</b>
Copy fees	Not Specified	<b>\$1.00 for each</b>



## AGENDA ITEM

### Maupin Grant Application Letter of Support

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[RURAL OPPORTUNITIES INITIATIVE FAQs](#)

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[PROPOSED LETTER OF SUPPORT](#)

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## Frequently Asked Questions

### About the Rural Opportunities Initiative (ROI)

Learn about the [initiative goals, definitions, funding](#), etc.

#### What is the purpose of ROI?

Small businesses and entrepreneurs drive rural economies, and are a major source of opportunity for growth in rural communities. The Rural Opportunity Initiative (ROI) is a strategic effort to support community efforts to strengthen pathways to entrepreneurial opportunity through the cultivation of entrepreneurial ecosystems.

ROI helps communities create environments conducive to small business success, including dismantling barriers that inhibit full participation in entrepreneurial pursuits among rural residents; increasing the number, type, and accessibility of business support services; leveraging and attracting funding and capital investments; helping to change regulatory and policy hurdles; prioritizing inclusivity and diversity; and working collaboratively to minimize duplication and maximize existing resources.

At its core, ROI is structured to support local opportunities that reflect local priorities in order to empower entrepreneurs to turn concepts into enterprises capable of powering rural economies.

#### What is the definition of rural?

Business Oregon defines rural as it is defined by ORS 285A.010 (14), which states, "Rural area means an area located entirely outside of the acknowledged Portland Metropolitan Area Regional Urban Growth Boundary and the acknowledged growth boundaries of cities with populations of 30,000 or more."

#### What are ROI program objectives?

ROI recognizes that local communities are best positioned to determine solutions to their entrepreneur-based economic development needs and prioritizes:

- Collaborative projects that have identified clear and ambitious but attainable goals to build capacity and broaden stakeholder engagement.
- Community-driven entrepreneurial ecosystem building initiatives that advance or have significant potential to advance opportunities for entrepreneurship in rural areas.

#### What is an entrepreneurial ecosystem and why does it matter?

An entrepreneurial ecosystem is the network of individual actors, organizations, institutions, and processes that formally and informally interact to connect, mediate, and govern performance within a given entrepreneurial

environment (OECD, 2014). Commonly recognized components of an entrepreneurial ecosystem include finance, business support, public policy, markets, human capital, infrastructure, R&D, and culture.

ROI supports projects that are able to demonstrate a vision and a plan to strengthen those components and/or their integration and aligns with existing research that affirms the value of entrepreneurship to economic development in rural communities.

### **What is the source of ROI funding?**

The Oregon Legislature allocated funding for Business Oregon's Rural Opportunity Initiative. Business Oregon then distributes funding to collaborative efforts strengthening the entrepreneurial ecosystem in rural communities.

### **What communities and projects have received ROI funding in the past?**

In the 2017-2019 biennium, [11 communities](#) were funded.

In ROI's inaugural year it funded four communities. Their respective projects and lead agencies are listed below:

- La Grande's "IGNITE E-Center" (City of La Grande; Northeastern Oregon Economic Development District (NEOEDD))
- Coos Bay's "The REEF: Rural Entrepreneurship Ecosystem Framework" (South Coast Development Council; Oregon State University Extension; Southwestern Oregon Community College, Small Business Development Center)
- Baker City's "HatchLab Baker" (Hatch Innovation)
- Klamath Falls' "Klamath IDEA: Inspire Development, Energize Acceleration" (Klamath Community College, Small Business Development Center)

### **Application Process**

Applications are invited through a Request for Proposal (RFP) process. During an open invitation, forms and process-related documents, timeline, and informational resources are available on the [ROI webpage](#).



**BOARD OF COUNTY COMMISSIONERS**

511 Washington St, Ste. 101 • The Dalles, OR 97058  
p: [541] 506-2520 • f: [541] 506-2551 • [www.co.wasco.or.us](http://www.co.wasco.or.us)

*Pioneering pathways to prosperity.*

Business Oregon  
Attn: Brian Plinski  
775 Summer St NE, Suite 200  
Salem OR 97301-1280

September 15, 2021

Dear Rural Opportunity Initiative Selection Committee,

The Wasco County Board of County Commissioners supports the proposed City of Maupin and Maupin Works public/private partnership to invest in our County's entrepreneur ecosystem. Located on Maupin's main street at 410 Deschutes Avenue, the Maupin Works building intends to accommodate up to 24 businesses in co-working space, host networking and community building events, and provide direct resources and services to small businesses in the area.

The southern part of our County is far from the services of The Dalles. Having this kind of space in the largest and only city with broadband internet south of Tygh Ridge will improve access to our entrepreneur-related services and programs. This will significantly benefit our South Wasco County residents in and around the communities of Maupin, Wamic, Tygh Valley, Pine Grove, Pine Hollow, Rock Creek, Shaniko, and Antelope who do not have access to high-speed internet, office, and meeting space.

We hope the selection committee will give full consideration to awarding the project a Rural Opportunity Initiative grant to leverage Wasco County's and the City of Maupin's previous investment in high speed broadband and the proposed investment in building improvements and services.

Sincerely,  
Wasco County Board of Commissioners

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Scott C. Hege, Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



## AGENDA ITEM

### Fire District Annexation Hearing

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[STAFF MEMO](#)

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[ANNEXATION REQUEST](#)

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[MCFR NOTIFICATION/RESOLUTION](#)

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[FINDINGS OF FACT](#)

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[ANNEXATION ORDER](#)

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[ANNEXATION LEGAL DESCRIPTION](#)

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[ANNEXATION MAP](#)

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[MOTION LANGUAGE](#)

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## MEMORANDUM

**SUBJECT: Annexation Request**

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TO: BOARD OF COUNTY COMMISSIONERS

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FROM: KATHY CLARK

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DATE: SEPTEMBER 8, 2021

### BACKGROUND INFORMATION:

The process for annexing property into a special district is controlled by: [https://oregon.public.law/statutes/ors\\_198.850](https://oregon.public.law/statutes/ors_198.850)

It may either be initiated by electors of an area to be annexed or resolution by District or County Board.

If by the electors in the area to be annexed, which is the case here:

- The electors of an area to annex to a district may file an annexation petition with the county board. Before the petition is filed with the county board, it shall be approved by indorsement thereon by the board of the affected district and by any other agency also required by the principal Act to indorse or approve the petition.
- ORS 198.800 (Formation petition) to 198.820 (Order by county board) apply to the proceeding conducted by the county board and the rights, powers and duties of petitioners and other persons having an interest in the proceedings except the BOC shall consider the local comprehensive plan for the area and any service agreement executed between a local government and the affected district.

On July 19, 2021, Gerald & Janet Baker submitted an annexation request to Mid-Columbia Fire & Rescue District. This request was considered and approved by the District by unanimous Resolution on August 16, 2021, notifying both the County and the applicant.

We notified the District and applicant via email of the scheduled date of the public hearing before the Board of Commissioners and published legal notices on August 25<sup>th</sup> and September 8<sup>th</sup> soliciting public comment.

Wasco County Interim Planning Director Dr. Kelly Howsley-Glover researched and produced findings of fact. County Surveyor Brad Cross developed the legal description; GIS Analyst Jaime Solars-Rathmell created the map.

Following approval by the Board, the County Clerk and County Assessor will complete the process to reflect the change in voting and taxing systems.

With no public comment received and approval from the Fire District, staff recommends adoption of the Order annexing the property located at 2350 Japanese Hollow Road into the Mid-Columbia Fire & Rescue District.

To: Mid-Columbia Fire and Rescue  
Chief Robert Palmer and Board of Directors

Re: Request to annex in our property to your fire protection district

From: Gerald L. Baker  
2350 Japanese Hollow Rd  
The Dalles, Or 97058  
1S 13E 1 100

July 19, 2021

My wife and I are in the process of presenting a medical hardship request to the Wasco Co. planning commission to receive permission to place another home on my fathers property. My father is 90 years old, has dementia and congestive heart failure. This requires 24/7 caregiving.

The planning commission requires us to present a request for fire protection annexation since the boundary line is currently on dad's property that lies just north of Japanese Hollow Road. He is currently in the ambulance boundary, but not the fire protection boundary. When entering Japanese Hollow Road westbound from Eight Mile Road his homesite lies on the southwest side of the road. His residence is the first you pass by. You go approximately one eighth to one quarter mile west and you arrive at the Krause residence; which also lies on the southwest side of Japanese Hollow Road. This residence is inside the Mid-Columbia Fire and Rescue boundary for both ambulance and fire protection. Our west fence line is the boundary between the Baker and Krause properties. In my mind, when responding to a fire emergency on Japanese Hollow Road it would make it less confusing to first responders in knowing that the first two homesites going westbound on Japanese Hollow Road, do fall into their protection jurisdiction.

As you can see on the provided maps the actual setting of the existing homesite plus the ambulance and fire protection lines. The map shows that our north boundary and our west boundary connect to your current fire protection jurisdiction.

I greatly appreciate your timely consideration of this request of annexation. Your written response to our request is needed for our planning commission presentation. Thank you for your time in reviewing this request.

To: Daniel Dougherty  
Re: Annexation Request to MCF&R and our next steps  
From: Gerald L. and Janet D. Baker

July 22, 2021

On July 19th 2021 we submitted our request to Mid-Columbia Fire and Rescue Chief, Robert Palmer in regards to annexing the property 1S 13E 1 100 (2350 Japanese Hollow Road, The Dalles, OR 97058) into MCF&R district. He was able to present the request to the MCF&R board of directors on the night of July 19th, 2021. They reviewed the request and mandated Chief Palmer to inspect the property to physically see how the existing boundaries lie.

Chief Palmer and Gerald Baker discussed the next steps he has to take to present his write up and recommendations to the board. That presentation will take place on August 16th, 2021. If the board votes to approve the request it then has to go before the county governing body for review. The county would then have to put it out for a public hearing for people to voice any support or opposition to the annexation.

This process will likely take several weeks or even months to complete. Meanwhile, we are on a time frame of needing to know if our hardship request will be approved.

I also, upon your suggestion, contacted the factory representative who is overseeing the construction of our home concerning the possibility of having a sprinkler system designed into the home. She contacted the factory personnel and was told that the model we ordered doesn't have the design capability of a built in fire suppression system.

Our question to you is; Can we move ahead with the proposal paperwork with you and hopefully get approval so that we can get our foundation and the site prepared before the bad weather sets in? Our home is scheduled to be completed this December.

Thank you for your time and consideration on this issue. We look forward to your response.

Sincerely,  
Gerald L. and Janet D. Baker



1400 West Eighth Street  
The Dalles, Oregon 97058  
541-296-9445 Fax: 541-296-8656

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August 17, 2021

Gerald L. Baker  
2350 Japanese Hollow Road  
The Dalles, Oregon 97058

Dear Mr. Baker,

On July 19, 2021, the Mid-Columbia Fire and Rescue Board of Directors received your petition to annex certain real property into the Fire District. The subject property is located at 2350 Japanese Hollow Road consisting of tax lot 1S 13E 1 100 and tax lot 1S 14E 0 1700 under the ownership of Baker Clifford Survivor's Trust. Based on the Fire District Boards consideration of Staffs findings and associated recommendation, the Board has found it to be reasonable and prudent and thereby has approved to annex the subject property into the Fire District. Please find enclosed Resolution No. 2021-08 as approved and adopted by the Board of Directors to this effect on August 16, 2021. Please do not hesitate to contact me if you should have any questions.

Sincerely,

A handwritten signature in black ink that reads "Robert F. Palmer". The signature is written in a cursive style with a long, sweeping underline.

Robert. F. Palmer  
Fire Chief

**Mid-Columbia Fire and Rescue (MCFR)  
Resolution No. 2021-08**

**A Resolution Approving the Petition for Annexation of Certain  
Real Property in Wasco County, State of Oregon, to be Annexed  
into and become part of Mid-Columbia Fire and Rescue, and to  
submit approval of this Petition for Annexation with the Wasco  
County Board of Commissioners**

**WHEREAS**, on July 19, 2021, the Board received a petition from Gerald L. Baker to request annexation of certain real property into MCFR; and

**WHEREAS**, the subject property is located at 2350 Japanese Hollow Road consisting, of tax lot 1S 13E 1 100 and tax lot 1S 14E 0 1700 under the ownership of Baker Clifford Survivor's Trust; and

**WHEREAS**, the Board directed Staff to research and make recommendation as to the feasibility of annexation of the subject property into MCFR; and

**WHEREAS**, MCFR Board Policy Section 3.9 establishes the procedure for consideration of property annexation into the Fire District; and

**WHEREAS**, ORS 198.857 establishes the process for property annexation without election by petition of the landowner; and

**WHEREAS**, Notwithstanding ORS 198.750, 198.755, 198.760, 198.765, 198.775, 198.850 and 198.855, a parcel of land may be annexed to a district as provided in this section, and

**WHEREAS**, when it appears to the Board that the addition of an identified area would benefit the District directly, annexation shall be directed by the Board, and

**WHEREAS**, based on the consideration of Staff's findings the Board finds annexation will be conducive to the public safety, welfare, and convenience, and

**WHEREAS**, based on Staff's recommendation, the Board finds it to be reasonable and prudent to annex the subject property into MCFR.

**NOW THEREFORE**, be it resolved by the Mid-Columbia Fire and Rescue Board of Directors:

1. To approve the petition to annex the subject property into Mid-Columbia Fire and Rescue;
2. To direct the Fire Chief to submit a signed copy of this Resolution to the Wasco County Board of Commissioners for further consideration of this petition for annexation.

Ayes: 5

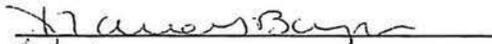
Nays: 0

**APPROVED AND ADOPTED** by the Board of Directors this 16<sup>th</sup> day of August 2021.

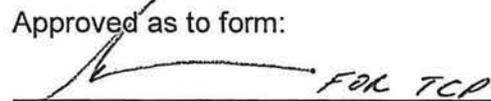
APPROVED:

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

Approved as to form:

  
\_\_\_\_\_  
FOR TCP  
Thomas C. Peachey #78331  
Attorney for Mid-Columbia Fire and Rescue

## EXHIBIT C

### FINDINGS OF FACT AND CONCLUSION OF LAW

1. The annexation of territory to the Mid-Columbia Fire and Rescue was initiated on August 16, 2021 through a petition by the property owners of the proposed territory to be annexed, as authorized by ORS 198.857.
2. The application for annexation, cadastral and vicinity maps, and legal description indicate that the territory proposed for annexation is currently not within an existing fire district boundary.
3. On August 18, 2021, hearing notice was posted Wasco County Courthouse and The Dalles City Hall. Additionally, notice was mailed to the petitioners and Mid-Columbia Fire & Rescue. Legal notice was published on August 25, 2021 and September 8, 2021 in the Columbia Gorge News.
4. The public hearing required by ORS 198.800 was held on September 15, 2021.
5. The decision criteria analysis considered by the Board of County Commissioners follows:

**(1) The land is not within a district formed under the same principal Act; (ORS 198.720(2))**

Staff Finding 1: The proposal meets this criterion. The property proposed for annexation to the Mid-Columbia Fire and Rescue District is not located within any other fire district boundaries.

**(2) The affected territory can reasonably be served or continued to be served by the facilities or services provided by the district; and (ORS 198.720(3))**

Staff Finding 2: The proposal meets this criterion. Currently, Mid-Columbia Fire & Rescue District provides fire protection services to properties in the immediate vicinity of the subject property, including adjacent lands to the east, west and south. Mid-Columbia Fire and Rescue Station 16-4 is located at 45625 Mid-Columbia Highway in Vida, Oregon. The station is located less than a mile from the subject property's access on North Gate Creek Road. The Mid-Columbia Fire & Rescue District Board of Directors approved the annexation with Resolution #10 adopted on August 16, 2021. Based on this information, staff finds it reasonable that the territory can be served by the district.

**(3) No land included in the affected territory will be removed if the land is benefited; (ORS 198.805(1))**

Staff Finding 3: The proposal meets this criterion. As proposed, no land in the annexation area will be removed if the land is benefited.

**(4) The boundary change is consistent with the Wasco County Rural Comprehensive Plan, other applicable refinement plans, and other adopted land use regulations or agreements. (ORS 198.850(2))**

Staff Finding 4: The subject property is located within the rural unincorporated area of Wasco County and is subject to the Wasco County RCP. The subject property is located in the Impacted Forest Lands zone (F-2/RCP). Dwellings are conditionally allowed in this zone as provided in RCP Goal 4 and Wasco Code 16.211(2)-2.4. New structures must comply with the Siting and Fire Safety Standards of OAR 660-06-029 and 660-06-035 (RCP Goal 4, Policy 8) and Wasco Code 16.211(5) and (6), which implements these rules. Wasco Code 16.211(6), Fire-Siting Standards for Dwellings and Structures requires the dwelling or manufactured home to be located within a rural fire protection district or must be provided with residential fire protection by contract.

## EXHIBIT C

Alternatively, if inclusion within a fire protection district or contracting for residential fire protection is impracticable, the property owner can implement and maintain a fire protection plan that meets certain requirements.

The subject property received conditional land use approval to allow a dwelling in the F-2 zone in accordance with Wasco Code 16.211(5) and (8) (the application was submitted prior to recent code updates to Wasco Code Chapter 16, effective on February 14, 2019. However, the fire and siting requirements cited using updated code sections are generally the same in content as the previous code sections under which the application was approved). The dwelling was approved with LMD File No. 509-PA18-05344. As a condition of approval, the applicant must demonstrate compliance with the fire-siting standards.

Annexation to the Mid-Columbia Fire and Rescue District will provide an essential service to the conditionally approved dwelling. This is consistent with RCP Goal 4, Policy 15(c)(4), which recognizes provision of public facilities and services intended primarily for direct services to rural residences as a characteristic of F-2 zoned lands.

No other refinement plans, adopted land use regulations, or agreements have been identified that conflict with this proposal. Based on the above information, staff find that the proposal is consistent with the Wasco County RCP.

6. Based on these findings, the Board concludes that the proposed annexation is consistent with all applicable laws.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF ANNEXING TERRITORY TO THE MID-COLUMBIA FIRE AND RESCUE DISTRICT TO PROVIDE FIRE PROTECTION SERVICE TO THE ANNEXED TERRITORY, CONSISTING OF TAX LOT 1S 13E 1 100 AND TAX LOT 1S 14E 0 1700

**ORDER 21-041**

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present.

WHEREAS, a petition initiating the annexation of territory to the Mid-Columbia Fire & Rescue District was filed with Wasco County on July 19, 2021 (the "Petition for Annexation"), in accordance with ORS 198.857; and

WHEREAS, the territory proposed for annexation is described in Exhibit A and depicted on the map shown on Exhibit B, both of which are attached and incorporated by this reference; and

WHEREAS, the Board of the Mid-Columbia Fire & Rescue District voted to approve the proposed annexation on August 16, 2021, as evidenced by Resolution #2021-08, contained in the record; and

WHEREAS, legal notice was published on August 25 and September 8, 2021, and posted in two public locations and sent to the owners and fire district on August 20, 2021, for a September 15, 2021 public hearing; and

WHEREAS, the Board of County Commissioners conducted a public hearing on September 15, 2021, to receive and consider both oral and written evidence.

NOW, THEREFORE, IT IS ORDERED as follows:

1. That the territory described on Exhibit A and depicted on Exhibit B is hereby annexed to Mid-Columbia Fire & Rescue District and that this annexation is effective as of September 15, 2021, in accordance with ORS 198.747.

2. That the findings set forth in Exhibit C are hereby adopted and incorporated herein by reference.

3. That based on the findings and evidence submitted and applicable law, the Petition for

Annexation is hereby approved.

DATED this 15<sup>th</sup> day of September, 2021.

Wasco County Board of Commissioners

\_\_\_\_\_  
Scott C. Hege, Chair

\_\_\_\_\_  
Kathleen B. Schwartz, Vice-Chair

APPROVED AS TO FORM

\_\_\_\_\_  
Kristen Campbell, County Counsel

\_\_\_\_\_  
Steven D. Kramer, County Commissioner

**Legal Description for Land to Be Annexed to Mid-Columbia Fire and Rescue District**

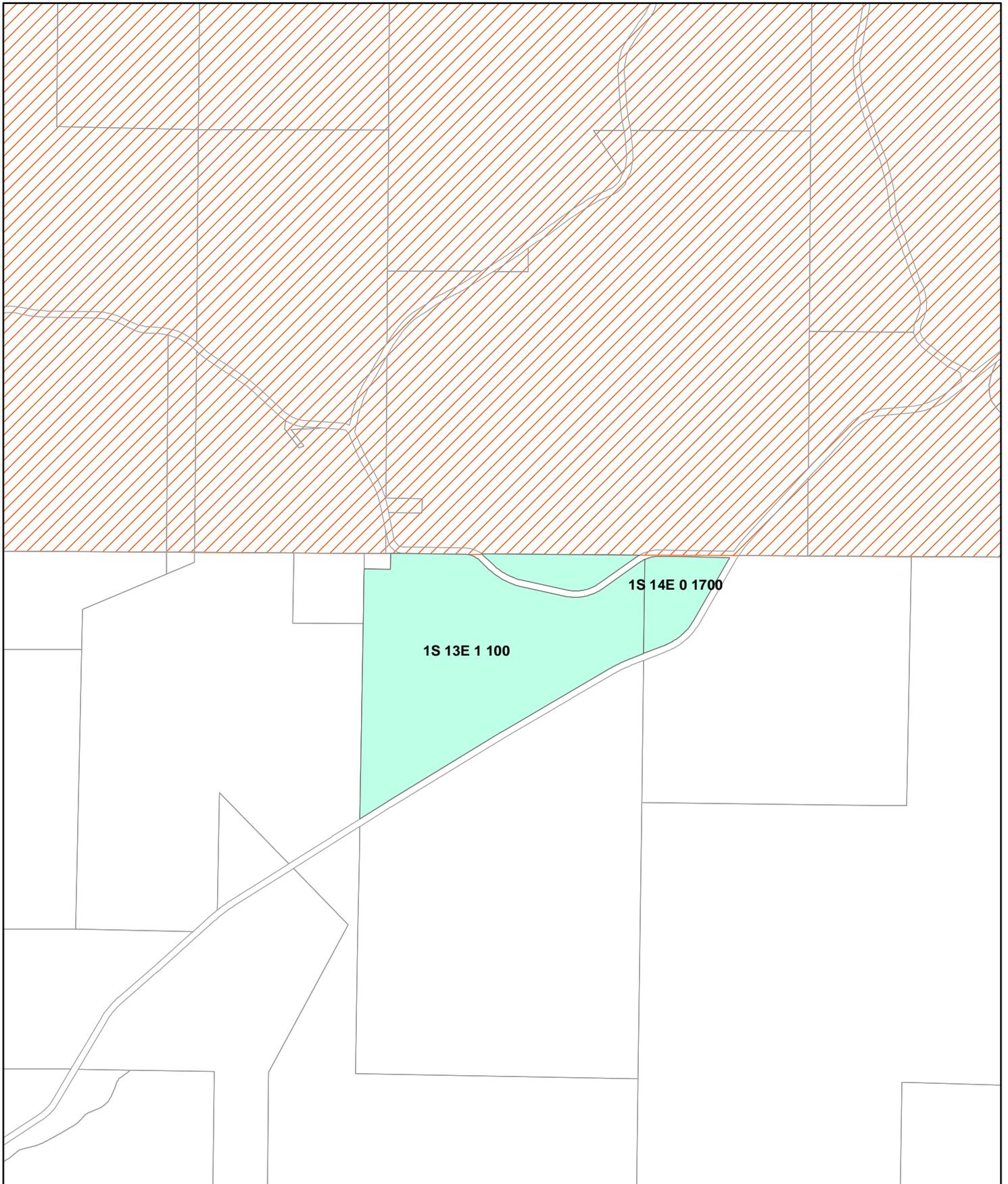
**Tax Lot 100, 1S-13E-01 (Assessors Account No.13509)**

**& Tax Lot 1700 1S-14E (Assessors Account No.13510)**

The land conveyed to Clifford S. Baker, trustee, or successor Trustee(s), of the Clifford S. Baker Survivor's Trust, and Clifford S. Baker, Trustee, or successor Trustee(s), of the Inez L. Baker Family Trust, each as to an undivided one-half interest, as tenants in common, by Wasco County Trustee's Warranty Deed, recorded July 7, 2010, as document 2010-002423, described as follows:

That portion of the following described premises lying West of Eightmile County Road: The Northwest quarter of Section 6, Township 1 South, Range 14 East of the Willamette Meridian, and the East half of Section 1, Township 1 South, Range 13 East of the Willamette Meridian, EXCEPTING THEREFROM the following tract of land: Commencing at the quarter section corner, on the North boundary of Section 1, Township 1 South, Range 13 East of the Willamette Meridian; thence South nine rods (148.5 feet); thence East 15 rods (247.5 feet); thence North nine rods (148.5 feet); thence West 15 rods (247.5 feet) to the place of beginning.

# TAXLOTS TO BE ANNEXED TO MCFR



 Taxlots to be Annexed     Mid-Columbia Fire and Rescue District     Taxlots

0    300    600    1,200    1,800    2,400 Feet





## MOTION

**SUBJECT: Fire District Annexation**

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I move to approve Order 21-041 IN THE MATTER OF ANNEXING TERRITORY TO THE MID-COLUMBIA FIRE AND RESCUE DISTRICT TO PROVIDE FIRE PROTECTION SERVICE TO THE ANNEXED TERRITORY, CONSISTING OF TAX LOT 1S 13E 1 100 AND TAX LOT 1S 14E 0 1700.



## AGENDA ITEM

### Community Corrections Agreement with State

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[IGA 6181/2021-2023 BUDGET](#)

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[2019-2021 BUDGET FOR COMPARISON](#)

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[MOTION LANGUAGE](#)

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**INTERGOVERNMENTAL AGREEMENT #6181  
BETWEEN THE STATE OF OREGON AND WASCO COUNTY**

This Intergovernmental #6181 (Agreement) is between the State of Oregon acting by and through its Department of Corrections, hereafter called DEPARTMENT, and Wasco County, hereafter called COUNTY.

Whereas, DEPARTMENT is an agency of the State of Oregon and COUNTY is a unit of local government of the State of Oregon and both parties desire to cooperate by agreement to provide correctional services in COUNTY within the requirements as authorized by ORS 423.475 to 423.565;

Whereas, the Legislative Assembly of Oregon enacted legislation establishing shared responsibility between county corrections programs and the Department on a continuing basis (ORS 423.475 to 423.565);

Whereas, ORS 144.106 provides “the supervisory authority shall use a continuum of administrative sanctions for violations of post-prison supervision”;

Whereas, ORS 144.334 provides that the Board of Parole and Post-Prison Supervision may authorize issuance of citations by supervising officers;

Whereas, ORS 144.343 provides that the Board of Parole and Post-Prison Supervision may delegate the authority to impose sanctions as provided in ORS 144.106 and to continue a violator on parole or post-prison supervision with the same or modified conditions;

Whereas, ORS 423.478(2)(a) - (f) assigns responsibility for all offenders on probation, parole, post-prison supervision and those offenders sentenced or revoked for periods of one year or less, and on conditional release to COUNTY;

Whereas, ORS 137.545 and 137.595 provide that courts may delegate the authority to parole/probation officers to impose sanctions for probationers through a system of Structured Sanctions; and

Whereas, ORS 423.555 requires DEPARTMENT, with cooperation from COUNTY, to establish and operate a Statewide Evaluation and Information System and to monitor effectiveness of corrections services provided to criminal offenders under ORS 423.500 to 423.560.

Now, therefore, THE PARTIES HERETO, in consideration of the mutual promises, terms and conditions hereinafter provided, agree to the following:

## I. DEFINITIONS

- A. Amendment: Any change to this Agreement that alters the terms and conditions of the Agreement, effective only after all parties have signed and all approvals have been obtained. Plan Modifications are **NOT** Amendments.
- B. Budget Summary: The part of the County Corrections Plan that reflects the amount of County Corrections Grant funds granted by DEPARTMENT to COUNTY to implement the programs in the Plan. The Budget Summary is attached to this Agreement as Exhibit A.
- C. Community Corrections Manager: Individual designated by COUNTY pursuant to ORS 423.525 as responsible for administration of the community corrections programs as set forth by the Plan.
- D. County Corrections: All County agencies and officials who carry out the responsibilities in ORS 423.478(2)(a)-(f) and the activities of carrying out those responsibilities.
- E. County Community Corrections Plan or Plan: A document developed by the Local Public Safety Coordinating Councils and adopted by COUNTY's governing body pursuant to ORS 423.525 and 423.535 and received by DEPARTMENT's director or designee.
- F. County Community Corrections Plan Modification: A written change or alteration to the County Corrections Plan promulgated by COUNTY modifying the Plan subject to ORS 423.525, effective upon the date the written change or alteration has been submitted to the DEPARTMENT representative under this Agreement.
- G. County Community Corrections Grant: Grant(s) made by DEPARTMENT to assist COUNTY in the implementation and operation of county corrections programs including, but not limited to, preventive or diversionary correctional programs, probation, parole, post-prison supervision work release and local correctional facilities and programs for adults on supervision.
- H. Adults on Supervision (AOS): Any person under supervision who is on parole, post-prison supervision, transitional leave, work release, local control, and/or probation status.
- I. Sanctions or Structured Sanctions: A response to adult on supervision violations of conditions of supervision that uses custody units.

- J. Statewide Evaluation and Information System: The Corrections Information Systems (CIS) including the Offender Profile System (OPS), the Integrated Supervision Information System (ISIS), Case Management for Institutions (CMI), Offender Management System (OMS), Offender Information System (OIS), Interstate Compact Offender Tracking System (ICOTS), and related case management modules.
- K. Supervisory Authority: The local corrections official or officials designated in each COUNTY by that COUNTY's Board of County Commissioners or county court to operate corrections supervision services, custodial facilities or both.

## II. AUTHORITY AND DURATION

### A. Authority

This Agreement is entered into pursuant to the provisions of ORS 423.520, ORS 423.530 and 423.535.

### B. Duration

This Agreement will become effective on **July 1, 2021** and will remain in effect until **June 30, 2023** or until terminated according to Section X, captioned TERMINATION.

## III. PLAN; PLAN MODIFICATIONS

- A. County Community Corrections Plan: COUNTY will create a County Community Corrections Plan meeting the requirements of ORS 423.525 outlining the basic structure of supervision, services, and local sanctions to be applied to adults on supervision sentenced or convicted of felonies and designated drug-related misdemeanors and on supervision in the county. The Plan consists of program descriptions and budget allocations and is included by this reference as part of this Agreement. The Plan must be received and approved by DEPARTMENT before disbursements can be made by COUNTY.
- B. Plan Modifications: COUNTY and DEPARTMENT agree that the Plan must remain a flexible instrument capable of responding to unforeseen needs and requirements. COUNTY may modify the Plan according to ORS 423.525 and the administrative rules thereunder governing the support and development of County Corrections Programs. A copy of all Plan Modifications will be marked in sequence beginning with the designation "Plan Modification 1" and attached to the above-mentioned Plan. DEPARTMENT will notify COUNTY of any concerns about the modification or the need for an amendment within a 30 calendar day period after DEPARTMENT receives the Plan Modification.

- C. Notice of Modification: No Plan Modifications shall take effect until COUNTY gives written notice to DEPARTMENT, in a form approved by DEPARTMENT. DEPARTMENT shall provide to COUNTY an approved form for modifications as soon as practicable after execution of this Agreement.

#### **IV. AMENDMENTS GENERALLY**

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written Amendment signed by the parties.

#### **V. DUTIES AND RESPONSIBILITIES OF COUNTY**

- A. COUNTY shall assume administrative responsibility for correctional supervision and services within its jurisdiction, as outlined in the Plan.
- B. COUNTY shall designate a Community Corrections Manager.
- C. COUNTY will meet the goals for community corrections in Oregon described below:
  - 1. Reduce Criminal Behavior
    - a. Indicator: recidivism, as measured by arrest, conviction, or incarceration for a new crime within three years from initial admission to probation.
    - b. Indicator: recidivism, as measured by arrest, conviction, or incarceration for a new crime within three years from first release to parole/post-prison supervision.
  - 2. Enforce Court, Board of Parole and Post-Prison Supervision, and Local Supervisory Authority Orders:
    - a. Indicator: the percentage of positive case closures for adults on parole/post-prison supervision.
    - b. Indicator: the percentage of positive case closures for adults on probation.
  - 3. Assist Offenders to Change:
    - a. Indicator: employment rates for adults on supervision.
    - b. Indicator: substantial compliance with treatment requirements.
  - 4. Provide Reparation to Victims and Community
    - a. Indicator: the percentage of restitution and compensatory fines collected, owed to victims.

- b. Indicator: the percentage of community service hours provided by adults on supervision.
  
- D. Except as otherwise provided by the DEPARTMENT's rules or orders, COUNTY will adopt and implement a continuum of administrative sanctions used by DEPARTMENT and the Board of Parole and Post-Prison Supervision for violators of conditions of probation, parole and post-prison supervision as authorized by ORS 144.106, 144.334, 144.343 and 137.540 and the rules thereunder. COUNTY will manage local control post-prison supervision in accordance with the rules and practices of the Board of Parole and Post-Prison supervision.
  
- E. COUNTY will follow the Oregon Administrative Rules (OAR's) applicable to community corrections, including but not limited to the following:
  - 1. Computerized Information System Access and Security OAR 291-005-0005 through 291-005-0075.
  - 2. Case Transfer, OAR 291-019-0100 through OAR 291-019-0160.
  - 3. Searches, OAR 291-028-0100 through OAR 291-028-0115.
  - 4. Community Corrections Programs, OAR 291-031-0005 through OAR 291-031-0360.
  - 5. Pre-sentence Investigation, OAR 291-038-0005 through 291-038-0060.
  - 6. Structured, Intermediate Sanctions OAR 291-058-0010 through OAR 291-058-0070.
  - 7. Short-term Transitional Leave, OAR 291-063-0100 through 291-063-0140.
  - 8. Records Management, OAR 291-070-0100 through OAR 291-070-0140.
  - 9. Community Case Management, OAR 291-078-0005 through OAR 291-078-0031.
  - 10. Admission, Sentence Computation and Release, OAR 291-100-0005 through OAR 291-100-0160.
  - 11. Interstate Compact, OAR 291-180-0106 through OAR 291-180-0275.
  - 12. Sex Offenders, Special Provisions, OAR 291-202-0010 through 291-202-0130.
  - 13. Active and Inactive Probation, OAR 291-206-005 through 291-206-0030.
  - 14. Earned Discharge, OAR 291-209-0010 through 291-209-0070.
  - 15. Dangerous Offenders, OAR Chapter 255, Divisions 36 and 37.
  - 16. Release to Post-Prison Supervision or Parole and Exit Interviews, OAR Chapter 255, Division 60.
  - 17. Conditions of Parole and Post-Prison Supervision, OAR Chapter 255, Division 70.
  - 18. Procedures for Response to Parole and Post-Prison Supervision Condition Violations for Offenders Under the Jurisdiction of the

Board of Parole and Post-Prison Supervision or Local Supervisory Authority, OAR Chapter 255, Division 75.

19. Active and Inactive Parole and Post-Prison Supervision, OAR Chapter 255, Division 94.
  20. Archiving, OAR Chapter 166.
- F. COUNTY will follow all applicable Federal and State civil rights laws including, but not limited to:
1. Federal Code, Title 5 USCA 7201 et seq. - Anti-discrimination in Employment.
  2. Oregon Statutes, Enforcement of Civil Rights: ORS 659A.009, 659A.006, and 659A.030.
  3. Americans with Disabilities Act.
- G. COUNTY will prepare and furnish such data, descriptive information and reports as may be requested by DEPARTMENT as needed to comply with ORS 423.520, which states in part, "The department shall require recipients of the grants to cooperate [. . .] in the collection and sharing of data necessary to evaluate the effect of community corrections programs on future criminal conduct." COUNTY will enter data into the Statewide Evaluation and Information Systems in a complete, accurate, and timely manner. COUNTY agrees to, and does hereby grant DEPARTMENT the right to reproduce, use and disclose all or any part of such reports, data and technical information furnished under this Agreement.
- H. COUNTY will permit authorized representatives of DEPARTMENT to make such review of records of COUNTY as may be necessary to satisfy audit or program review purposes. A copy of any audit or monitoring report will be made available to COUNTY.
- I. COUNTY will follow DEPARTMENT prescribed allotment and expenditure reporting system and shall provide this information on each discrete program in the COUNTY Corrections Plan. This system will be used for controlling County Corrections Grant funds by DEPARTMENT and to provide suitable records for an audit. COUNTY will make available to the DEPARTMENT copies of its annual audit report required by ORS 297.425.
- J. If funding from DEPARTMENT is reduced or discontinued by legislative action, COUNTY will not be required to increase use of COUNTY revenue for continuing or maintaining corrections services as set out in this Agreement. If funding is reduced below the amount set out in ORS 423.483, the County may elect to terminate pursuant to Section X, below.
- K. COUNTY will participate in all of the systems that comprise the Statewide Evaluation and Information Systems. COUNTY will enter and keep

current information on adults on supervision in the Law Enforcement Data System (LEDS) Enter Probation Record (EPR) System.

- L. COUNTY will retain responsibility for cases transferred to and accepted by another state under the terms of the Interstate Compact for Adult Offender Supervision, an agreement among states to provide supervision services for parole, post-prison, and probation adults on supervision that relocate to other states per ORS 144.610 and OAR 291-180-0106 through 291-180-0275.
- M. COUNTY will comply with ORS 182.515-182.525. Programs identified by the Community Corrections Commission and receiving any state grant funds shall be evidence based. Evidence based programs are delivered consistent with the findings in research about what works best to reduce recidivism.

## **VI. DEPARTMENT RESPONSIBILITIES**

- A. DEPARTMENT will furnish to COUNTY, in a timely manner, those procedures, directives, records, documents and forms required for COUNTY to meet its obligations.
- B. Subject to system capacity and data processing capabilities, DEPARTMENT will furnish data, descriptive information and reports, available to DEPARTMENT and requested by COUNTY that will assist COUNTY in complying with DEPARTMENT requirements. This data includes, but is not limited to, details regarding outcomes noted in Subsection V(C). DEPARTMENT hereby grants to COUNTY the right to reproduce, use, and disclose all or part of such reports, data, and technical information furnished under this Agreement.
- C. DEPARTMENT agrees to provide COUNTY an opportunity to review and comment on all new or revised administrative rules that have fiscal or programmatic impact on COUNTY.
- D. If by legislative action, funding from DEPARTMENT is reduced to COUNTY, DEPARTMENT agrees to provide reasonable notice and transition opportunity to COUNTY of changes that may significantly alter approved appropriations and programs.
- E. If COUNTY ceases to participate in County Corrections programs as described in ORS Chapter 423, DEPARTMENT may recover title and possession to property previously transferred to COUNTY or purchased by COUNTY with County Corrections Grant funds.

- F. DEPARTMENT grants to COUNTY continual access to the DEPARTMENT's computer system at no charge to COUNTY. All costs (including but not limited to any equipment or software upgrades) to ensure this access; however, is the responsibility of COUNTY. If DEPARTMENT's computer is used in any way other than for pass-through of COUNTY data to the DEPARTMENT's system, COUNTY will provide support for additional activities. DEPARTMENT will provide timely notification and technical assistance when changes are made that impact applicable restrictions on the software, if any. If COUNTY uses DEPARTMENT's data circuits or network connections to access a third party jail management system, the terms of the attached Exhibit B apply. If DEPARTMENT determines that COUNTY has not complied with the terms of Exhibit B, DEPARTMENT may immediately suspend COUNTY access to DEPARTMENT's computer system.
- G. DEPARTMENT's Community Corrections Division will administer the provisions of the Interstate Compact for Adult Offender Supervision, an agreement among states to provide supervision services for adults on parole, under post-prison supervision, and on probation that relocate to other states per ORS 144.610 and OAR 291-180-0106 through 291-180-0275.
- H. DEPARTMENT will provide technical assistance to COUNTY in implementing and evaluating COUNTY's Plan.
- I. DEPARTMENT will provide technical assistance to COUNTY on changes in Oregon Statutes and Oregon Administrative Rules.

## **VII. FUNDS**

- A. The Budget Summary, Exhibit A, lists the County Corrections Grant funds authorized under this Agreement for the implementation of the Plan during the term of this Agreement.
- B. The Plan and this fully executed Agreement must be received by the DEPARTMENT from the COUNTY. After receipt of both the Plan and the executed Agreement, DEPARTMENT will authorize payments to the COUNTY as scheduled in this Section VII.
- C. The first payment to COUNTY will occur as soon as possible after the DEPARTMENT's budget is legislatively approved and implemented and quarterly thereafter.
- D. The DEPARTMENT will disburse to COUNTY one eighth of the County Correction Grant Funds authorized under this Agreement within 15 days of

each of the following dates; 7/1/21, 10/1/21, 1/1/22, 4/1/22, 7/1/22, 10/1/22, 1/1/23, and 4/1/23.

DEPARTMENT's obligation to disburse County Correction Grant Funds is subject to satisfaction, on the date of each disbursement, of each of the following conditions:

1. COUNTY is in compliance with all terms and conditions of this Agreement;
  2. This Agreement has not been terminated; and
  3. DEPARTMENT has received funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow DEPARTMENT, in the exercise of its reasonable administrative discretion, to make the disbursement.
- E. Both parties agree that all reallocations of funds between or within programs shall require a County Community Corrections Plan Modification, except that COUNTY may reallocate up to ten percent of funds in any budget category in the approved Plan between or within programs without a County Community Corrections Plan Modification. COUNTY shall notify DEPARTMENT in writing of such reallocation within 30 days after making the reallocation.
- F. Unexpended Funds: Fund balances remaining at the termination of this agreement may be retained by the COUNTY, upon approval by the DEPARTMENT, for the provision of on-going supervision, correctional services, and sanctions in accordance with the Plan.
- G. Supervision fees collected by COUNTY will be used to offset costs of supervising the probation, parole, post-prison supervision or other supervised release pursuant to ORS 423.570 and its administrative rules, as amended from time to time.
- H. Unauthorized Expenditures: Any County Corrections Grant Funds expended for unauthorized purposes will be deducted by DEPARTMENT from subsequent payments under this Agreement or refunded to DEPARTMENT upon request.
- I. For purposes of the delivery of field corrections services, DEPARTMENT recognizes COUNTY as an ongoing partner for all County Corrections appropriations provided by the State of Oregon Legislature according to ORS 423.475 to 423.565.

- J. Funding for Sexually Violent Dangerous Offenders: After receipt and review of an invoice from the COUNTY, DEPARTMENT will reimburse COUNTY at the daily rate established by the DEPARTMENT for the intensive supervision of adults on supervision designated as sexually violent dangerous offenders by the Court or Board of Parole and Post-Prison Supervision only from the amount specifically appropriated for the increased level of supervision of such adults on supervision.
- K. In the event that the COUNTY retains funds to spend in the next biennium under Subsection VII(F), then Subsections VII (D)-(G) and (I)-(J) will survive termination or expiration of this Agreement.

## **VIII NONCOMPLIANCE**

- A. The Assistant Director of Community Corrections or the Assistant Director's designee shall annually review COUNTY's compliance with this Agreement under ORS 423.500 to 423.560. COUNTY must substantially comply with the provisions of the Plan received by DEPARTMENT and this Agreement.
- B. If, upon review, DEPARTMENT determines that there are reasonable grounds to believe that COUNTY is not in substantial compliance with this Agreement or Plan, DEPARTMENT shall contact COUNTY regarding the alleged noncompliance and offer technical assistance to reach compliance. If COUNTY does not resolve the alleged noncompliance, DEPARTMENT shall, after giving COUNTY not less than 30 calendar days' notice, conduct a hearing to ascertain whether there is substantial compliance or satisfactory progress being made toward compliance. After technical assistance, which may include peer review or other assistance, is provided and the hearing occurs, DEPARTMENT may suspend any portion of the funding made available to COUNTY under ORS 423.500 to 423.560 until County complies as required.
- C. In the event that a dispute arises, COUNTY may appeal to the Director of the Department of Corrections.

## **IX INDEMNIFICATION See Exhibit C**

## **X TERMINATION**

- A. It is understood and agreed by the parties hereto that this Agreement will remain in force only during its term and will not continue in force after its term. There will be no automatic extension, but this Agreement may be extended only by written Amendment.

- B. It is understood and agreed by the parties hereto that if any part, term or provision of this Agreement, including any part, term or provision of any appended material, is held by a court to be illegal or in conflict with any law of the State of Oregon or applicable administrative rule, that element of this Agreement including relevant appended materials will be void and without effect and will be treated by the parties as having been terminated as of the date of determination of the voidness.
- C. If COUNTY chooses to discontinue participation in the Plan as described in this Agreement and ORS 423.483(2), COUNTY may terminate participation at the end of any month by delivery of a resolution of the Board of Commissioners to the DEPARTMENT's Director or the Director's designee not less than 180 calendar days before the date on which COUNTY intends to discontinue its participation. Termination of COUNTY participation may occur only at the end of a month. This Agreement will terminate on the same date that COUNTY discontinues its participation in the Plan.
- D. If COUNTY terminates participation, the following will apply:
1. The responsibility for correctional services transferred to COUNTY and any unused County Corrections Grant funds will revert to DEPARTMENT.
  2. In no case does responsibility for supervision and provision of correctional services to non-designated drug-related misdemeanor adults on supervision revert to DEPARTMENT.
- E. It is understood and agreed by the parties hereto that this Agreement will automatically terminate if the State of Oregon fails to provide any funding. If there is reduced state funding as described in ORS 423.483, County may terminate the Agreement as described herein.

## **XI COMPLIANCE WITH APPLICABLE LAW**

Both Parties shall comply with all federal, state and local laws, regulations, executive orders, and ordinances to which each is subject and which is applicable to this Agreement. Without limiting the generality of the foregoing, the parties expressly agree to comply with: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to those laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. DEPARTMENT's performance under this Agreement is conditioned upon COUNTY's compliance with the provisions of ORS 279B.220, 279B.230, 279B.235 and 279B.270, as amended from time to time, which are made applicable to this

Agreement and incorporated herein by this reference. All employers, including COUNTY, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage unless such employers are exempt under ORS 656.126. COUNTY shall ensure that each of its subcontractors complies with these requirements.

Nothing in this Agreement shall require County or Department to act in violation of state or federal law or the Constitution of the State of Oregon.

## **XII ACCESS TO RECORDS**

For not less than six (6) years after Agreement expiration or termination, DEPARTMENT, the Secretary of State's Office of the State of Oregon, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of COUNTY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts. COUNTY shall retain all pertinent records until the later of: (i) the date that is not less than six (6) years following the Agreement expiration or termination date or (ii) the date on which all litigation regarding this Agreement is resolved. COUNTY agrees that full access to DEPARTMENT will be provided in preparation for and during litigation and that copies of applicable records shall be made available upon request and payment by DEPARTMENT for the COUNTY's cost to produce the copies.

## **XIII SURVIVAL**

All rights and obligations shall cease upon termination or expiration of this Agreement, except for the rights and obligations set forth in Sections IV, IX, X, XI, XII, XIII, and XIV.

## **XIV GOVERNING LAW; JURISDICTION; VENUE**

The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County. Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

## **XV WAIVER**

The failure of either party to enforce any provision of this Agreement will not constitute a waiver by that party of that or any other provision.

**XVI EXECUTION AND COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which will be an original, all of which will constitute but one and the same instrument.

**XVII MERGER; INTEGRATION**

This instrument contains the entire agreement between the parties and no statement made by any party hereto, or agent thereof, not contained or attached with reference thereto in this written agreement will be valid or binding. This Agreement will supersede all previous communications, representations, whether verbal or written, between the parties hereto. This Agreement may not be enlarged, modified or altered except in writing, signed by the parties, and attached.

STATE OF OREGON  
DEPT. OF CORRECTIONS

WASCO COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
Eric McDowell, Contracts Officer

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved for Legal Sufficiency  
Oregon Attorney General's Office:

/s/ Sam Zeigler per email dated 5/4/21  
Assistant Attorney General

**EXHIBIT A**  
**BUDGET SUMMARY**  
**WASCO COUNTY**

**Wasco County**  
**2021-2023 Community Corrections Budget Summary**

<b>Program Name</b>	<b>Grant in Aid Fund</b>	<b>All Other Funds and Fees</b>	<b>Total</b>
Administration	\$65,528	\$168,472	\$234,000
Supervision	\$1,379,000	\$0	\$1,379,000
NORCOR Custodial Sanction Beds	\$1,000,000	\$0	\$1,000,000
Transitional Services	\$0	\$360,000	\$360,000
Sex Offender Services	\$36,000	\$0	\$36,000
Domestic Violence Services	\$8,000	\$0	\$8,000
Cognitive Programming	\$36,000	\$0	\$36,000
Work Crew	\$0	\$126,312	\$126,312
NORCOR Recidivism Programs	\$0	\$100,000	\$100,000
Specialty Court Incentives	\$0	\$1,200	\$1,200
JRI Victims Services	\$0	\$54,421	\$54,421
Wasco Downward Departure Program	\$0	\$170,000	\$170,000
<b>Fund Total</b>	<b>\$2,524,528</b>	<b>\$980,405</b>	<b>\$3,504,933</b>

## **EXHIBIT B**

### WASCO COUNTY

#### NETWORK ACCESS BY COUNTY

1. COUNTY jail users will be permitted to use existing DEPARTMENT data circuits to access third party systems. Access is permitted for jail management system application users only. COUNTY jail users will not be permitted to use DEPARTMENT circuits for video conferencing, Real Audio, Internet access, applications that require large amounts of bandwidth, or other jail management software online service or system unless approved by DEPARTMENT. COUNTY jail users will be permitted to use DEPARTMENT's data circuits for video image transmissions using a NIST standard (available from DEPARTMENT upon request).

- A. All network traffic covered by this agreement will employ TCP/IP network protocols.
- B. DEPARTMENT will continue its policy of only providing one router to each county. This means that if COUNTY's jail and the parole and probation office are located in separate buildings, COUNTY will be responsible for providing a connection between the two buildings.

2. COUNTY understands and acknowledges that DEPARTMENT is subject to the public records provision of ORS 192.311 through 192.478 and other applicable laws and administrative rules which establish uniform guidelines and procedures for the release of information from DEPARTMENT's computer system.

**EXHIBIT C  
INDEMNIFICATION  
WASCO COUNTY**

**Contribution**

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

With respect to a Third Party Claim for which the Department is jointly liable with the County (or would be if joined in the Third Party Claim ), the Department shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the County in such proportion as is appropriate to reflect the relative fault of the Department on the one hand and of the County on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Department on the one hand and of the County on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Department's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the Department had sole liability in the proceeding.

With respect to a Third Party Claim for which the County is jointly liable with the Department (or would be if joined in the Third Party Claim), the County shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Department in such proportion as is appropriate to reflect the relative fault of the County on the one hand and of the Department on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the County on the one hand and of the Department on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The County's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

## **Alternative Dispute Resolution**

The parties should attempt in good faith to resolve any dispute arising out of this agreement. This may be done at any management level, including at a level higher than persons directly responsible for administration of the agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

## **Indemnification by Subcontractors**

County shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of County's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by the contractor from and against any and all Claims.

## **Subcontractor Insurance Requirements**

### **GENERAL**

County shall require its first tier contractor(s) that are not units of local government as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under, "TAIL" COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before the contractors perform under contracts between County and the contractors (the "Subcontracts"), and ii) maintain the insurance in full force throughout the duration of the Subcontracts. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to County. County shall not authorize contractors to begin work under the Subcontracts until the insurance is in full force. Thereafter, County shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. County shall incorporate appropriate provisions in the Subcontracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subcontracts as permitted by the Subcontracts, or pursuing legal action to enforce the insurance requirements. In no event shall County permit a contractor to work under a Subcontract when the County is aware that the contractor is not in compliance with the insurance requirements. As used in this section, a "first tier" contractor is a contractor with which the county directly enters into a contract. It does not include a subcontractor with which the contractor enters into a contract.

## **TYPES AND AMOUNTS**

### **PROFESSIONAL LIABILITY**

Professional Liability Insurance covering any damages caused by an error, omission or negligent act related to the services to be provided under the Subcontract, with limits not less than \$2,000,000, as determined by the Department:

**"TAIL" COVERAGE** If any of the required insurance policies is on a "claims made" basis, such as professional liability insurance, the contractor shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subcontract, for a minimum of 24 months following the later of : (i) the contractor's completion and County 's acceptance of all Services required under the Subcontract or, (ii) the expiration of all warranty periods provided under the Subcontract. Notwithstanding the foregoing 24-month requirement, if the contractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then the contractor may request and the Department may grant approval of the maximum "tail " coverage period reasonably available in the marketplace. If Department approval is granted, the contractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace.

**NOTICE OF CANCELLATION OR CHANGE** The contractor or its insurer must provide 30 days' written notice to County before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

**CERTIFICATE(S) OF INSURANCE** County shall obtain from the contractor a certificate(s) of insurance for all required insurance before the contractor performs under the Subcontract. The certificate(s) or an attached endorsement must specify: i) all entities and individuals who are endorsed on the policy as Additional Insured and ii) for insurance on a "claims made" basis, the extended reporting period applicable to "tail" or continuous "claims made" coverage.

**Wasco County  
2019-2021 Community Corrections Budget Summary**

<b>Program Name</b>	<b>Grant in Aid Fund</b>	<b>Inmate Welfare Release Subsidy Fund</b>	<b>County/Other Funds and Fees</b>	<b>Total</b>
Administration	\$256,000		\$9,000	\$265,000
Supervision	\$1,152,537		\$464,607	\$1,617,144
Custodial Sanction Beds	\$1,124,648		\$27,352	\$1,152,000
Transition Services	\$126,433	\$8,129	\$749,447	\$884,099
Substance Abuse			\$112,000	\$112,000
Sex Offender Services	\$50,000			\$50,000
Domestic Violence Services	\$32,000			\$32,000
Cognitive Programming	\$70,000			\$70,000
Work Crew			\$45,000	\$45,000
NORCOR ReEntry			\$100,000	\$100,000
FDC Incentives			\$2,400	\$2,400
JRI Victims Services			\$72,382	\$72,382
Wasco Downward Departure			\$64,984	\$64,984
<b>Fund Total</b>	<b>\$2,811,618</b>	<b>\$8,129</b>	<b>\$1,647,172</b>	<b>\$4,466,919</b>



## MOTION

**SUBJECT:** Department of Corrections Funding Agreement

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I move to approve IGA #6181 between Wasco County and the Oregon Department of Corrections.



## AGENDA ITEM

**HMGP Sub-application**

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[HAZARD MITIGATION GRANT PROGRAM SUB-APPLICATION](#)

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**HMGP-DR4562-OR**

**Hazard Mitigation Grant Program (HMGP)**

**Project** or  **5% Initiative**

**Subapplication**

**Due to SHMO by 11:59 pm PST on 5/17/2024**

**Subapplicant Name: Wasco County Oregon**

**Project Title: Wasco County M-JNHMP**

**Date Submitted to SHMO: 7/15/2021**

## SUBAPPLICATION GUIDELINES

Please ensure that you include all required documents for a complete subapplication package. Highly recommend printing out Attachment 1 and work through it as you work through the subapplication. Note that if your project falls into any of the categories, additional documentation is required in addition to the items listed on the first page of Attachment 1 (and as reflected throughout the subapplication as those notes were pulled from the main requirement list):

- Acquisition Projects
- Equipment Purchases
- Elevation Projects
- Flood Control Projects
- Seismic Retrofit Projects
- Wildfire Projects

Recommend printing out **the entire Attachment 1** in order to ensure all required documents are included in the subapplication packet. If you select yes to any items under Section 7: Environmental Review, you will need to print out **Attachment 2** and ensure you've included the required documents for Environmental and Historic Preservation (EHP). If you run into any issues finding specific documents and/or the hyperlink is no longer valid, please reach out to the SHMO at [shmo@mil.state.or.us](mailto:shmo@mil.state.or.us) for further assistance.

As long as the completed documents are in a readable format, you may submit them in any file type(s). If the original is an Excel file, please include it as such; do not turn it into a pdf. You may submit your subapplication and supporting documents via email to [shmo@mil.state.or.us](mailto:shmo@mil.state.or.us), via cd or thumb drive (by mail to P.O. Box 14370 Salem, Oregon 97309-5062), or via ftp/file sharing site (OEM does not currently have an ftp site, however the SHMO can access an external site if needed or utilize Google Drive).

If you use acronyms, please spell it out when first mentioned in the subapplication as I've done with EHP.

### **Complete all elements of the subapplication and answer all questions.**

- Enter N/A when not applicable.
- Avoid "See Attachment" response in lieu of a solid narrative. Provide a narrative and then refer to the specific attachment for additional information.
- When referring to an attachment with several pages, refer to the specific page number(s) or section(s).

### **For additional guidance, visit the following:**

[Hazard Mitigation Assistance Guidance](#)  
[Addendum – Hazard Mitigation Assistance Guidance](#)  
[Required Federal Forms](#)  
[HMA Cost Share Guide](#)  
[HMA Interim Management Cost Policy](#)  
[Management Cost FAQs](#)

## SECTION 1: SUBAPPLICANT SUMMARY

Note: This section of the subapplication reviews basic eligibility requirements. For more information on eligibility, please see [Hazard Mitigation Assistance Guidance](#).

### A. Subapplicant Information

1. Subapplicant: [Wasco County](#)
2. Type of Organization: Oregon County  
If Private Nonprofit, describe legal status and function: Not applicable
3. County Name **and** Federal Information Processing Standard (FIPS) Code ([Wasco County](#)): 41065
4. Congressional District: OR-002
5. Community Identification (CID) Number ([here](#)): 410229
6. Data Universal Numbering System (DUNS) ([here](#)): 084415959
7. Federal Tax Identification Number (EIN): **Will need to get EIN from the County**
8. State Legislative District: 29th

### B. Point of Contact (the individual directly involved with overseeing the grant)

Name: [Sherdian McClellan](#)

Title Emergency Management Services Manager

Phone: 541-506-2790

Email: [sherdianm@co.wasco.or.us](mailto:sherdianm@co.wasco.or.us)

Mailing Address: 511 Washington St Suite 102

City: The Dalles

State: Oregon

Zip: 97058

### C. Subapplication Preparer (the individual filling out the subapplication if different than the point of contact; if same, just write "same")

Name: Laura Prado

Title: Senior Consultant, PARC Resources

Phone: 800-758-6812

Email: [laura@parcresources.com](mailto:laura@parcresources.com)

**D. Mitigation Plan**

- 1. Does the subapplicant have a current FEMA-approved Hazard Mitigation Plan (HMP)?  
 **Yes**    **No**

If yes, what is the title of the plan? [Emergency Generators for Wamic/Pine Hollow, Fire and EMS, Community Center and Water Utility](#)

FEMA Approval Date: [2/27/2021](#)

Expiration Date: [5/17/2024](#)

- 2. If the plan is pending approval, please explain the current status and be sure to include an extraordinary circumstances exception (ECE) request letter with your subapplication packet:  
[Not applicable](#)

**E. Community Profile**

Please describe your community profile of the jurisdiction(s) this planning initiative will cover including population, location, any geographic areas of interest, etc. (The [United States Census Bureau](#) website or Wikipedia may provide helpful information.):  
[Enter text here](#)

The community served are the Tygh Valley and Wamic communities, both of which are part of the 97063-zip code that also covers Pine Hollow and Kingsley, Oregon. The chart below shows a demographic breakdown based on population change from 2010 to 2019, the median age, minority population and veteran populations in each community and the zip code as a whole.

Location	Tygh Valley	Wamic	97063
<b>2010 Pop</b>	175	100	1074
<b>2019 Pop</b>	180	74	900
<b>% Change</b>	2.86%	-26.00%	-16.20%
<b>Median age</b>	58.7	60.3	62.1
<b># Minority</b>	0	0	52
<b>% Minority</b>	0.00%	0.00%	5.78%
<b># Veterans</b>	26	13	
<b>% Veterans</b>	14.30%	17.30%	

The median income for households in Wamic is \$55,438, which is about \$3,000 less than the typical household in State House District 59, though 0% of people live below the poverty line. Conversely, in Tygh Valley, no reliable income information is available for 2019, but 35.6% of the population lives in poverty compared to 12.4% in District 59.

The demographics portray a small, rural, retirement-age community that is experiencing lower-than-average income levels and higher rates of poverty.

The community is situated just north of the Warm Springs Indian Reservation on the eastern edge of the Mt. Hood National Forest. Highway 197, the primary North/South route connecting The Dalles to Highway 97 toward Madras runs through the heart of Tygh Valley.

Other notable points of interest include the White River Falls State Park just East of Tygh Valley and the Pine Hollow Lakeside Resort only a few miles north of Wamic.

## SECTION 2: PROJECT SUMMARY

**A. Project Title:** Emergency Generators for Barlow Water District, Wamic Community Center, and Wamic Fire and EMS

**B.**

**C. Project Type:** Construction

**D. Project Cost Estimate (100% amount):** \$234,925

**E. Benefit-Cost Ratio (download and use FEMA's Benefit Cost Analysis Tool v6.0 [here](#)):** 0.24

**Commented [A1]:** This is the initial estimate. Will update with further information.

**F. Was [Sea Level Rise pursuant to 2011-OPPA-01](#) included in the development of the BCA for this project?**  Yes  No

If **yes**, what was the depth in feet of Sea Level Rise that was added to the flood profiles:

[Enter text here](#)

**G. The BCA was performed by:**  Subapplicant  Hired Contractor/Consultant

**H. Hazard type(s) that you are trying to mitigate (select all applicable):**

- |                                                   |                                                      |
|---------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Coastal Storm            | <input checked="" type="checkbox"/> Severe Ice Storm |
| <input type="checkbox"/> Crop Losses              | <input checked="" type="checkbox"/> Snow             |
| <input type="checkbox"/> Dam/Levee Break          | <input checked="" type="checkbox"/> Special Events   |
| <input type="checkbox"/> Drought                  | <input type="checkbox"/> Tornado                     |
| <input type="checkbox"/> Fishing Losses           | <input type="checkbox"/> Tornado                     |
| <input type="checkbox"/> Flood                    | <input type="checkbox"/> Tsunami                     |
| <input checked="" type="checkbox"/> Freezing      | <input type="checkbox"/> Typhoon                     |
| <input type="checkbox"/> Hurricane                | <input checked="" type="checkbox"/> Volcano          |
| <input type="checkbox"/> Mudslide                 | <input checked="" type="checkbox"/> Wildfire         |
| <input checked="" type="checkbox"/> Seismic Event | <input type="checkbox"/> Other (specify):            |

**I. Latitude and Longitude of Project Site(s):**

Wamic Community Center: 45.227527863974046, -121.26967900054913

Wamic Fire Department: 45.241580744526075, -121.29092209502367

Barlow Water District: 45.25525406452877, -121.3041758154818

**J. Project Summary (750 words or less):**

The Barlow Water District is a critical utility as it is the only water provider for the Pine Hollow Community. A generator at the location of the water tower is essential in protecting life and property in the event of fires or other emergencies. For example, during the 2020 fire season, the federal government fire crews depended on water from the Barlow Water District to combat the White River fires. Without the power to run the in-ground pumps in the well, the entire Pine Hollow Community and surrounding regions would be vulnerable in a power outage or other

catastrophe. The existing generator is powered by diesel fuel is about 40 years old and was donated, used, approximately 20 years ago. Given its age, the generator is understandably unreliable at best. To address this need, the Barlow Water District proposes to install a generator to power the wells that keep the water flowing to the community. This will protect over 488 full-time residents and as thousands of part time residents and visitors with potable drinking water and life-saving access to water for fire protection. The costs for the generator and installation will be approximately \$60,500 of which the Barlow Water District will match \$15,125, totaling a 25% match.

The Wamic Community Center is the dedicated community shelter due to its central location, easy access to the State Highway and space availability in case local populations have to be evacuated. The Community Center does not currently have a generator, but having a generator at the location has been identified as a life-essential need, especially for access and functional needs of citizens during Public Safety Power Shutoff events and fires. The Wamic Community Center will install a generator that will power the main building of the facilities including the kitchen, main hall, the attached classroom and gym. Thereby potentially providing over 200 residents with a shelter that has the ability to give food and other services. The costs for the generator and installation will be approximately \$86,250 of which \$25% will be covered by Wamic Fire and EMS, totaling \$21,562.50.

Wamic Fire and EMS is a volunteer Fire and Rescue department serving ASA8 in North Central Oregon. The Department has a single facility that houses all firefighting equipment, EMS equipment and supplies, and vehicles for all emergency response. Wamic Fire and EMS proposes to install a generator that would power the main building of the facilities, thereby potentially providing over 500 full time and upwards of 1,000 part time residents with emergency fire, medical support and other services. The costs for the generator and installation will be approximately \$88,175 of which Wamic Fire and EMS will cover 25%, totaling \$22,043.75.

**Commented [A2]:** Wanted to confirm that the Fire and EMS is covering the match for the Community Center.

**Commented [A3]:** Does the Fire Department currently have a generator? If so, what is the need for replacement?

**Commented [A4R3]:** no

## SECTION 3: SCOPE OF WORK

**A. Is this a phased project? Meaning will there be a Phase I study that provides FEMA with a technical body of information mutually concurred on by the subapplicant, the Applicant, and FEMA to determine project eligibility and if the results of the Phase I review indicate that the project meets HMGP requirements, the project would then be eligible for funding for construction under a Phase II approval.**

Yes     No

If **yes**, please contact the SHMO immediately.

**B. Has the proposed project's construction or implementation phase already started?**

Yes     No

If **yes**, please contact the SHMO immediately.

**C. What hazard(s) will be mitigated and what are the current conditions and/or history of the hazard(s)?**

This area has a history of wildfire, straight line wind, heavy snow and Ice events and sits 20 miles from Mt Hood which is an inactive Volcano. The Community borders Mt Hood National Forest and the White River Wildlife Area both heavily timbered. Access during an emergency is one road in and out or Forest service roads which would be unadvisable. Thousands live and recreate here and any one time our population can swell to thousands for any given time period. The three mentioned organizations are essential during an emergency event with the nearest community, The Dalles Oregon 40 miles away being the only other with services large enough to assist.

**D. What specific work activities or components are involved in the proposed project, how will each one be implemented, and who will be responsible for completing them?**

This project will purchase and hire licensed contractors to install a generator at the three proposed locations: The Barlow Water District, Wamic Community Center, and Wamic Fire District.

**E. Describe your proposed project's intended outcomes. How will it reduce or eliminate the long-term risk of future damage, hardship, loss, or suffering resulting from natural hazards?**

The Water District will be able to supply potable water and life-saving access to water for fire suppression to protect the community during catastrophes. Because the community is surrounded by timberland, the area is particularly vulnerable to wildfires and accessing water to combat fires is essential to protecting the community. At present, the Water District has less than two days of accessible water if the power goes out to supply the community, including fire protection water.

The Community Center is the evacuation location for the public who have no other way to leave. The center also can be used as a command center and has a full kitchen to feed and can house approximately 150 people, if needed. The generator will ensure continued operations for the emergency center to protect community members seeking shelter and ensuring continued command operations to combat fires.

The Fire and EMS needs a generator to maintain operations, including communications and maintenance of critical equipment. The proposed generator will meet the minimum requirements for maintaining operations for the Fire Station in providing critical services to the community.

**F. Will your project require long-term maintenance?  Yes  No**

If **yes**, describe your maintenance plan.

The Barlow Water District, Wamic Community Center and Wamic Fire and Rescue will be responsible for providing annual maintenance to their respective generators, following manufacture instructions to maximize the life expectancy of each generator. The estimated cost for this is \$1,000 per year for the first five years, gradually increasing to \$2,500 per year by Year 20. The cost for annual maintenance costs are budgeted into the operating budget of each entity.

*Reminder: Maintenance of completed HMGP Projects is not an eligible grant cost.*

**G. What studies, designs, and/or engineering work has already been completed, if any?**

The contractor proposed generators. As this is a simple equipment purchase and installation, there is no need for engineering work.

**H. Is the proposed project identified in your Hazard Mitigation Plan (HMP)?**

Yes  No

If **yes**, please cite sections and provide excerpts.

[Enter text here](#)

If **no**, how does the proposed project support or further your plan's goals and objectives and what is your revision plan and timeline?

The purpose of the HMP is to identify threats to life and property in the area and having access to water, shelter, fire suppression, and emergency medical services is essential to meeting that need. The project will install the generators within 6 to 8 months.

**I. Is the proposed project fit within the objectives and goals of the [State Mitigation Plan \(SMP\)](#)?**

Yes  No

If **yes**, please cite sections and provide excerpts.

Supplied by Sherdian McClellan

**J. Will the proposed project use unproven technology?  Yes  No**

If **yes**, please explain:

enter text

**K. How will the proposed project be coordinated with neighboring entities, including counties, cities, states, tribal nations, fire, police, public works, utilities, etc.?**

[Fire, police, public works and utilities have already been involved in the planning.](#)

**L. Are there any challenges that may delay the project, such as homeowner buy-in, public concerns, environmental impacts, etc.?  Yes  No**

If **yes**, please explain:

[Enter text here](#)

## SECTION 4: BUDGET

### A. Proposed Total Project Development Cost: \$ [Enter text here](#)

Double click on tables in this section to edit numbers for this project specifically. For an acquisition, elevation, or multi-site mitigation project, please complete a spreadsheet for each property.

Source of Funds	Amount
Federal Share (75%)	\$0
Local Share (25%)	\$0
<b>Project Total Cost</b>	<b>\$0</b>

### B. Estimated Total Cost

Fill out the table below with what you are projecting to be the cost estimates for this [project](#):

#### For Construction Projects:

Budget Category	Estimated Cost
1p. Administrative and legal expenses	\$0
2p. Land, structures, rights-of-way, appraisals, etc.	\$0
4p. Architectural and engineering fees	\$0
5p. Other architectural and engineering fees	\$0
6p. Project inspection fees	\$0
11p. Miscellaneous	\$0
1. Administrative and legal expenses	\$0
2. Land, structures, rights-of-way, appraisals, etc.	\$0
3. Relocation expenses and payments	\$0
4. Architectural and engineering fees	\$0
5. Other architectural and engineering fees	\$0
6. Project inspection fees	\$0
7. Site work	\$0
8. Demolition and removal	\$0
9. Construction	\$0
10. Equipment	\$234,925
11. Miscellaneous	\$0
<b>Total</b>	<b>\$234,925</b>

*\*Pre-award costs are costs incurred after the opening of the application period and prior to the date of the federal award. Find more information regarding eligible pre-award costs in the [HMA Guidance](#), page 55. For non-construction projects, when you double click the above table, scroll down and ensure you fill out the applicable budget that is listed below the construction project budget.*

### C. Budget Narrative

Describe the expenses included in each of the above budget categories.

Enter text [here](#)

**Commented [A5]:** The budget is based on the amounts listed in the pre-applications. Do the estimates include labor, removal/disposal of old generators, or any required site prep? If not, do you have estimates for these, or should I estimate them for you? If it is included, can you break down the estimates into more detailed line items?

**Commented [A6]:** Will complete once I have more info about the budget details

**D. Backup Documentation**

Attach backup documentation to explain how the cost estimates were determined (spreadsheets, vendor quotes, in-house worksheets, correspondence, etc.).

**E. Include any comments or clarifications to the cost estimates in the above budget summary, including identification of budget categories and dollar amounts for in-kind contributions.**

Enter text here

**F. Which tasks/activities will a contractor be performing? Include detailed cost estimates.**

Enter text here

**G. Which tasks/activities will your staff be performing? Include detailed cost estimates.**

Enter text here

**H. Funding Sources**

The state hazard mitigation grant program (HMGP) offers cost-share grants payable on a reimbursement basis. Jurisdictions must have sufficient resources to provide the required non-federal match and cover any cost overruns related to completing the proposed Scope of Work.

The maximum federal share is 75% of the total eligible costs. The minimum non-federal cost share is 25%.

**I. Local/Subapplicant Cost Share/Match**

Fill out the table below (adjust or add local match subcategories as needed):

Local/Subapplicant Cost Share/Match Detail	Amount
Subapplicant Cash Match	\$0
Subapplicant Equipment Use	\$0
Subapplicant Materials and/or Supplies	\$0
Subapplicant Staff Time	\$0
Third Party In-Kind Donations	\$0
Volunteer Staff Time	\$0
Other Eligible Non-federal Match Sources	\$58,731
<b>Total Local/Subapplicant Cost Share/Match</b>	<b>\$58,731</b>

Note that the above should equal 25% of the 100% amount of your proposed estimated total cost of the project. The subapplicant cost share/match can include in-kind contributions (i.e. donations) of staff time and/or volunteers, equipment use or rental, donated materials, etc. Any portion of the non-federal share to be met through Third Party In-Kind Contributions must be identified in the table below and will be considered when processing reimbursement request following the grant award. If you need further information regard cost share, the HMA Cost Share Guide can be found here: <https://www.fema.gov/media-library-data/1463766664964-4e6dd22652cb7c8a6162904f3b1b2022/FinalHMACostShareGuide508.pdf>.

**J. Required Local/Subapplicant Cost Share/Match Document**

Ensure you complete the FEMA Cost Match Assurances Form OR a Local Funds Commitment Letter (must state the exact projected date funding will be available for each cost share listed in the narrative on the form or in the letter; see notes in form itself for further guidance). The numbers on that form should match the above chart for the 25% and ensure your 75% and

100% totals match your previously stated budget and applicable required documents. Add or take off any categories that apply/don't apply to your project.

**Additional comments pertaining to non-federal share:**

[Enter text here](#)

**K. Management Costs**

Section 324 B of the Disaster Recovery Reform Act (DRRA) establishes management cost rates under HMGP at the following percentage rates. A recipient (state) may be reimbursed not more than 15% of the total amount of the grant award, of which not more than 10% may be used by the recipient (state) and 5% by the subrecipient (local) for such costs. The state shall apply for management costs as soon as possible after the disaster declaration, preferably within 90 days but in no case after 120 days. The state can request an initial management cost allocation equal to no more than 25% of the total estimated amount early in the disaster upon approval of this Administrative Plan. The type of documentation needed to support costs and activities for management cost funding will be used will follow requirements in 2 CRF Part 200 Subpart E, applicable program regulations, and HMA guidance (2015).

Management costs are in addition to the overall project cost. A subapplicant may request up to 5% of the overall project total in management costs.

**L. Are you planning on applying for/utilizing Management Costs for this project?**

Yes    No

If yes, do you intend on applying for the entire 5% or another percentage? Please identify what percentage you are asking for here: [Enter text here](#)

**M. Management Cost Amount Requested**

Complete the table below (note that formulas are set-up with 5% of MC; if different, please adjust the MC Requested % in the formula field once you double click on the table):

Source of Funds	Amount
Total Project Cost (75% + 25%)	\$234,925
Management Cost Amount Requested	\$11,746
<b>Total amount requested for this project</b>	<b>\$246,671</b>

**N. Management Cost Estimated Budget Breakdown**

Complete the table below for projected management cost categories (how you foresee spending the management funds); again, these costs are in addition to the overall project budget and these estimates are completely separate than the overall project budget you put together under the previous areas in this section and should not be included in your budget roll-up/estimate or required forms):

Item	Total Cost
1. Personnel	\$5,000
2. Fringe	\$2,000
3. Travel	\$280
4. Other	\$4,466
5. Indirect Charges	\$0
<b>Total</b>	<b>\$11,746</b>

Note that if you are unsure of what items can be covered under management costs, please review the Management Cost FAQs: [https://www.fema.gov/sites/default/files/2020-09/fema\\_closeout\\_toolkit\\_hazard\\_mitigation\\_grant\\_program\\_management\\_costs\\_closeout\\_faqs\\_02-19-15.pdf](https://www.fema.gov/sites/default/files/2020-09/fema_closeout_toolkit_hazard_mitigation_grant_program_management_costs_closeout_faqs_02-19-15.pdf). Additionally, note that indirect costs can only be used in/under management costs; they cannot be applied to any other part of the budget. Guidance can also be found in the policy: [https://www.fema.gov/sites/default/files/2020-04/HMGP\\_11142018.pdf](https://www.fema.gov/sites/default/files/2020-04/HMGP_11142018.pdf).

**O. Management Cost Narrative**

Describe the expenses included in each of the above management cost categories. The management costs included in this application reimburse administrative expenses related to project management, including personnel time, fringe, local mileage to evaluate project sites, accounting, reporting, and permitting costs.

**Commented [A7]:** Management Costs should be costs affiliated with managing the GRANT specifically (i.e. putting together RFRs, quarterly reports, etc.), not project (project costs should be included in the main budget breakdown).



## SECTION 6: ALTERNATIVE PROJECTS

This section is intended to help demonstrate that project alternatives were seriously considered and that the proposed project is the most beneficial, cost-effective mitigation project reasonably available.

### A. Confirm Alternative Projects

Do you have any alternative project(s) to your proposed project?  Yes  No

If **yes**, please go to B. Alternative Projects below.

If **no**, skip to C. No Alternative Action.

### B. Alternative Projects

The questions below ask for information regarding the next best mitigation project that was considered during the process of developing the proposed mitigation project. If two alternative projects were considered, please answer 1-5 for both alternatives (copy all 5 and paste immediately following #5 of the first alternative to separate the first and second proposed alternatives).

#### 1. Scope of Work

Summarize an alternative project considered by your organization that would mitigate the same hazard. Include any appropriate diagrams, sketches, maps, materials, equipment, scale of the project, amount of time required to complete, etc.

[Enter text here](#)

#### 2. Hazard Mitigation

How would the alternative project reduce or eliminate the hazard's effects and risks and the need for future state or federal disaster assistance?

[Enter text here](#)

#### 3. Environmental Considerations

How would the alternative project positively and/or negatively affect the surrounding environment? Include information regarding both natural (fish, wildlife, streams, wetlands, soils, plant life) and social (public services, utilities, land/shoreline use, population density) environments.

[Enter text here](#)

#### 4. Total Estimated Cost for Alternative Project:

[Enter cost here](#)

#### 5. Please describe the decision-making process for selecting the mitigation project for which you are applying.

[Enter text here](#)

### C. No Action Alternative *(regardless if you have an alternative project(s) under A. or not, please answer both questions):*

1. What are the potential impacts if no action is taken?

The Barlow Water District will continue to use its generator, but at 40 years old, it is already past its projected useful life and eventually will fail entirely. If and when that happens, the community will be without access to potable water and will be vulnerable to fires.

The Community Center does not currently have a generator. Without a generator, the Center will continue to operate as it always has, but will be unable to meet basic needs for residents seeking shelter during an emergency. During an emergency, a power outage at the Community Center leaves residents without heat or air conditioning and vulnerable to freezing or suffering heat stroke, depending on the season. It also would leave the community without a source of food beyond the limited pantry supplies.

**Need information about the fire district's current generator (or lack thereof) to complete this section.**

2. Is there a potential for degradation of already-poor environmental conditions?

**Yes**    **No**

If **yes**, please describe.

[Enter text here](#)

## SECTION 7: ENVIRONMENTAL DATA REVIEW

### A. *Clean Water Act, Rivers and Harbors Act, and Executive Order 11990: Protection of Wetlands*

Will the project involve dredging or disposal of dredged material, excavation, adding fill material, or result in any modification to water bodies or wetlands designated as "waters of the U.S." as identified by the U.S. Army Corps of Engineers (USACE) or on the [National Wetland Inventory](#)?  Yes  No

If **yes**, please explain.

[Enter text here](#)

### B. *Coastal Zone Management Act*

Is the project located in a [coastal county](#)?  Yes  No

### C. *Endangered Species Act and Fish and Wildlife Coordination Act*

1. Are federally listed threatened or endangered species or their critical habitat present in the area affected by the project?  Yes  No

If **yes**, please explain.

[Enter text here](#)

2. Does your project remove or affect vegetation?  Yes  No

If **yes**, describe the amount, area, and type of vegetation to be removed or affected.

[Enter text here](#)

3. Is your project within 200 feet or likely to affect any type of waterway or body of water?

Yes  No

If **yes**, describe the body of water, including dimensions, proximity to the project, and the expected and possible changes.

[Enter text here](#)

### D. *Executive Order 11988: Floodplain Management*

Is the project in a wetland, the 100-year floodplain, the 500-year floodplain (if a critical action), an identified regulatory floodway, and/or an area prone to flooding or will it have the potential to affect a wetland or floodplain?  Yes  No

If **yes**, complete [FEMA's Eight Step Planning Process for Floodplain/Wetland Management](#).

### E. *Executive Order 12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations*

Are there low income or minority populations in the project's area of effect or adjacent to the project area?  Yes  No

If **yes**, describe the affected population and the portion of the population that would be disproportionately and adversely affected.

[Enter text here](#)

If **yes**, describe any disproportionately high and adverse human health or environmental effects on these populations. Please include specific efforts to address the adverse impacts.

[Enter text here](#)

**F. Farmland Protection Policy Act**

Will the project convert more than 5 acres of "prime or unique" farmland outside city limits to a non-agricultural use?  Yes  No

If **yes**, contact your local office of the [Natural Resources Conservation Service \(NRCS\)](#) or [U.S. Department of Agriculture Service Center](#) to obtain an [AD-1006, Farmland Conversion Impact Rating](#).

**G. National Flood Insurance Program (NFIP)**

1. Property Address (if more than one, list each separately):

Street Address: 106 BFA Morrow Rd

City: Tygh Valley State: OR Zip: 97063

2. What type of property is it? (*select one*)

Publicly Owned  Privately Owned

3. Does the property have NFIP flood insurance? (*select one*)

Yes  No

4. Is the property a Repetitive Loss (RL) or Severe Repetitive Loss (SRL) property?

Yes  No

5. Is the project located in a [Special Flood Hazard Area \(SFHA\)](#) as defined by the NFIP?

Yes  No

6. Do you participate in the NFIP?  Yes  No

If **yes**, indicate your [community status](#).

[Enter text here](#)

If **yes**, indicate the date of your most recent NFIP Community Assistance Visit (CAV):

[Select date...](#)

7. Did your community have any CAV/NFIP issues or violations from this visit?

Yes  No

If **yes**, please explain:

[Enter text here](#)

If **yes**, are all [NFIP floodplain management requirements](#) currently complied with?

Yes  No

If **no**, please explain what requirements are not in compliance.

[Enter text here](#)

8. Property Address (if more than one, list each separately):

Street Address: Wamic Market Rd.

City: Wamic State: OR Zip: 97063

9. What type of property is it? (*select one*)

Publicly Owned  Privately Owned

10. Does the property have NFIP flood insurance? *(select one)*

Yes  No

11. Is the property a Repetitive Loss (RL) or Severe Repetitive Loss (SRL) property?

Yes  No

12. Is the project located in a [Special Flood Hazard Area \(SFHA\)](#) as defined by the NFIP?

Yes  No

13. Do you participate in the NFIP?  Yes  No

If **yes**, indicate your [community status](#).

[Enter text here](#)

If **yes**, indicate the date of your most recent NFIP Community Assistance Visit (CAV):

[Select date...](#)

14. Did your community have any CAV/NFIP issues or violations from this visit?

Yes  No

If **yes**, please explain:

[Enter text here](#)

If **yes**, are all [NFIP floodplain management requirements](#) currently complied with?

Yes  No

If **no**, please explain what requirements are not in compliance.

[Enter text here](#)

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15. Property Address (if more than one, list each separately):

Street Address: [11 Pine Hollow Access Rd](#)

City: [Tygh Valley](#)

State: [OR](#)

Zip: [97063](#)

16. What type of property is it? *(select one)*

Publicly Owned  Privately Owned

17. Does the property have NFIP flood insurance? *(select one)*

Yes  No

18. Is the property a Repetitive Loss (RL) or Severe Repetitive Loss (SRL) property?

Yes  No

19. Is the project located in a [Special Flood Hazard Area \(SFHA\)](#) as defined by the NFIP?

Yes  No

20. Do you participate in the NFIP?  Yes  No

If **yes**, indicate your [community status](#).

[Enter text here](#)

If **yes**, indicate the date of your most recent NFIP Community Assistance Visit (CAV):

Select date...

21. Did your community have any CAV/NFIP issues or violations from this visit?

Yes  No

If **yes**, please explain:

[Enter text here](#)

If **yes**, are all [NFIP floodplain management requirements](#) currently complied with?

Yes  No

If **no**, please explain what requirements are not in compliance.

[Enter text here](#)

**H. National Historic Preservation Act**

1. Does your project affect or is it near any buildings or structures 45 years or more in age?

Yes  No

If **yes**, explain how the project design will minimize adverse effects on known or potential historic buildings or structures. Include any alternatives considered to avoid or minimize effects on historic structures.

[Enter text here](#)

2. Does your project involve disturbance of ground?  Yes  No

If **yes**, describe the ground disturbance by giving the dimensions (area, volume, depth, etc.) and location.

[Enter text here](#)

3. Describe the past use of the area to be disturbed, noting the extent of previously disturbed ground.

[Enter text here](#)

4. Are there any potential archeological sites in the project area?  Yes  No

**I. Resource Conservation and Recovery Act (RCRA) and Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)**

1. Is there a reason to suspect there are contaminants from a current or past use on the property associated with the proposed project?  Yes  No

2. Are there any studies, investigations, or enforcement actions related to hazardous and toxic materials for the property associated with the proposed project?  Yes  No

3. Do any project, construction, or operation activities involve the use of hazardous or toxic materials?  Yes  No

4. Are any of the current or past land uses of the property or adjacent properties affected by the proposed project associated with hazardous or toxic materials?  Yes  No

If you entered "Yes" to any of the above questions, please explain.

[Enter text here](#)

**J. Other Environmental/Historic Preservation Laws or Issues**

1. Are there other environmental/historic preservation requirements that are associated with this project that you are aware of?  **Yes**  **No**

If **yes**, please explain:

[Enter text here](#)

2. Are there controversial issues associated with this project?  **Yes**  **No**

If **yes**, please explain:

[Enter text here](#)

3. Have you conducted any public meetings or solicited public input or comments on your specific proposed hazard mitigation project?  **Yes**  **No**

If **yes**, please explain:

[Enter text here](#)

4. Are the location(s) of this project and the nature of the project type such that the risk to the project is exacerbated by Sea Level Rise?  **Yes**  **No**

5. Was Sea Level Rise considered and included in the mitigation measures implemented in this project?  **Yes**  **No**

**End of Subapplication. Continue to attachments.**

## ATTACHMENT 1: REQUIRED ATTACHMENTS CHECKLIST

Review the list of required forms below. If your project is a construction project, you will be filling out all construction-specific forms. If your project is not a construction project, you will be filling out all non-construction forms. For most current OMB forms and instructions, go to <https://www.grants.gov/web/grants/forms/sf-424-family.html#sortBy=1>.

Please insert an "X" in each box as you complete each item.

GENERAL – ALL SUBAPPLICATIONS	
	Completed subapplication ( <i>this Word document</i> )
	BCA Report (exported PDF from <a href="#">FEMA's BCA program</a> )
	BCA .zip file- includes full access to the project's BCA inputs and assumptions
	SF-424A, Budget Information for <u>Non-construction</u> Programs (OMB #4040-0006)  SF424A-V1.0.pdf or SF-424C, Budget Information for <u>Construction</u> Programs (OMB #4040-0008)  SF424C_2_0-V2.0 (1).pdf
	SF-424A, Excel Budget Document for <u>Non-construction</u> non-construction with  SF-424A or  SF-424C with pre-award with notes SF-424C, Excel Budget Document for <u>Construction</u>
	SF-424B, <u>Non-construction</u> Programs (OMB #4040-0007)  SF424B-V1.1.pdf or  SF424D-V1.1 (1).pdf SF-424D, Assurances for <u>Construction</u> Programs (OMB #4040-0009)
	FEMA Cost Match Assurances Form  Cost_Match_Assuranc e_BLANK_ALL HMA SL or Local Funds Commitment Letter

	<p>FF 112-0-3C Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (OMB #1660-0025)</p>  <p>FEMA Certifications FF 112-0-3C_BLANK_A</p>
	<p>SF-LLL, Disclosure of Lobbying Activities Form <i>(only if actually lobbying)</i></p>  <p>SFLLL_1_2-V1.2_BLANK_ONLY IF LOBBYING</p>
	<p>Resolution Designating Applicant Agent Form  HMA Designation of Agent_Signature Auth or similar if your entity has their own document capturing the same information</p>
	<p>Maintenance Assurances Form  Maintenance_Assurances Form.pdf</p>
	<p>Back-up documentation supporting your cost estimates in Section 4</p>
	<p>Map of project area with site limits clearly identified</p>
	<p>Pictures of existing conditions at project site(s) - All sides and from all cardinal directions</p>
	<p>Recent aerial image of the project site via Google Earth, MapQuest, ArcGIS, or similar program</p>
	<p>Provide GPS coordinates of the project site (can be found at <a href="#">U.S. Geological Survey</a>)</p>
	<p>Copy of FEMA Approval Letter for the referenced local Hazard Mitigation Plan</p>
	<p>Project-relevant excerpts from the local Hazard Mitigation Plan <b>and</b> <a href="#">State Mitigation Plan</a></p>
	<p><a href="#">FIRM and/or FIRMETTE of project site(s)</a></p>
	<p>Required Environmental Forms (if applicable) see Section 7 to determine if these are required (any "yes" response will guide you to the required forms listed in Attachment 2)</p>
	<p>Any additional supporting documentation (please specify):</p>

## Additional Required Documents *(if Applicable)*

ACQUISITION PROJECTS ONLY	
	List of properties, including address, description, total square footage, GPS coordinates (can be found at <a href="#">U.S. Geological Survey</a> ), and parcel number (available from <a href="#">your local assessor's office</a> )
	Documentation of the estimated pre-event value of the property
	Documentation of voluntary interest signed by each property owner using either the individual Notice of Voluntary Interest or the Town Hall Format Notice of Voluntary Interest
	<a href="#">FEMA Declaration and Release</a>
	<a href="#">FEMA Model Statement of Assurances for Property Acquisition Projects</a>
	Copies of any relevant letters/emails concerning consultation with USACE regarding consideration of levee systems, berms, floodwalls, dikes, etc.
	Copies of any relevant letters/emails concerning consultation with WSDOT regarding planned improvements of Federal-aid systems or state transportation projects
	Each property owner's NFIP policy number
	For each property, a copy of the sample deed restriction that will be recorded at closing (the sample must be consistent with <a href="#">FEMA's Model Deed Restriction</a> ) (per <a href="#">44 CFR Part 80, Property Acquisition and Relocation for Open Space</a> )

EQUIPMENT PURCHASES – ALL SUBAPPLICATIONS (IF APPLICABLE)	
	Vendor Quotes
	Manufacturer's Product Data

ELEVATION PROJECTS ONLY	
	List of properties, including address, GPS coordinates (can be found at <a href="#">U.S. Geological Survey</a> ), structure type, construction type, foundation type, original date of construction, elevation of lowest finished floor, description, and total square footage
	<a href="#">NFIP Elevation Certificate</a> or equivalent information/data used to determine the first floor elevation
	List the first-floor elevation of the proposed elevation, proposed foundation type, proposed elevation methodology and standard, and Base Flood Elevation (BFE) or Advisory BFE (ABFE)
	Building Replacement Value (BRV) and supporting documentation
	Signed statement from the appropriate local official or qualified professional that the structure appears to be capable of elevation
	For retrofit projects: An assessment of the vulnerabilities of the existing building conditions

	Model Acknowledgement of Conditions for Mitigation of Property in a Special Flood Hazard Area (if applicable)
	Documentation of voluntary interest signed by each property owner using either the individual Notice of Voluntary Interest or the Town Hall Format Notice of Voluntary Interest
	Each property owner's NFIP policy number
	National Flood Insurance Program (NFIP) Community Assistance Visit (CAV) letter confirming community is in good standing per Community Rating System (CRS)

FLOOD CONTROL PROJECTS ONLY	
	Flood studies and hydrology reports

SEISMIC RETROFIT PROJECTS ONLY	
	Seismic studies, assessments, and/or reports establishing existing conditions, vulnerabilities, needed retrofits, and post-mitigation seismic performance goal (target seismic code level)
	List of properties, including address, GPS coordinates (can be found at <a href="#">U.S. Geological Survey</a> ), description, soil type, construction type, original date of construction, building type, number of stories, use, occupancy, and total square footage
	Proposed schematic drawings or designs
	Model Acknowledgement of Conditions for Mitigation of Property in a Special Flood Hazard Area (if applicable)
	Building Replacement Value (BRV) and supporting documentation
	Interior photographs (if applicable)

WILDFIRE MITIGATION PROJECTS ONLY	
	List of targeted or benefitting properties, including address, GPS coordinates (can be found at <a href="#">U.S. Geological Survey</a> ), parcel number (available from <a href="#">your local assessor's office</a> ), and cost estimate information.
	Map clearly showing that the wildfire project falls within a Wildland Urban Interface (WUI) area
	Ignition Resistant Material (IRM) projects: Document showing that the project complies with local engineering fire-related codes and standards.
	Defensible space projects: Maps or aerial imagery clearly showing targeted properties (include acreage) and an approximation of the total vegetation to be removed.

## ATTACHMENT 2: ENVIRONMENTAL REVIEW CHECKLIST

Please insert an "X" in each box as you complete each item.

ARCHEOLOGICAL RESOURCES	
	<a href="#">Department of Archeological and Historic Preservation (DAHP) concurrence letter</a>
	A <a href="#">U.S. Geological Survey 1:24,000 scale</a> (if available) or other site map showing the location and extent of ground disturbance

CLEAN WATER ACT, RIVERS AND HARBORS ACT, AND EXECUTIVE ORDER: 11990	
	Documentation of the project location on a <a href="#">U.S. Geological Survey 1:24,000 scale</a> (if available) or other site map
	<a href="#">A copy of the National Wetlands Inventory map</a> including the project site
	Request for information and response letter from the USACE and/or state resource agencies regarding the potential for wetlands and applicability of permitting requirements
	<a href="#">Wetland Avoidance and Minimization Checklists</a>

ENDANGERED SPECIES ACT AND FISH AND WILDLIFE COORDINATION ACT	
	Any request for information and associated response from the U.S. Fish and Wildlife Service (USFWS), the National Marine Fisheries Services (NMFS) (for affected ocean-going fish), or state wildlife agencies (including the WA Department of Fish and Wildlife (WDFW), WA Department of Natural Resources (DNR), and WA State Conservation Commission (SCC) regarding potential listed species present and the potential of the project to impact those species
	A photograph or digital image of the site showing both the body of water and the project area
	A site map showing the project area and the extent of vegetation affected
	Photographs or digital images that show both the vegetation affected and the vegetation in the context of its surroundings
	Evidence of any discussions with the USFWS and/or state wildlife agencies concerning any potential impacts to any body of water

EXECUTIVE ORDER 11988: FLOODPLAIN MANAGEMENT	
	Documents associated with completion of <a href="#">FEMA's Eight Step Planning Process for Floodplain/Wetland Management</a>
	Hydrologic/hydraulic engineering report demonstrating how drainage, watercourse, and flood flow patterns will be changed by the project and identifying downstream and upstream effects

	Evidence of any consultation with the USACE, if not previously provided
	Documentation from the <a href="#">Oregon NFIP State Coordinator</a> showing current compliance

FARMLAND PROTECTION POLICY ACT	
	<a href="#">AD-1006, Farmland Conversion Impact Rating</a>

NATIONAL HISTORIC PRESERVATION ACT	
	<a href="#">Letter from State Historic Preservation Officer (SHPO)</a> or <a href="#">Tribal Historic Preservation Officer (THPO)</a>
	For acquisition/demolition projects affecting historic buildings or structures, any data regarding the consideration and feasibility of elevation, relocation, or flood-proofing as alternatives to demolition

RCRA AND CERCLA	
	Results of any consultations with state or local agencies to obtain permits with requirements for handling, disposing of, or addressing the effects of hazardous or toxic materials related to project implementation
	Documents from any studies, investigations, or enforcement actions related to hazardous or toxic materials for the properties associated with the project

OTHER ENVIRONMENTAL/HISTORIC PRESERVATIONS LAWS OR ISSUES	
	Any available Environmental Assessments or Biological Opinions related to the project
	Documentation of public notices and/or public meetings related to the proposed project
	Any available agency consultations and correspondence not previously provided







Project Summary				
Mitigation Title	Hazard	Benefits (B)	Costs (C)	BCR (B/C)
Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063	Wildfire	\$56,086	\$237,574	0.24
	Total	\$56,086	\$237,574	0.24

Property Configuration	
Property Title:	Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Property Location:	97063, Wasco, Oregon
Property Coordinates:	45.240039, -121.2189724
Hazard Type:	Wildfire
Mitigation Action Type:	Defensible Space, Ignition-Resistant Construction
Property Type:	Non-Residential Building
Analysis Method Type:	Modeled Damages

Cost Estimation		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Project Useful Life (years):	20	
Project Cost:	\$234,925	
Number of Maintenance Years:	20 Use Default: Yes	
Annual Maintenance Cost:	\$250	

Hazard Properties		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Average Burn Recurrence Interval for 97063:	85 Use Default: Yes	
Project Effectiveness:	20	

Standard Benefits - Building		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Number of Buildings Protected by Proposed Project:	3	
Total building replacement value (BRV) of all building(s) within proposed project area:	\$1,500,000	

Standard Benefits - Contents		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Value of Building Contents:	\$750,000 Use Default: Yes	

Standard Benefits - Other		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Value of Infrastructure vulnerable to fire in project area:	\$0	
Value of Timber to be sold within proposed project area:	\$0	
Fire suppression costs for one typical fire within proposed project area:	\$0	
Other costs mitigated by proposed project:	\$0	

Standard Benefits - Volunteer Costs		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Number of Volunteers (volunteers/event):	0	
Number of Days of Lodging:	0	
Expected Annual Volunteer Benefits:	\$0	

Standard Benefits - Ecosystem Services		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Total Project Area (acres):	83,430.40	
Percentage of Green Open Space:	0.00%	
Percentage of Riparian:	0.00%	
Percentage of Wetlands:	0.00%	
Percentage of Forests:	0.00%	
Percentage of Marine Estuary:	0.00%	
Expected Annual Ecosystem Services Benefits:	\$0	

Benefits-Costs Summary		Defensible Space, Ignition-Resistant Construction @ Wamic Market Rd, Tygh Valley, Oregon, 97063
Total Standard Mitigation Benefits:	\$56,086	
Total Social Benefits:	\$0	
Total Mitigation Project Benefits:	\$56,086	
Total Mitigation Project Cost:	\$237,574	
Benefit Cost Ratio - Standard:	0.24	
Benefit Cost Ratio - Standard + Social:	0.24	



Hage Electric & Construction Services, Inc.  
Phone: 541.296.1962

3701 Klindt Drive  
The Dalles, Oregon 97058

**Project:** Barlow Water District Generator

**Date:** 01/8/2021

To: Barlow Water District  
11 Pine Hollow Access Rd.  
Wamic, OR 97063

Contact: Larry Warren Email: lawarren1953@yahoo.com

Phone: 503.816.7366

Estimator: Kyle Ruder Email: [kylerruder@HageElectric.com](mailto:kylerruder@HageElectric.com)

Direct: 541.296.1962 ext 501

**Project Information:**

**Description:** Barlow Water Tower Backup Generator

**Location:** Wamic, Oregon

**Document Basis for Proposal:**

*Specifications / Sections:* N/A

*Drawing Sheets:* N/A

*Source:* N/A

*Addendum(s) Acknowledged:* N/A

**Proposal:**

Hage Electric is pleased to provide you with this job proposal to provide the following scope of work for the above listed project:

1. Electrical Permits
  - a. All fees for applications and inspections
2. Disconnect existing generator.
3. Install new 125-KVA, 3 phase generator.
4. Install new conduit and feeder from generator to existing transfer switches.
5. Provide new 500 gallon propane tank.
6. Provide propane tank pad.
7. Provide propane pipe and connections for new generator.

**Inclusions:**

- Materials and installation complete as listed in the above Proposal section.
- 500-gallon propane tank and connections to generator.
- Propane tank pad

**Exclusions:**

- Job specific Bid Bond
- Painting
- Removal of existing generator

**Special Notes & Requirements:**

- N/A

**Project Costs:**

Hage Electric & Construction Services proposes to furnish material and labor in accordance with the above listed specifications, for the sum of:

**Total: Sixty Thousand Five Hundred and NO/100**

**\$60,500.00**

**Terms & Conditions:**

- **Pricing is valid 30 days from the date of this proposal shown in the Project section.**
  - Pricing is subject to change after 30 days.
- **Terms are 50% down & balance due upon completion, 5% adder for credit card.**
- **Projects with a duration of greater than 30 days will Progress Bill.**
- All material guaranteed to be as specified herein.
- All work to be completed in a craftsman-like manner according to standard practice.
- Any alteration or deviation from noted specifications, involving additional costs, will be executed only upon written order and acceptance by Hage Electric.
- Extra charges may result from alteration or deviation from noted specifications.
- This proposal is contingent upon strikes, accidents or delays beyond our control.
- Hage Electric & Construction Services is licensed, bonded and insured
- Specific project bonds are not carried unless included within owner specification and this document.
- This proposal may be withdrawn if not accepted within 30 days from the date of this proposal shown in the Project section.

**Acceptance of Proposal:**

**The conditions herein are satisfactory and are hereby accepted. Hage Electric & Construction Services is authorized to do the work as specified. Payments for work performed will be made as outlined above.**

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

PM: \_\_\_\_\_

PO#: \_\_\_\_\_



Hage Electric & Construction Services, Inc.  
Phone: 541.296.1962

3701 Klindt Drive  
The Dalles, Oregon 97058

**Project:** Wamic Fire Dept. Generator

**Date:** 01/8/2021

To: Wamic Fire Dept.  
Wamic, OR 97063

Contact: Larry Warren Email: lawarren1953@yahoo.com

Phone: 503.816.7366

Estimator: Kyle Ruder Email: [kylerruder@HageElectric.com](mailto:kylerruder@HageElectric.com)

Direct: 541.296.1962 ext 501

**Project Information:**

**Description:** Wamic Fire Dept. Backup Generator

**Location:** Wamic, Oregon

**Document Basis for Proposal:**

*Specifications / Sections:* N/A

*Drawing Sheets:* N/A

*Source:* N/A

*Addendum(s) Acknowledged:* N/A

**Proposal:**

Hage Electric is pleased to provide you with this job proposal to provide the following scope of work for the above listed project:

1. Electrical Permits
  - a. All fees for applications and inspections
2. Install new 80 KVA backup generator.
3. Install new 400-AMP transfer switch.
4. Install conduit and feeders from generator to new transfer switch.
5. Install conduit and feeders from new transfer switch to existing panels.
6. Install conduit and feeders from existing meter base to new transfer switch.
7. Provide 1000-gallon propane tank to replace existing.
8. Provide concrete pad for propane tank.
9. Provide concrete pad for generator.
10. Provide propane piping to feed generator.
11. Provide excavation backfill and compaction.

**Inclusions:**

- Materials and installation complete as listed in the above Proposal section.
- 1000-gallon propane tank and connections to generator.
- Excavation, trenching and backfill and compaction.
- Generator pad.
- Propane tank pad.

**Exclusions:**

- Job specific Bid Bond

- Sheetrock patching
- Painting

**Special Notes & Requirements:**

- N/A

**Project Costs:**

Hage Electric & Construction Services proposes to furnish material and labor in accordance with the above listed specifications, for the sum of:

<b>Total: Eighty-Eight Thousand One Hundred Seventy-Five and NO/100</b>	<b>\$88,175.00</b>
-------------------------------------------------------------------------	--------------------

**Terms & Conditions:**

- Pricing is valid 30 days from the date of this proposal shown in the Project section.
  - Pricing is subject to change after 30 days.
- Terms are **50% down & balance due upon completion, 5% adder for credit card.**
- **Projects with a duration of greater than 30 days will Progress Bill.**
- All material guaranteed to be as specified herein.
- All work to be completed in a craftsman-like manner according to standard practice.
- Any alteration or deviation from noted specifications, involving additional costs, will be executed only upon written order and acceptance by Hage Electric.
- Extra charges may result from alteration or deviation from noted specifications.
- This proposal is contingent upon strikes, accidents or delays beyond our control.
- Hage Electric & Construction Services is licensed, bonded and insured
- Specific project bonds are not carried unless included within owner specification and this document.
- This proposal may be withdrawn if not accepted within 30 days from the date of this proposal shown in the Project section.

**Acceptance of Proposal:**

**The conditions herein are satisfactory and are hereby accepted. Hage Electric & Construction Services is authorized to do the work as specified. Payments for work performed will be made as outlined above.**

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

PM: \_\_\_\_\_

PO#: \_\_\_\_\_



Hage Electric & Construction Services, Inc.  
Phone: 541.296.1962

3701 Klindt Drive  
The Dalles, Oregon 97058

**Project:** Wamic Community Center Generator

**Date:** 01/8/2021

To: Wamic Community Center  
Wamic, OR 97063

Contact: Larry Warren Email: lawarren1953@yahoo.com

Phone: 503.816.7366

Estimator: Kyle Ruder Email: [kylerruder@HageElectric.com](mailto:kylerruder@HageElectric.com)

Direct: 541.296.1962 ext 501

**Project Information:**

**Description:** Wamic Community Center Backup Generator

**Location:** Wamic, Oregon

**Document Basis for Proposal:**

*Specifications / Sections:* N/A

*Drawing Sheets:* N/A

*Source:* N/A

*Addendum(s) Acknowledged:* N/A

**Proposal:**

Hage Electric is pleased to provide you with this job proposal to provide the following scope of work for the above listed project:

1. Electrical Permits
  - a. All fees for applications and inspections
2. Install new 80 KVA backup generator.
3. Install new 400-AMP transfer switch.
4. Install conduit and feeders from generator to new transfer switch.
5. Install conduit and feeders from new transfer switch to existing panels.
6. Install conduit and feeders from existing meter base to new transfer switch.
7. Provide concrete pad for generator.
8. Provide propane piping to feed generator.
9. Provide excavation backfill and compaction.

**Inclusions:**

- Materials and installation complete as listed in the above Proposal section.
- Excavation, trenching and backfill and compaction.
- Generator pad.
- Gas piping and connection to propane tank

**Exclusions:**

- Job specific Bid Bond
- Painting

**Special Notes & Requirements:**

- N/A

**Project Costs:**

Hage Electric & Construction Services proposes to furnish material and labor in accordance with the above listed specifications, for the sum of:

<b>Total: Eighty-Six Thousand Two Hundred Fifty and NO/100</b>	<b>\$86,250.00</b>
----------------------------------------------------------------	--------------------

**Terms & Conditions:**

- **Pricing is valid 30 days from the date of this proposal shown in the Project section.**
  - Pricing is subject to change after 30 days.
- **Terms are 50% down & balance due upon completion, 5% adder for credit card.**
- **Projects with a duration of greater than 30 days will Progress Bill.**
- All material guaranteed to be as specified herein.
- All work to be completed in a craftsman-like manner according to standard practice.
- Any alteration or deviation from noted specifications, involving additional costs, will be executed only upon written order and acceptance by Hage Electric.
- Extra charges may result from alteration or deviation from noted specifications.
- This proposal is contingent upon strikes, accidents or delays beyond our control.
- Hage Electric & Construction Services is licensed, bonded and insured
- Specific project bonds are not carried unless included within owner specification and this document.
- This proposal may be withdrawn if not accepted within 30 days from the date of this proposal shown in the Project section.

**Acceptance of Proposal:**

**The conditions herein are satisfactory and are hereby accepted. Hage Electric & Construction Services is authorized to do the work as specified. Payments for work performed will be made as outlined above.**

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

PM: \_\_\_\_\_

PO#: \_\_\_\_\_

# **BARLOW WATER**

**IMPROVEMENT DISTRICT** Phone (541) 544-2920 • Fax (541) 544-2005

11 S. County Rd #B • Tygh Valley, OR 97063-9749

August 5, 2021

Amie Bashant, State Hazard Mitigation Officer  
Oregon Office of Emergency Management  
3225 State St, Room 115  
Salem, OR 97301

Dear Ms. Bashant,

Thank you for your consideration of the Emergency Generators for Barlow Water Improvement District, Wamic Community Center and Wamic Fire and EMS project. On behalf of Barlow Water Improvement District, we are pleased to be part of the project and will contribute a portion of the required matching funds.

Barlow Water Improvement District is critical infrastructure that needs to be protected. Our current generator is not dependable in the event of a significant power outage.

The Barlow Water Improvement District pledges \$15,125.00 from our reserve fund. This will meet the minimum required matching contribution for the generator purchased for Barlow Water Improvement District.

Thank you again for this opportunity and please feel free to contact me if you have further questions.

Sincerely,



Kim Schlaht  
Chairman of the Board  
Barlow Water Improvement District

*"This institution is an equal opportunity provider and employer. Discrimination is prohibited by Federal law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250"*

# **BARLOW WATER**

**IMPROVEMENT DISTRICT** Phone (541) 544-2920 • Fax (541) 544-2005

11 S. County Rd #B • Tygh Valley, OR 97063-9749

August 5, 2021

Amie Bashant, State Hazard Mitigation Officer  
Oregon Office of Emergency Management  
3225 State St, Room 115  
Salem, OR 97301

Dear Ms. Bashant,

Thank you for your consideration of the Emergency Generators for Barlow Water Improvement District, Wamic Community Center and Wamic Fire and EMS project. On behalf of Barlow Water Improvement District, we are pleased to be part of the project and will contribute a portion of the required matching funds.

The Barlow Water Improvement District is critical infrastructure. If a power outage occurs, we have a water supply of approximately 3 days. Our current unit is a 1981 diesel generator that is not dependable.

The Barlow Water Improvement District pledges \$15,125.00 from our reserve fund. This will meet the minimum required matching contribution for the generator purchased for Barlow Water Improvement District.

Thank you again for this opportunity and please feel free to reach out should you have further questions.

Sincerely,



Kim Schlaht  
Chairman of the Board  
Barlow Water Improvement District

*"This institution is an equal opportunity provider and employer. Discrimination is prohibited by Federal law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250"*



## Wamic Rural Fire Protection District #0562

11 South County Road  
Wamic, OR 97063  
541-544-2338

7/29/2021

Amie Bashant, State Hazard Mitigation Officer  
Oregon Office of Emergency Management  
3225 State St, Room 115  
Salem, OR 97301

Dear Ms. Bashant,

Thank you for your consideration of the Emergency Generators for Barlow Water District, Wamic Community Center, and Wamic Fire and EMS project. On behalf of Wamic Rural Fire District, we are pleased to be part of the project and will contribute a portion of the required matching funds.

The Wamic Rural Fire Protection District station is currently without a backup source of electricity. Should the electricity go out during cold weather, we lose the use of our engine heaters, the possible loss of some of our medical supplies, the possibility of having water in our trucks freeze, as well as heating and lights for the facility. Should the power go out during extremely warm weather, again without the ability to keep the building cool, we face the loss of some of our medical supplies as well as lighting.

At the Wamic School Community Center—which WRFPD owns—the loss of electricity means the shutdown of the only viable emergency shelter within the Wamic Rural Fire District. The need to be able to provide heat or cooling, water, kitchen facilities, lights and internet service to residents of the district in times of emergency is critical.

The Wamic School Community Center is also the local home for Oregon Food Bank's Neighbor-to-Neighbor Pantry. An extended loss of power would mean the loss of possibly thousands of dollars in refrigerated or frozen foods.

The Wamic Rural Fire District pledges \$43,606.25 from the general fund. This will meet the minimum required matching contribution for the generators purchased for Wamic Rural Fire District.

Thank you again for this opportunity and please feel free to reach out should you have further questions.

Sincerely,

William C. Aarnio  
WRFPD Board President

*For Emergency Call 911*



# Statement of Assurances for Meeting the Non-Federal Cost Share

# FEMA

**Project Number:** HMGP-DR4562-OR Wasco County M-JNHMP

**Project Title:** Emergency Generators for Barlow Water District, Wamic Community Center, and Wamic Fire and EMS

**Name of Project Sub-Applicant:** Wasco County

**State Agency Administering Subapplication:** OMD - Oregon Emergency Management

Source Entity	Source Program	Type	Value	Percentage
Federal Government	HMGP	Cash	\$ 176,194.00	75.00%
State Government	No -0- State Share Contribution	Cash	\$ 58,731.00	25.00%
		Soft - Other	\$ 0.00	0.00%
		N/A	\$ 0.00	0.00%
		N/A	\$ 0.00	0.00%
		N/A	\$ 0.00	0.00%
<b>Total</b>			\$ 234,925.00	100.00%

**Details:**

The three entities that will be receiving generators will be responsible for meeting the required match. The Barlow Water District will provide its own matching funds and have provided a letter of commitment confirming this matching contribution. The Wamic Fire & EMS is providing the matching funds for both the Fire Station generator and the the Wamic Community Center generator and will supply the cash match using their own funds. A letter of commitment from the Wamic Fire & EMS and a letter of support from the Wamic Community Center confirms this commitment and is attached.

As the duly authorized representative of the sub-applicant, I certify that if this project is funded, the sub-applicant will provide the required non-federal cost share identified above in green to complete this project. I understand that even if multiple parties agree to contribute to the cost match that the Sub-grantee alone is ultimately responsible to the Grantee for meeting the non-federal cost share at the percentages shown above. I also understand that the FEMA and the Grantee are only bound to contribute the lessor of the Federal Share shown above or the Federal Share Percentage shown above. Additional Federal Share funding may be requested up to 75% of the total project cost, but receipt of such additional funding is not guaranteed.

**Name and Title of Authorized Agent** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_

DEPARTMENT OF HOMELAND SECURITY  
Federal Emergency Management Agency

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION  
AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE  
REQUIREMENTS**

O.M.B NO. 1660-0025  
Expires September 30, 2017

**PAPERWORK BURDEN DISCLOSURE NOTICE**

Public reporting burden for this form is estimated to average 1.7 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, and submitting the form. This collection of information is required to obtain or retain benefits. You are not required to submit to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street SW, Washington, DC 20472-3100, and Paperwork Reduction Project (1660-0025). **NOTE: Do not send your completed form to this address.**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or an employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Standard Form-LLL "Disclosure of Lobbying Activities" attached

(This form must be attached to certification if non-appropriated funds are to be used to influence activities.)

**2. DEBARMENT, SUSPENSION, AND OTHER  
RESPONSIBILITY MATTERS (DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of a or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public a public (Federal ,State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE (GRANTEE OTHER THAN  
INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17.615 and 17.620-

A. The applicant certifies that it will continue to provide a drug-free workplace by;

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about-

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the term of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such convictions;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position, title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation act of 1973, as amended; or

(2) Requiring such an employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)

106 BFA Morrow Rd, Tygh Valley, OR 97063

Wamic Market Rd, Wamic, OR 97063

11 Pine Hollow Access Rd, Tygh Valley, OR 97063

There are workplaces on file that are not identified

Sections 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a state wide certification.

Signature of Applicant Agent \_\_\_\_\_ Date: \_\_\_\_\_

# Historic Preservation for Oregon

## 24 CFR Part 58

General requirements	Legislation	Regulation
Protect sites, buildings, objects, structures, and districts with national, state or local historic, cultural and/or archeological significance. Identify effects of project on historic properties	National Historic Preservation Act, 16 U.S.C. 470(f), section 106	36 CFR Part 800 24 CFR Part 58.5(a)

**1. Does the project include repair, rehabilitation or conversion of existing properties; new construction; the acquisition of undeveloped land; or any activity that requires ground disturbance (defined as one cubic foot of disturbed soil)?**

- No: STOP here. The Section 106 Historic Preservation review is complete.  
Record your determination on the Statutory Worksheet or Environmental Assessment.
- Yes: PROCEED to #2

**2. Does the project involve a structure that is less than 45 years old, is not in a historic district and has no ground disturbing activities?**

- Yes: STOP here. The Section 106 Historic Preservation review is complete.  
Record your determination that there is no potential to cause effect, including the age of the existing building and information from the National Register to show that the activity is not in a historic district, on the Statutory Worksheet or Environmental Assessment.
- No: PROCEED to #3

**3. Consult with SHPO or THPO and any tribes or groups that may have an interest in the project to determine if the project is eligible for the National Register of Historic Places.**

- You must define and consider the Area of Potential Effect (APE). The APE is the geographic area within which an undertaking may directly or indirectly cause changes in the character or use of historic properties. The APE is influenced by the scale and nature of an undertaking. (36 CFR Part 800.16).
- Determine if there are tribes or groups that have an interest in the historic aspects of the project and invite them to participate in the consultation. For ground disturbing activities, you must make a reasonable and good faith effort to identify Indian tribes that may have an interest. HUD's website lists interested tribes by county: <https://egis.hud.gov/tadat/> It is suggested that you go to the Legislative Commission on Indian Services, Tribal websites, or contact the SHPO to make sure contact information is current.
- Consult the State Historic Preservation Officer (SHPO), or if the project is on certain tribal lands, the Tribal Historic Preservation Officer (THPO), with details of the project and project site and your determination if it is eligible for the National Register of Historic Places. Instructions on how to submit projects for review to the Oregon SHPO and submittal requirements are below. SHPO or THPO has 30 calendar days from receipt of adequate documentation to review and concur or comment on your determination of eligibility and finding of effect. If SHPO does not respond within the timeframe, or provide a description of additional information needed, you may proceed with the next step of the process based on your finding or consult with the Advisory Council on Historic Preservation (ACHP).

State Historic Preservation Officer contacts: <http://www.nps.gov/nr/shpolist.htm>  
Tribal Historic Preservation Officers contacts: <http://www.nathpo.org/map.html>

Proceed as appropriate based on the Finding:

- No Historic Properties Affected:** STOP here. The Section 106 Historic Preservation review is complete.  
Attach SHPO/THPO concurrence, copies of letters to and from other interested parties and the tribes, and your response to the ERR. If SHPO/THPO did not respond within 30 days, your dated letter documents

compliance. Record your determination of no historic properties affected on the Statutory Worksheet or Environmental Assessment.

- No Adverse Effect on Historic Property:** STOP here. The Section 106 Historic Preservation review is complete. **Categorically Excluded projects (24 CFR Part 58.35(a)) CANNOT convert to exempt with this determination.**

Attach SHPO/THPO concurrence, copies of letters to and from other interested parties and the tribes, and your response to the ERR. Record your determination of no adverse affect on historic properties on the Statutory Worksheet or Environmental Assessment.

- Adverse Effect on Historic Property** Resolve Adverse Effects per 800.6 in consultation with SHPO/THPO, the ACHP if participating, and any consulting parties. The loan or grant may not be approved until adverse effects are resolved according to 800.6 or you have complied with 36 CFR Part 800. **Categorically Excluded projects (24 CFR Part 58.35(a)) CANNOT convert to exempt with this determination.**

Make sure that the resolution is fully documented in your ERR with all SHPO/THPO correspondence, copies of letters to and from other interested parties and the tribes, surveys, MOAs etc.

### **Submittal Processes for the Oregon SHPO:**

The Oregon SHPO is able to electronically receive project documentation using Go Digital. Go Digital submittals are sent to [ORSHPO.Clearance@oregon.gov](mailto:ORSHPO.Clearance@oregon.gov) with the appropriate attachments. This dedicated email account is monitored by support staff and ensures your project receives a SHPO case number and is assigned to the appropriate staff for review. Do not send digital submissions to individual staff members. Instructions on Go Digital are available for download from: <https://www.oregon.gov/oprd/HCD/SHPO/Pages/go-digital.aspx>.

### **Submittal Requirements for the Oregon SHPO**

For all reviews, include a cover letter with the following:

- A statement that you are the “responsible entity” for Section 106 consultation.
- A detailed description of the proposed project actions.
- Determinations of eligibility for all cultural resources.
- Finding of effect for the undertaking.

For Built Environment reviews, include:

- Completed Oregon SHPO Clearance Form, available for download from [https://www.oregon.gov/oprd/HCD/SHPO/Pages/preservation\\_106.aspx](https://www.oregon.gov/oprd/HCD/SHPO/Pages/preservation_106.aspx). If multiple properties are being recorded, each property needs a separate form.

For Archaeological review, include:

- A map with the APE clearly delineated.
- A history of the APE (e.g. past development, land use, existing utilities)
- An archaeological report with the SHPO report cover sheet, available for download from <https://www.oregon.gov/oprd/HCD/ARCH/Pages/index.aspx>.
- Shapefiles of APE, survey area, and any resources discovered



# Statement of Assurances for Maintenance of Hazard Mitigation Projects

FEMA

**Project Number:** Wasco County M-JNHMP

**Project Title:** Emergency Generators for Barlow Water District, Wamic Community Center, and Wamic Fire and EMS

**Name of Project Sub-Applicant:** Wasco County

**State Agency Administering Subapplication:** Oregon

**Agency Responsible for Required Maintenance:** Barlow Water District, Wamic Community Center, Wamic Fire &

**Frequency of Required Maintenance:** Annually

**Funding Source of Required Maintenance:** Operating budget

**Project Life:** 20 Years

## Description of Long-Term Maintenance Requirements:

The Barlow Water District, Wamic Community Center and Wamic Fire and Rescue will be responsible for providing annual maintenance to their respective generators, following manufacture instructions to maximize the life expectancy of each generator. The estimated cost for this is \$1,000 per year for the first five years, gradually increasing to \$2,500 per year by Year 20. The cost for annual maintenance costs are budgeted into the operating budget of each entity.

As the duly authorized representative of the sub-applicant, I certify that if this project is funded, the sub-applicant will maintain the components that comprise the functioning mitigation project listed in the Project Title and Project Number above for, at a minimum, the life of the project.

**Name and Title of Authorized Agent** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE 
APPLICANT ORGANIZATION Wasco County	DATE SUBMITTED 07/15/2021



## AGENDA ITEM

### Low Income Housing Update

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## AGENDA ITEM

### Gorge Regional Transit Strategy

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[STAFF MEMO](#)

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[STAFF PRESENTATION](#)

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To: Wasco County Board of Commissioners  
Date: August 9, 2021  
From: Kathy Fitzpatrick, MCEDD Regional Mobility Manager

**Subject: Gorge Regional Transit Strategy – Foundations Memo Introduction/ Requests**

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**Gorge Regional Transit Strategy: Background**

In 2019, the Mid-Columbia Economic Development District received both WSDOT and ODOT funding to lead the first phase of a planning process to establish a regional transit vision for the Mid-Columbia River Gorge 5-county region. Additionally, MCEDD received funding in 2021 from WSDOT, ODOT, and federal funding sources for Phase II of this project which will focus on operationalizing the vision and will launch in the summer of 2021.

The purpose of the Gorge Regional Transit Strategy Phase 1 is to combine the goals, policies, and priorities of local transportation planning efforts in the Mid-Columbia Gorge to establish a foundation for a regional strategy and vision for public transportation. Phase 1 objectives included strengthening partnerships, completing local plan assessments, and synthesizing goals and policies into a high-level regional vision.

Phase II of the Strategy will focus on implementation strategies with a gaps and opportunities analysis, a map developed to demonstrate service enhancement per the vision and goals, and a menu of operational options. Phase II of the Strategy is fully funded thanks to state and federal grants administered by both ODOT and WSDOT.

The Gorge Regional Transit Strategy is a roadmap for the future of public transit in the Mid-Columbia River Gorge, establishing a regional vision and identifying strategies that will help the transit system meet the goals and respond to the growing challenges of housing affordability, congestion, environmental degradation, workforce mobility, and the impacts of the ever-increasing population growth in the Portland-Vancouver metro area.

**The Foundations Memo**

The Gorge Regional Transit Strategy Phase 1 work products include a spreadsheet of the transportation plans within the region that synthesizes policies and goals, an Existing Framework memo, a Gaps Analysis memo, and stakeholder work products and surveys. The memos provided information about the current transit system that the Working Group reviewed and responded to as they developed a collective vision of and goals for the regional transit system. All work products and documents can be found at <https://gorgetranslink.com/gorge-transit-strategy/>.

These documents and the work of the Working Group are summarized in the Regional Strategy Foundations Memo, which showcases the collective stakeholder vision for the regional public transportation system, the goal areas and goal statements, and provides an outline of the scope of work for the Gorge Regional Transit Strategy Phase II.

**Request**

The MCEDD Mobility Manager seeks concurrence on the Gorge Regional Transit Strategy Vision and Goals as presented in the Foundations Memo.

The MCEDD Mobility Manager seeks direction regarding how the Wasco County Commissioners would like to continue to engage in Phase II of the Gorge Regional Transit Strategy planning process.

# THE GORGE REGIONAL TRANSIT STRATEGY

## FOUNDATIONS MEMO



Prepared by:  
Mid-Columbia Economic  
Development District

June 2021

## ACKNOWLEDGEMENTS

The Gorge Regional Transit Strategy Foundations Memo was prepared by the Mid-Columbia Economic Development District in coordination with state, regional, and local partners.

The Mid-Columbia Economic Development District would like to thank the Gorge Regional Transit Strategy Working Group and all stakeholders and interested parties that participated in the outreach events and surveys and provided insights and feedback. Special acknowledgment is due to the US Forest Service Columbia River Gorge National Scenic Area staff who provided assistance from the US DOT Volpe Center team that had just completed a local transportation plan assessment for the National Scenic Area.

The Mid-Columbia Economic Development District would also like to thank the Gorge TransLink Alliance transportation providers for their significant contribution to this process and to their heroic efforts each and every day to provide mobility and access to their communities.

## PUBLIC INVOLVEMENT

Project teams included the members of the Gorge TransLink Alliance, a Working Group representing diverse, bi-state stakeholders, and a bi-state Project Management Team. A full list of partners can be found at <https://gorgetranslink.com/gorge-transit-strategy/>.

## PROJECT MANAGEMENT TEAM

### ODOT

- Theresa Conley, Region 4
- Jason Kelley, Region 1

### WSDOT

- Laurie Lebowsky, SW Region
- Mathew Cramer, SW Region

### MCEDD

- Jessica Metta, Executive Director
- Kathy Fitzpatrick, Mobility Manager

### Transportation Provider

- Patty Fink, Columbia Area Transit

## PROJECT PARTNERS

- Public Transit Providers
- Local, State, Federal Government
- Tribal Representatives
- State and Federal Agencies
- Health and Wellness Organizations
- Higher Education
- Local Employers
- Local and Regional Planning
- Tourism and Outdoor Recreation
- Active Transportation

## THE GORGE TRANSLINK ALLIANCE PROVIDERS

*We're an alliance of rural providers offering public transportation services throughout the Mid-Columbia River Gorge. You can find more information at [gorgetranslink.com](http://gorgetranslink.com).*



Columbia Area Transit in Hood River County



The LINK in Wasco County



Mt. Adams Transportation Services



Sherman County Transit



Skamania County Transit

**“The ideal transit system for the Gorge would be an integrated system that is more affordable, efficient, and usable than driving a private vehicle.”**

*Stakeholder,  
ODOT Region 1*



## BACKGROUND

In 2019, the Mid-Columbia Economic Development District received a grant from ODOT’s Statewide Transportation Improvement Fund Intercommunity program to lead work to establish a regional transit vision and strategy for the Mid-Columbia River Gorge region.

The purpose of the Gorge Regional Transit Strategy (Phase I) is to combine the goals, policies, and prioritizations of local transportation planning efforts in the Columbia Gorge to establish a foundation for a regional strategy and a collective vision for public transportation. Phase I objectives include strengthening partnerships, completing local plan assessments, and synthesizing goals and policies into a high-level regional vision. Phase II of the Strategy will focus on an implementation strategy with additional data analysis, financial planning, and gaps analysis.

The Gorge Regional Transit Strategy is a roadmap for the future of public transit in the Mid-Columbia River Gorge, establishing a regional vision and identifying strategies that will help the transit system meet the goals and respond to the growing challenges of housing affordability, congestion, environmental degradation, workforce mobility, and the impacts of the ever-increasing population growth in the Portland metro area.

## PHASE 1 OBJECTIVES

- Strengthen partnerships
- Synthesize existing and ongoing planning efforts
- Complete foundational assessments (gap, capacity, opportunity analysis)
- Synthesize existing goals and policies into a high level regional vision



**“Local Transportation System Planning and Land Use planning without a transit vision or strategy for sustainability is challenging. A collective vision will provide more certainty.”**

*Stakeholder,  
City of Hood  
River  
Planning  
Department*





*The Gorge Regional Transit Strategy Area*

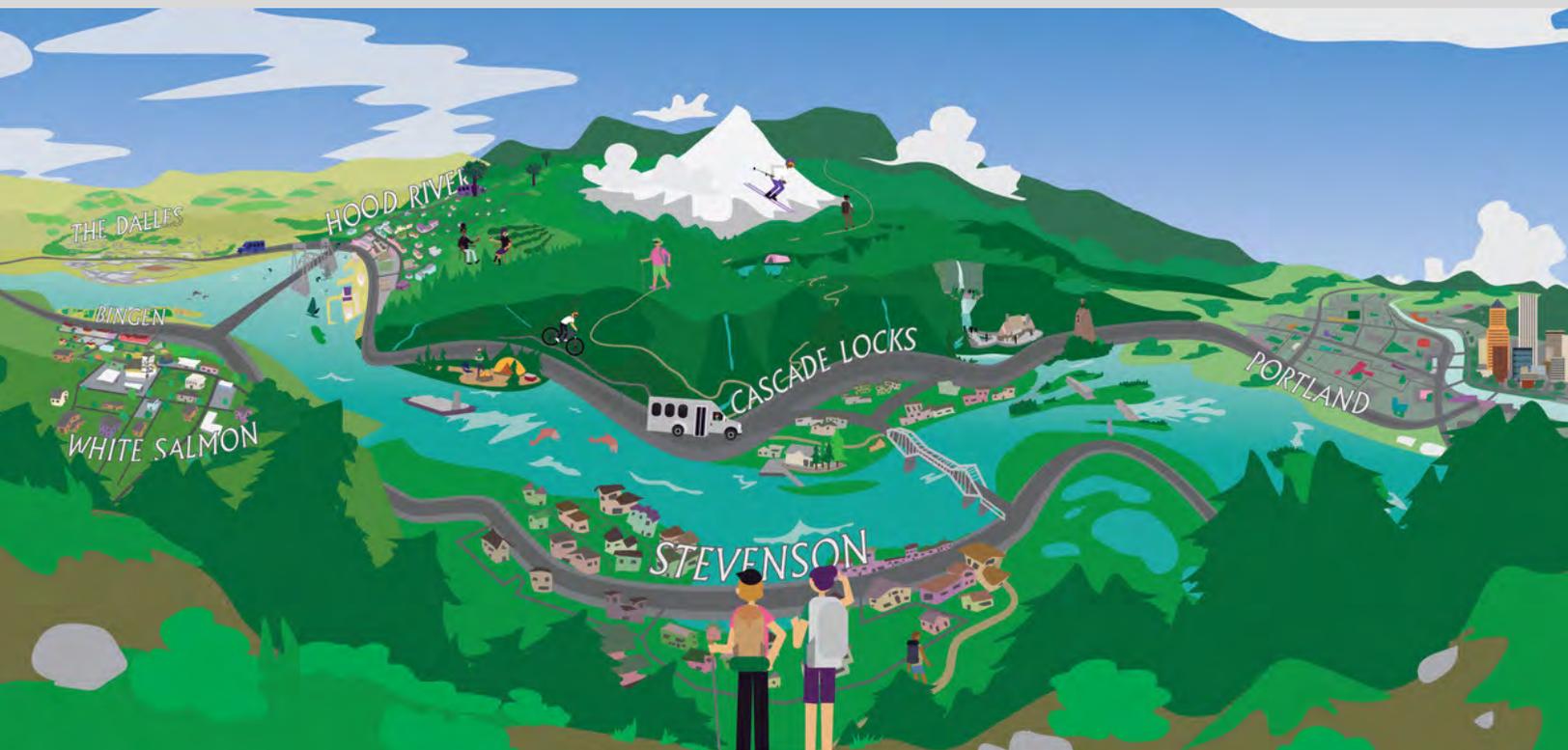
## “Achieve workforce equity by expanding regional transit.”

*Stakeholder,  
Goldendale  
Chamber of  
Commerce*

The strategy area is located within the jurisdictional boundaries of the five transportation providers whose partnership forms the Gorge TransLink Alliance. Providers include Mt Adams Transportation Service (Klickitat County), Skamania County Transit, Columbia Area Transit (Hood River County), the Link (Wasco County), and Sherman County Community Transit.

Although the authorities of the transportation providers end at each of their county lines, transit connections made outside of these borders are important. These counties share a common workforce and a common geography. Residents regularly cross jurisdictional borders to meet multiple needs. While most of the communities have some basic amenities, residents must access the larger metropolitan areas of Portland/Vancouver for specialized services (medical, higher education, shopping) that might not be available in the small towns of the Gorge.

It is also important to recognize that residents of the Portland and Vancouver metropolitan areas travel east into the Columbia River Gorge for both work and recreation. The region’s unique attributes and recreational opportunities attract more than 2 million visitors a year. According to the Columbia River Gorge Scenic Area 2011 Visitor Use Report, over 40% of visitors come from the Portland Metro area. The same report notes that a full 60% of those visiting the Gorge National Scenic Area come from less than 50 miles away. Local and regional governments and agencies are currently struggling to address the impacts of so many visitors on these rural counties and the natural and recreational areas.



The Gorge Transit Strategy documents include a spreadsheet of the transportation plans within the region that synthesizes policies and goals, an Existing Framework memo, a Gaps Analysis memo, and stakeholder work products and surveys. The memos provided information about the current transit system that the Working Group reviewed and responded to as they developed a collective vision of and goals for the regional transit system. All work products and documents can be found at <https://gorgetranslink.com/gorge-transit-strategy/>.

## VISION AND GOAL STATEMENTS

Key transit system goals emerged and were refined during stakeholder participation in Working Group sessions and surveys. The stakeholders participating in this process were given the task of identifying and prioritizing goals for a Mid-Columbia River Gorge regional public transportation system that if achieved, could be a powerful tool to help their organizations address the region's most pressing challenges. The Working Group also developed a vision statement that represents the collective regional transit vision of this diverse group of stakeholders.

The Working Group also identified key goals that are critical to the successful realization of the vision but are not under the authority of the transit providers and will require partnerships and coordination with other jurisdictions. For example, goals related to land use policies can only be achieved by working closely with local land use authorities and goals dependent on the connectivity to transportation systems governed by other agencies will depend on agency coordination.

**"Provide equitable access to public lands. Protect and enhance scenic cultural, natural, and recreational resources."**

*Stakeholder,  
USFS Columbia  
River Gorge NSA*

**"Public transit connectivity should address the needs of the Gorge residents while alleviating congestion due to tourism."**

*Stakeholder,  
Skamania  
County Senior  
Services*



## VISION STATEMENT

**Public transit supports thriving Columbia River Gorge communities by providing access to critical services, higher education, jobs, and outdoor recreation while protecting the natural wonders of the Gorge.**

### GOAL AREA: COMMUNITY AND ECONOMIC VITALITY

Public transit in the Columbia River Gorge supports community livability and economic vitality by supporting business and housing development, the multimodal transportation system, workforce mobility, and regional resiliency.

- Transit provides workforce mobility.
- Transit supports the local and regional economies.
- Transit provides access to outdoor recreation for residents and visitors.
- Transit reduces the need for expensive parking infrastructure within communities.
- Transit mitigates traffic congestion and dangerous traffic conditions.
- Transit supports multimodal connectivity.
- Transit supports local and regional disaster response.
- Transit supports local planning efforts to develop affordable communities.

### GOAL AREA: HIGH-QUALITY SERVICE AND EXPERIENCE

Public transit in the Columbia River Gorge provides all residents and visitors with seamless and equitable access to community resources and to key connection points.

- Transit service is reliable, seamless, and coordinated.
- Transit service is as convenient as driving a private vehicle.
- Transit provides service to key connection points within and outside of the region.
- Transit service is equitable and affordable, prioritizing underserved and diverse communities while making them feel welcome and safe.
- The transit network of providers has high organizational capacity.

### GOAL AREA: ENVIRONMENTAL STEWARDSHIP

Public transit in the Columbia River Gorge protects the natural environment.

- Transit is used in combination with other tools to protect our natural resources by reducing overcrowding at popular recreation areas.
- Transit reduces Green House Gas emissions by moving more people with efficient and low/no-emission vehicles.
- Transit reduces the need for large parking lots in our pristine natural areas.

### GOAL AREA: FINANCIAL SUSTAINABILITY

Public transit in the Columbia River Gorge is financially sustainable, expanding operations with increased capacity and new funding sources.

- Transit has new, sustainable, and diversified funding sources.
- Transit providers coordinate services, providing cost efficiencies.
- Transit has the capacity and funding levels necessary to achieve other goal areas.

## THE EXISTING FRAMEWORK

The Existing Framework memo summarizes and synthesizes existing local, regional, statewide public transportation plans, studies, and programs and identifies common and conflicting goals, policies, and strategies. These existing plans provide the foundation for the Gorge Regional Transit Strategy. The Existing Framework memo’s purpose was to highlight inconsistencies and commonalities without amending or revising current or adopted plans.

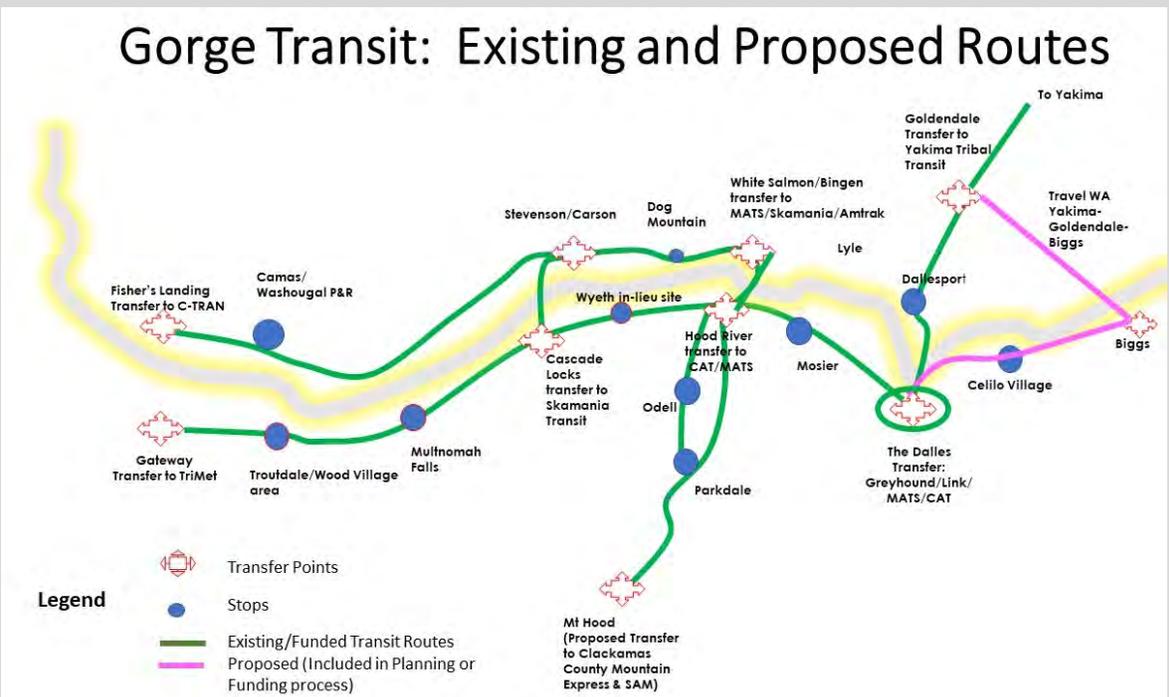
The Existing Framework memo includes an overview of the planning area, a summary of existing services, summaries of the existing local, regional, and statewide public transportation plans reviewed, and a spreadsheet highlighting the goals and policies of each document. These work products can be accessed at <https://gorgetranslink.com/gorge-transit-strategy/>.

Although the plans reviewed are all geographically restricted to local boundaries, a key finding was that the goals and strategies of each plan support the goals identified by the Working Group with no notable conflicts. One of the most consistent themes repeated throughout the plans reviewed was the importance of coordination between stakeholders, which was one of the core takeaways from the first three Working Group sessions. Stakeholders believe that transit can be a successful tool to address regional challenges when there is strong coordination between transit providers and between transit providers and their partners.

A good example of the important role of strong coordination between partners is the successful Dog Mountain Shuttle project, which requires the investment and planning work of multiple agencies and local government partners. This project also meets three other Working Group goals: to provide public transit access to recreational resources in the Gorge, to protect natural resources, and to increase traffic safety by decreasing congestion. The Dog Mountain Shuttle project mitigates the congestion and overcrowding at a popular trailhead in Skamania County along the SR 14 corridor by providing a public shuttle system that is combined with permitting and enforcement systems.

**“Health access is important and we need more transit options.”**

*Stakeholder, Columbia Gorge Health Council staff*



## GAPS ANALYSIS

The Working Group identified key regional public transportation gaps and opportunities by evaluating existing conditions to the goals developed during the Working Group sessions.

The Working Group participants used a dashboard system to identify the gaps and barriers that exist currently between the goals and the existing system and used a scale of 1-5 to provide an assessment of how close the existing system is to meeting those goals. The completed dashboard can be found at [gorgetranslink.com](http://gorgetranslink.com).

Participants noted significant gaps in the local services and regional connections. Specific destinations were mentioned as important access points that need more service: the Columbia Gorge Community College campuses, the Native American In-lieu and Fishing Access Treaty Sites, and healthcare facilities in the Portland metro area. Also highlighted was the need for more coordination between providers and more coordination between stakeholders and community partners. Participants consistently pointed to an integrated fare system as one of the highest current needs.

Participants also emphasized the importance of coordination between local land use and public transportation planning.

Participants identified barriers such as the lack of transit and active transportation infrastructure, the lower population density in rural areas, a lack of new funding sources, and the need for more marketing, branding, and public awareness of the existing services. Participants noted that the multi-jurisdictional nature of the bi-state region was a barrier to service integration.

While the exercise was to identify gaps and barriers, participants also wanted to recognize how much progress has been made in the last few years of transit service expansion and expressed the importance of continuing this type of regional transit planning in order to achieve their vision and goals.

**“Public transit can increase access to education and training for those who are experiencing transportation-related barriers.”**

*Stakeholder,  
Columbia  
Gorge  
Community  
College*



**“Tribal residents live in all Gorge communities and at Treaty Fishing Access and In-lieu Sites. Many experience huge transportation barriers to accessing the resources they need.”**

*Stakeholder, Columbia River  
InterTribal Fish Commission*

During Phase I of the Gorge Regional Transit Strategy, a bi-state group of stakeholders worked together to develop a collective vision for a regional public transit system. Representing both public and private sectors, local government and state and federal agencies, this diverse group stated that they were inspired to participate in the Gorge Regional Transit Strategy process because they believe that transit provides all members of the community equitable access to jobs, education, and community resources and that transit can be an important tool to help address some of the region's biggest challenges.

Throughout the process of the four Working Group Sessions and two stakeholder surveys, participants noted how far the public transit system in the Columbia River Gorge has come in the last four years, with expansion that includes a regionally accessible fixed route system.

The Working Group developed a collective vision that includes a list of goals that will move the region forward to achieve this vision. The goal areas include supporting the local and regional economies, protecting the environment, mitigating traffic congestion, and achieving financial sustainability.

Participants noted that their individual organizations could support these goals by investing resources, providing advocacy when needed, incorporating these goals in other planning processes, and continuing to collaborate and contribute to future planning processes and implementation.

The Gorge Regional Transit Strategy is a roadmap for the future of public transit in the Columbia River Gorge, establishing a regional vision and identifying strategies that will help the transit system meet the goals and respond to the growing challenges of housing affordability, congestion, environmental degradation, workforce mobility, and the impacts of the ever-increasing population growth in the Portland metro area.

Phase I of the Gorge Regional Transit Strategy will be completed after each transportation providers' governing body approval of the Foundations memo. Phase I has achieved the goals of strengthening partnerships and of building on existing local plans to establish a foundation for a regional strategy and to develop a high-level regional vision.

Phase II of the Gorge Regional Transit Strategy will begin in July of 2021. This second phase will focus on a more comprehensive implementation strategy including further data analysis, funding and financial planning, assessment of potential regional governance structures, and operational and policy strategies, and ultimately making clear recommendations for development of a successful regional transit system.

**“One challenge is reducing the jurisdictional barriers regarding funding and bistate services.”**

*Stakeholder,  
Southwest WA  
Regional  
Transportation  
Council*



## THE GORGE REGIONAL TRANSIT STRATEGY: OUR FUTURE

*This narrative is a compilation of stakeholder input gathered during working group sessions.*

Public transit is the single biggest positive impact in the Gorge for equity, health care access, affordable housing, tourism, congestion, and quality of life.

Older adults who don't drive anymore feel a new sense of freedom and independence. They can age in place and still have easy access to medical appointments and shopping and are able to maintain important social connections.

Transit options allow families to spend a lot less of their income on the expense of owning private vehicles and have more money to spend on necessities such as food, housing, medical, or education.

Columbia Gorge Community College students don't have to decide between paying for car ownership or paying college tuition. Many live at student housing on The Dalles campus and take the bus to classes in Hood River.

The Native American communities living along the Columbia River in Oregon and Washington have easy access to the public bus system that connects them to tribal services in Portland or on Yakama Tribal Lands.

Employees use transit because it saves them money and gets them to work on time. Employers provide transit passes because it helps them to recruit and retain employees.

Most residents and visitors travel through the Gorge on transit because the high-quality service is reliable, seamless, and more convenient than driving a car. Residents and visitors hop on the bus to get to downtown areas, solving parking issues and helping cities avoid the large cost of building parking facilities.

Trailheads are all accessed by transit, eliminating the need for large parking lots in pristine Gorge natural areas. Transit providers work closely with land managers to control the numbers of recreational users accessing each trailhead, helping to mitigate degradation of natural resources and managing recreational resources to match their carrying capacity.

Gorge residents and visitors have safe and comfortable transportation options available at both ends of their transit trips, including biking and walking, car and bike share, and taxis.

Development in the Columbia River Gorge is transit oriented. People who work in the Gorge can live in the Gorge because transit connects affordable housing to employment and services.

The region's many transit agencies work together as one easy-to-use network with a single fare system.

Public transit in the Columbia River Gorge is financially sustainable because of the commitment and coordination of local and regional partners.

Transit connects people in the Columbia River Gorge to opportunity and helps our communities to thrive.





## AGENDA ITEM

### Columbia Land Trust Letter of Support

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[REQUEST](#)

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[MAP](#)

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[PROPOSED LETTER OF SUPPORT](#)

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## Excerpt from August 30, 2021 email exchange

I am writing to request a letter of support from the Board of County Commissioners for a funding application that Columbia Land Trust is submitting to the US Forest Service's Forest Legacy Program.

The application would fund a project with two primary goals:

- 1). Purchase a conservation easement that maintains timberland currently owned and managed by SDS company in Wasco County as working timberland and permanently open to public access through the voluntary sale of development and access rights.
- 2). Enable the City of The Dalles to purchase title to land within the City's Municipal Watershed for permanent drinking water quality protection and local management.

Best regards,

Nathan Ulrich | Conservation Lead

Columbia Land Trust  
216 Cascade Avenue, Suite B | Hood River, OR 97031  
Office (541) 436-4210 | Mobile (206) 349-2599

Also in Vancouver | Portland | Astoria

[nulrich@columbialandtrust.org](mailto:nulrich@columbialandtrust.org)

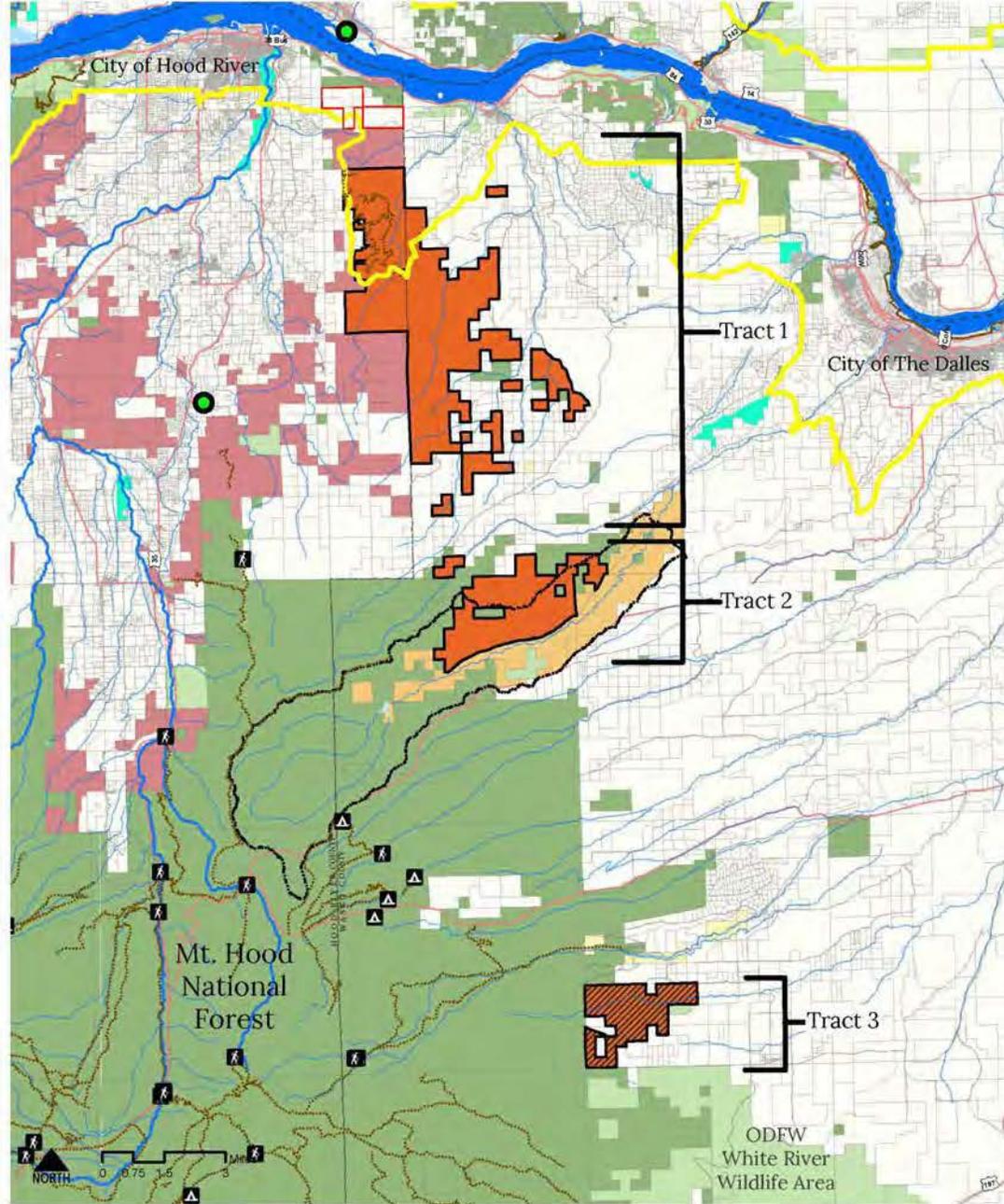
[www.columbialandtrust.org](http://www.columbialandtrust.org)



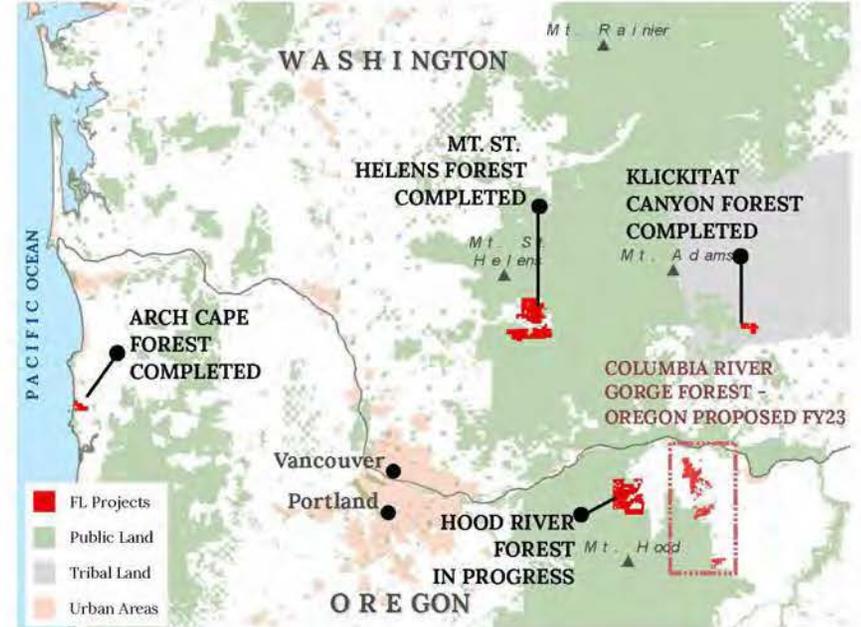
Columbia Land Trust

# FY 2023 Forest Legacy Project Columbia Gorge Forest

## PROJECT OVERVIEW MAP:



## REGIONAL MAP:



□ Columbia Gorge Forest Conservation Project Area

### Project Metrics

- Forest Legacy 2023 (14,183 Acres)
- Match Property - Forest Legacy 2023 (1,978 Acres)

### Land Management

- Federal Government
- State Government
- Hood River County
- City of The Dalles
- Other Local Government
- Columbia Land Trust
- Columbia River Gorge National Scenic Area Boundary

### Hydrography

- Rivers
- City of The Dalles Drinking Watershed

### Infrastructure

- Major Roads
- Trails
- Lumber Mills
- Forest Land Marketed as Non-Forest

Map Date: 8/18/2021  
Data Sources: USGS, Wasco County, Hood River County  
Source: 2021 Forest Legacy Overview Map NU

DISCLAIMER: This map is not a survey and must not be construed as one. This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.



**BOARD OF COUNTY COMMISSIONERS**

511 Washington St, Ste. 101 • The Dalles, OR 97058  
p: [541] 506-2520 • f: [541] 506-2551 • [www.co.wasco.or.us](http://www.co.wasco.or.us)

*Pioneering pathways to prosperity.*

Amy Singh, Forest Legacy Program Coordinator  
Oregon Department of Forestry  
2600 State Street  
Salem, Oregon 97310

September 15, 2021

RE: Support for the Columbia Gorge Forest FY 2023 Forest Legacy Project

Dear Ms. Singh,

We are writing in strong support of the Columbia Gorge Forest, Forest Legacy project. The Columbia Gorge Forest will ensure Wasco County's working timberland base remains working forest through a conservation easement; conserve municipal drinking water and wildlife habitat through fee acquisition; and include additional areas of important and uncommon oak habitat as match land.

The project is located within the ceded lands of the Confederated Tribes of Warm Springs and is adjacent to multiple public land ownerships—from The City of The Dalles, to the Hood River County Forest, Oregon Department of Fish and Wildlife habitat lands, and the Mt. Hood National Forest. It conserves a continuous forested landscape that supports a thriving timber economy by providing timber to three local mills and supporting local forest-based jobs; it protects an important migratory corridor for both big game and migratory birds; and it enhances a vibrant recreation economy.

Important to our County's largest metropolitan area, The Dalles, the project protects the last remaining portion of the Municipal Watershed that is not in a protected status, and prevents development along 60 miles of streams, which will help maintain water flow essential for recovery of federally listed salmon and steelhead.

Wasco County has a deep history of sustainable resource management. This Forest Legacy project will play a vital role in maintaining what previous generations have built for future generations to come. We encourage the Forest Legacy Program's support for this important project.

Sincerely,  
Wasco County Board of Commissioners

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Scott C. Hege, Chair

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Kathleen B. Schwartz, Vice-Chair

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Steven D. Kramer, County Commissioner



## AGENDA ITEM

### **Bakeoven Solar Project Update**

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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## AGENDA ITEM

### Work Session

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[NO DOCUMENTS HAVE BEEN SUBMITTED FOR THIS ITEM – RETURN TO AGENDA](#)

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Wasco County



# Uniform Fee Schedule Amendments

# Departments with Approximately 3% Increases

- **Fees Across County Departments** This includes copies and research fees
- **Finance Department** – stop payments and returned items
- **Information Systems** – Professional Services
- **Assessment & Taxation** – Mapping changes; Farm/Forest disqualifications
- **County Clerk** – Marriage fees; all other fees dictated by statute
- **Public Works** – Road vacations; permits
- **Sheriff's Office** – 33% increase to Fingerprinting; 3% on all other fees not otherwise dictated by statute.

# Community Corrections

- **New fees:**
  - Electronic Monitoring Set-up - \$25
  - Electronic Monitoring Daily Fee: \$5
- **Interstate Compact Fee** – Increased from \$50 to \$100 due to involved process; most counties charge between \$100 & \$150
- **Remaining Fees** increased by \$5 **EXCEPT Travel Permit** which is kept intentionally low to encourage client honesty while making them accountable.
- **Supervision Fees (not included in today's amended schedule)**
  - Oregon Association of Community Corrections Directors is voting next week on removing these fees as of October 1<sup>st</sup>. It is expected that the Oregon Legislature will abolish the fees in February by clarifying language that “in spirit” already does so. OACCD does not want to put Directors in the position of having to pay back fees collected from October to February.

# Planning Department

- **Fees outside the Scenic Area Application Fees** – 5% - most fees have not been increased since 2014. Following annual increases based on CPI.
- **Scenic Area Application Fees** – based on an average of actual tracked costs
  - Expedited Application increased from \$640 to \$1,960
  - Full Review increased from 1,840 to \$4,401
- **Other Scenic Area Application Fees w/o tracking data** – increased 5%

# Geographic Information System (GIS)

- **New Fees**
  - Addresses: \$52 Each
  - Labor Rate: \$82 per hour
- Other Fees – Increased by between 2.5% and 14%

Fees based on “Shop Rate” for custom work. “Shop Rate” is calculated by averaging labor, server and network costs.

**Fees for GIS have not been increased  
for a number of years.**

# Building Codes

- Current Building Codes Fees were set by MCCOG in 2014 and adopted for expediency when the program moved to Wasco County in 2019.
- In 2020, new fees were proposed by the Building Official to bring fees more in line with other jurisdictions and to recover more of the actual costs for a program that is intended to be self-sustaining.
- Based on significant reserves and general economic circumstances, the Board delayed Building Codes fee increases until the fall of 2021.
- Fees outlined in today's packet (identical to those previously proposed) are for Board consideration but will not be adopted at this time. A State process is required in order to increase Building Codes Fees; therefore, should the Board determine the increases to be suitable, staff will begin the State process and bring the fees to the Board for approval at the appropriate time.



Wasco County



# Annexation Request

# Annexation Process

- **Controlled by ORS 198.850**
- **May be initiated by elector(s) or by resolution of District or County Board**
  - **Today's request was initiated by electors**
- **Elector's process**
  - File a petition with the District to which the elector wishes to be annexed
  - Once petition is approved by the District, it is submitted to the Board of County Commissioners for consideration
  - Applicant and District are notified by County of hearing date
  - 2 legal notices must be published prior to the hearing to solicit public comment
  - Board of County Commissioners holds a hearing to accept comment, hear from applicant and/or District and deliberate.

# Background for Baker Request

- **July 19, 2021** – petition filed with Mid-Columbia Fire & Rescue
- **August 16, 2021** – MCFR Approves annexation request
- **August 17, 2021** – MCFR notifies County and Applicant of approval
- **County Notifications** – County notifies MCFR & Applicant of scheduled date of the public hearing. Legal notices published on August 25, 2021 and September 8, 2021.
- **Findings of Fact, Maps & Legal Description** – Planning Director researches and produces Findings of Fact; GIS produces maps, County Surveyor produces legal description.
- **Post-Approval** – should the Board approve the request, the County Clerk and County Assessor will complete the process to reflect the change in voting and taxing systems.

# Findings of Fact

- **The territory proposed is not within an existing fire district boundary**
- **The affected territory can reasonably be served or continue to be served by the facilities or services provided by the district.** MCFR currently provides fire protection services to properties in the immediate vicinity of the subject property, including adjacent lands to the east, west and south. MCFR has a station located less than a mile from the subject property's access.
- **Based on MCFR's approval, staff finds it reasonable that the territory can be served by the district.**
- **No land included in the affected territory will be removed if the land is benefited.**
- **The boundary change is consistent with Wasco County Rural Comprehensive Plan, other applicable refinement plans and other adopted land use regulations or agreements.**

# Conclusion/Staff Recommendation

- **Annexation to the Mid-Columbia Fire and Rescue District will provide an essential service to the conditionally approved dwelling. This is consistent with RCP Goal 4, Policy 15(c)(4), which recognizes provision of public facilities and services intended primarily for direct services to rural residences as characteristic of F-2 zoned lands.**
- **No other refinement plans, adopted land use regulations or agreements have been identified that conflict with this proposal. Based on the information, staff finds that the proposal is consistent with the Wasco County RCP.**
- **Based on these findings, staff concludes that the proposed annexation is consistent with all applicable laws.**
- **Barring any public comments in opposition to the annexation, staff recommends adoption of the Order annexing the property located at 2350 Japanese Hollow Road into the Mid-Columbia Fire & Rescue District.**



Avangrid Renewables

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**Wasco County**  
**BOCC Meeting:**  
**Bakeoven Solar**  
**Project**  
**Construction Update**

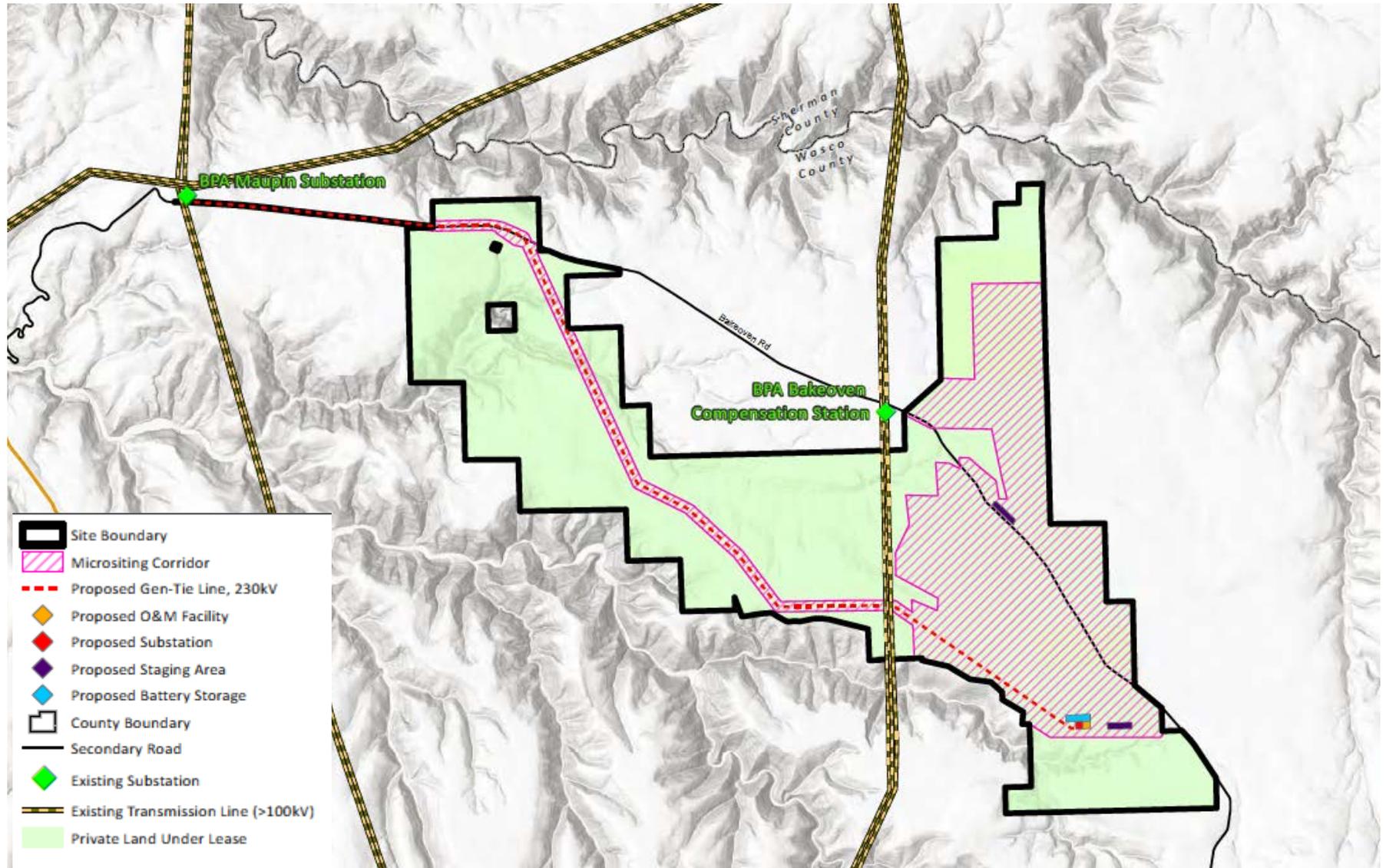
**Sept 15, 2021**

# Today's Agenda

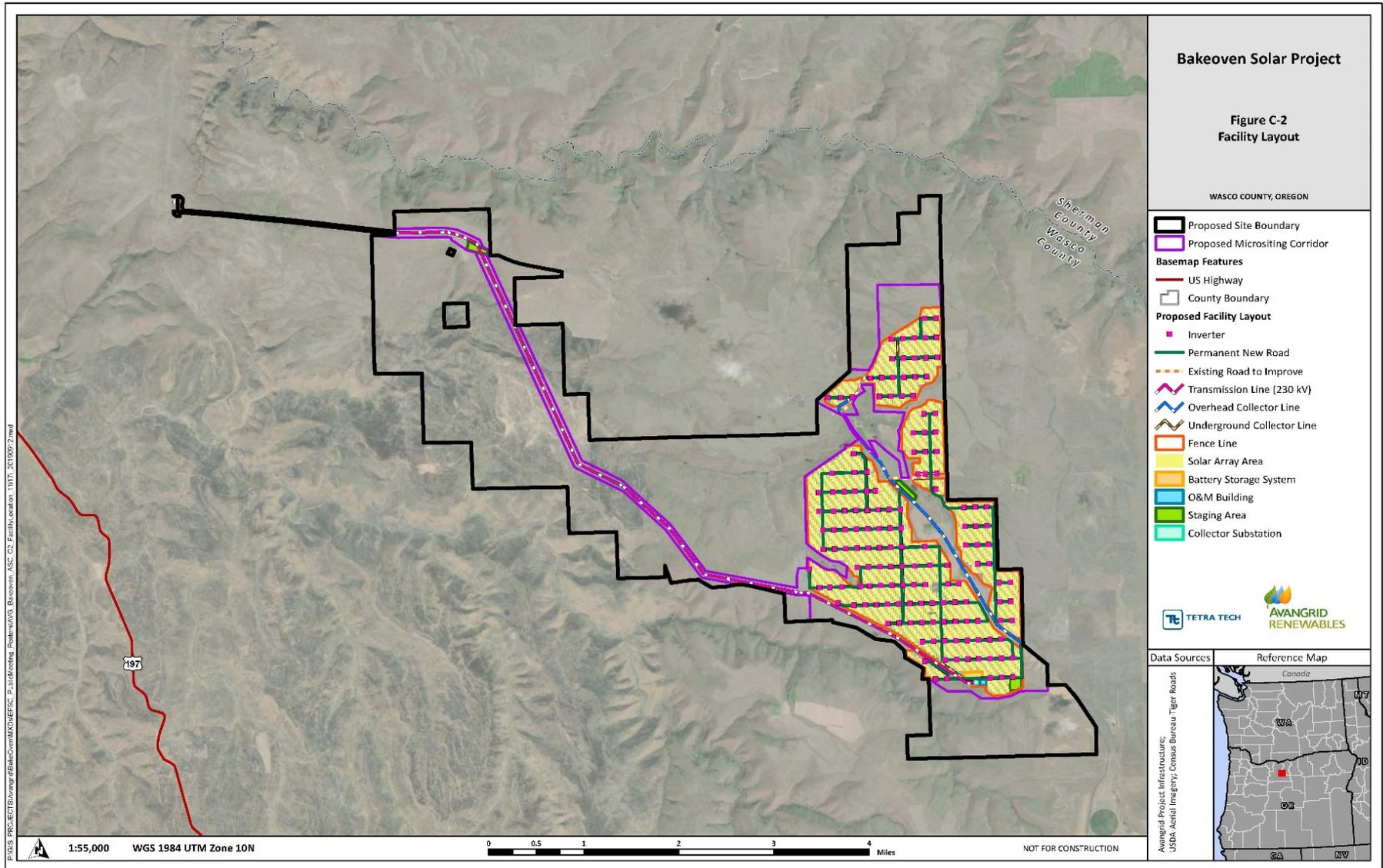
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- Overview of Bakeoven & Daybreak Projects
- Construction Status
  - What has been built to-date
  - Current construction schedule
- RRED Zone Update
- Q-life Fiber Optic Initiative
- Questions

# Bakeoven Solar Project



# Project Overview









2021-05-06

262 deg(T)

120.86719°W

DATUM WGS84



2021-06-07



MDT1

2021-08-14



BPA SCADA - 1

2021-08-23

# What Does Commercial Solar Development Look Like?



Fixed-Tilt System

Single-Axis Tracking



# Single Axis Tracking



## Install buried electrical system



# Site Preparation



## Pile installation



# Racking installation



# Material delivery

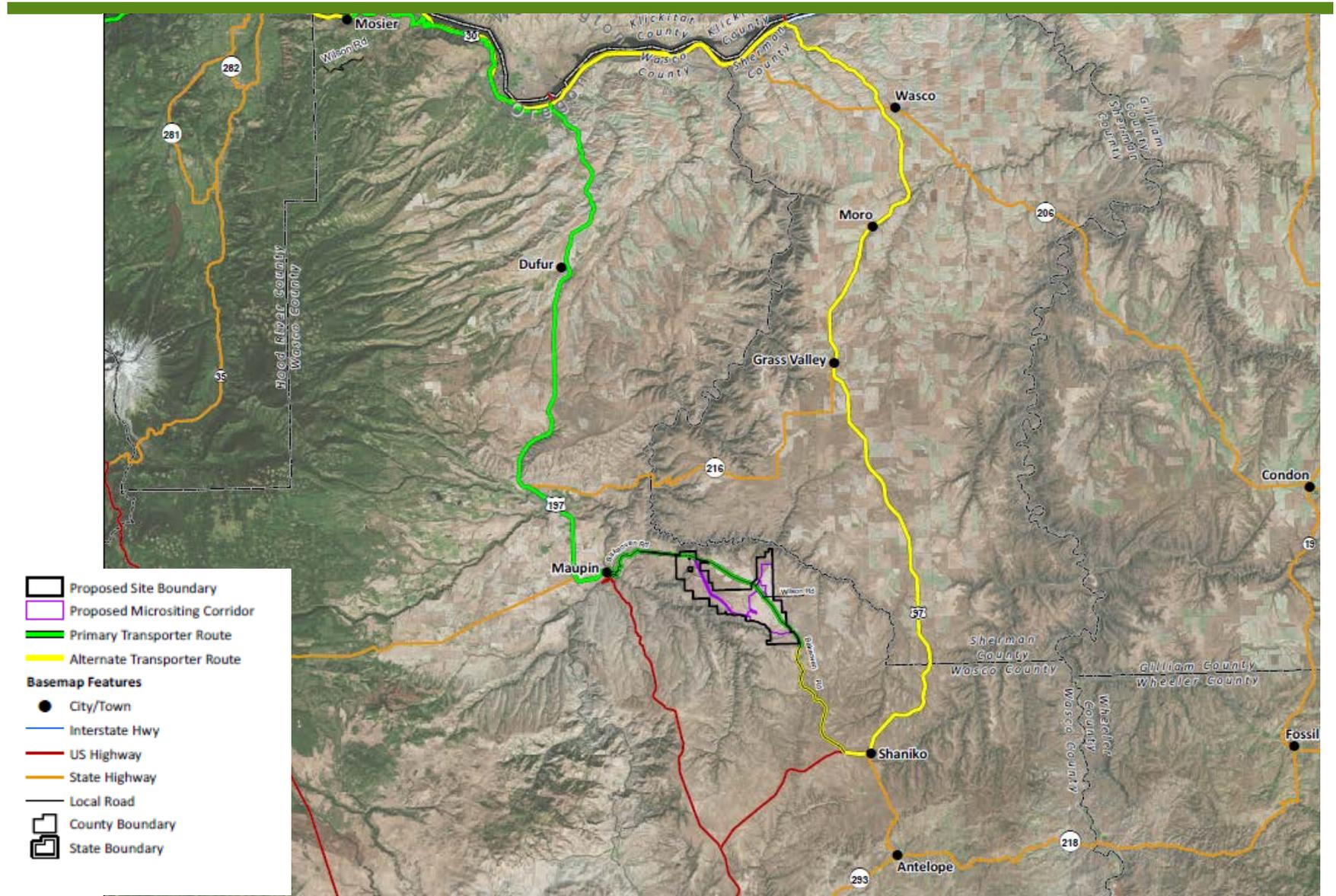




# Solar Array



# Public Services – Transportation Routes





# Questions?